

Bullitt County Public Library

Minutes of the Regular Board of Trustees Meeting

August 25, 2026 5:00 PM

Shepherdsville, KY

Call to Order: Rachel Hurt called the meeting to order at 5:03 pm

Present: Rachel Hurt, President; Sarah Schladand, Vice President; Sam LaFollette, Treasurer; Cindy Akridge-Zehnder, Member; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant

Absent: Deneen Cooper, Secretary

Public Comment: None

Minutes: The minutes of the July meeting were presented. Sam LaFollette made a motion to approve the minutes as presented, seconded by Sarah Schladand. Unanimously approved.

Treasurer's Report: The treasurer's report for July was presented. Sarah Schladand made a motion to approve the report as presented, seconded by Cindy Akridge-Zehnder. Unanimously approved.

Tara presented the Circulation Stats for July and the Director's Report.

Reviewed Policies: The following policies were reviewed with no changes.

- Schedules and Breaks Policy
- Holidays Policy
- Workplace Accommodations Policy
- Time in Position Policy

Sam LaFollette made a motion, seconded by Sarah Schladand, to approve the Employee Conduct Policy with corrections. Unanimously approved.

Revised Policies: Cindy Akridge-Zehnder made a motion, seconded by Sam LaFollette, to approve the following revised policies as presented. Unanimously approved:

- Attendance and Tardiness Policy
- Overtime and Compensatory Time Policy
- Benefits Policy

Cindy Akridge-Zehnder made a motion, seconded by Sam LaFollette, to approve the Timesheets and Payroll Policy with corrections. Unanimously approved.

2026 Annual Report: Sarah Schladand made a motion, seconded by Sam LaFollette, to accept the 2026 Annual Report. Unanimously approved.

2026-2027 Tax Rates: Sam LaFollette made a motion, seconded by Sarah Schladand, to set the 2026-2027 Bullitt County Public Library tax rate for Real Property at 4.9 cents per \$100 in property value and designate Deneen Cooper to serve as acting Secretary to sign the tax rate paperwork. Unanimously approved.

Sarah Schladand made a motion, seconded by Sam LaFollette, to set the 2026-2027 Bullitt County Public Library tax rate for Personal/Tangible Property at 4.9 cents per \$100 in property value and Deneen Cooper, Secretary signed the tax rate paperwork. Unanimously approved.

Sarah Schladand made a motion, seconded by Cindy Akridge-Zehnder, to certify the 2026-2027 Bullitt County Public Library tax rate for Motor Vehicle and Watercraft at 2.12 cents per \$100 in property value and Deneen Cooper, Secretary signed tax rate paperwork. Unanimously approved.

Mt. Washington Branch: Tara gave an update on the purchase of the Mt. Washington Branch property.

Hillview Construction: Tara gave an update on the Hillview construction project progress.

Next Meeting: The next regular monthly meeting will be held on September 22, 2026 at 5:00 p.m. at the Central Library.

Adjournment: Sarah Schladand made a motion to adjourn the meeting at 6:07 p.m., seconded by Sam LaFollette. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

Rachel Hurt, President

Deneen Cooper, Secretary