

Bullitt County Public Library

Minutes of the Regular Board of Trustees Meeting

July 28, 2026 5:00 PM

Shepherdsville, KY

Call to Order: Rachel Hurt called the meeting to order at 5:01 pm

Present: Rachel Hurt, President; Sarah Schladand, Vice President; Sam LaFollette, Treasurer; Deneen Cooper, Secretary; Cindy Akridge-Zehnder, Member; Braxton Molton, NetGain; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant

Absent: none

Board Positions: Deneen Cooper made a motion, seconded by Sam LaFollette, to nominate Rachel Hurt for President, Sarah Schladand for Vice President, and Sam LaFollette for Treasurer. Unanimously approved.

Rachel Hurt made a motion, seconded by Sam LaFollette, to nominate Deneen Cooper for Secretary. Unanimously approved.

NetGain: Braxton Molton presented the results of NetGain's risk assessment.

Public Comment: None

Minutes: The minutes of the June meeting were presented. Deneen Cooper made a motion to approve the minutes as presented, seconded by Sarah Schladand. Unanimously approved.

Treasurer's Report: The treasurer's report for June was presented. Sarah Schladand made a motion to approve the report as presented, seconded by Sam LaFollette. Unanimously approved.

Final FY 2025-2026 Budget: Sam LaFollette made a motion, seconded by Sarah Schladand, to approve the final budget for Fiscal Year 2025-2026. Unanimously approved.

Tara presented the Circulation Stats for June and the Director's Report.

Reviewed Policies: The following policies were reviewed with no changes.

- Welcome!
- Library Pledge
- Recruitment and Hiring Policy
- Job Descriptions Policy

Revised Policies: Deneen Cooper made a motion, seconded by Sam LaFollette, to approve the following revised policies as presented. Unanimously approved:

- Sick Leave Policy
- Organizational Chart
- New Employee Orientation Chart
- Classifications and Salaries Policy
- Certification Policy

Contract with Concord LP: Deneen Cooper made a motion, seconded by Sam LaFollette, to approve entering a contract with Concord LP for an investment tax credit. Unanimously approved.

Sam LaFollette made a motion, seconded by Deneen Cooper, to approve Tara O'Hagan signing a contract with Concord LP on behalf of the Board of Trustees. Unanimously approved.

Mt. Washington Branch: Tara gave an update on the purchase of the Mt. Washington Branch property.

The Board of Trustees grants Executive Director, Tara O'Hagan, full authority to sign on behalf of the Trustees to purchase, sign and transfer property at 831 N Bardstown Road, Mt Washington, KY 40047. Sam LaFollette made the motion with Deneen Cooper seconding. Unanimously approved.

Hillview Construction: Tara gave an update on the Hillview construction project progress.

Next Meeting: The next regular monthly meeting will be held on August 25, 2026 at 5:00 p.m. at the Central Library.

Adjournment: Deneen Cooper made a motion to adjourn the meeting at 6:37 p.m., seconded by Sam LaFollette. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

Rachel Hurt, President

Deneen Cooper, Secretary