



# RULES & REGULATIONS

*May–October 2025*

## **3rd Saturday of the month**

May–October | 10:00 AM–2:00 PM | Rain or Shine!

Our goal is to create a fun, welcoming, and successful event for vendors and attendees alike. Please review the following rules carefully.

### GENERAL GUIDELINES

1. **Booth Space:** Each vendor is allotted a **12' x 12'** space (additional space may be available upon request and approval). Vendors must check in upon arrival.
2. **Cost:** There is no fee to participate.
3. **Prohibited Items:** Mass-produced goods, flea market items, catalog sales, and multi-level marketing/direct sales products are not permitted.
4. **Communication:** All event updates and vendor notifications will be sent via e-mail. Please provide an address you check regularly.
5. **Enforcement:** The Homemade Homegrown Market (HHM) committee reserves the right to shut down any booth in violation of these rules.

### EVENT LOGISTICS

6. **Rain or Shine:** This is an outdoor event and will not be rescheduled due to weather. Please plan accordingly.
7. **Booth Assignments:** All spaces are assigned. A site map with your designated spot will be e-mailed to you before the event.
8. **Permits & Taxes:** Vendors are responsible for obtaining any necessary permits and paying applicable taxes.
9. **Setup & Load-in:** Setup begins at 9:00 AM. All booths must be fully set up and ready to open by 10:00 AM.
10. **Tent Weights:** To ensure safety, all vendors must secure tents with appropriate weights (cement blocks, water jugs, etc.). Limited tent weights are available by request on a first-come, first-served basis.
11. **Electricity & Wi-Fi:** Electrical hookups and Wi-Fi will not be provided at the park. The Library does have hotspots available for checkout, if needed.

## PARKING & CLEANUP

12. **Vendor Parking:** Parking is available at Nichols Elementary School or Nichols Branch Library. All vehicles must be moved off-site by 9:45 AM.
13. **Restrooms:** Indoor restroom access is available at Nichols Branch Library.
14. **Tear-down:** Vendors must remain set up until 2:00 PM. Early tear-down will result in removal from future markets.
15. **Cleanup:** Vendors are responsible for leaving their booth space clean. Trash and recycling bins are available—please do your part to recycle and keep our venue beautiful! Failure to clean up may result in denial of future participation.

## FINAL NOTES

- As an outdoor event, some booth spaces may not be perfectly level. We appreciate your flexibility in working with the natural terrain. If you notice an issue that can be fixed, let us know!
- Most importantly, have fun! We hope this is a profitable and enjoyable event for you, and we look forward to seeing you at the market!



**Questions?**

Contact our team via e-mail.

Stephanie Simmons – [nil@bcplib.org](mailto:nil@bcplib.org)

Samantha Ballard – [samantha@bcplib.org](mailto:samantha@bcplib.org)

**Nichols Branch Library**

10729 Highway 44 West

West Point, KY 40177

**502-324-7699**