

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
June 25, 2024 5:00 PM
Shepherdsville, KY

Call to Order: Darlene Mann called the meeting to order at 5:00pm

Present: Darlene Mann, President; Sean Firkins, Vice President (left 5:15pm); Bernice Davis, Secretary; Sam LaFollette, Treasurer; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant

Absent: Rachel Hurt, Member

Public Comment: None

Minutes: The minutes of the May meeting were presented. Sam LaFollette made a motion to approve the minutes as presented, seconded by Bernice Davis. Unanimously approved.

Treasurer's Report: The treasurer's report for May was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sam LaFollette. Unanimously approved.

Tara presented the Circulation Stats for May and the Director's Report.

The following policies were reviewed with no changes:

- Public Internet Access Policy
- Smoking, Tobacco Use, and Vaping Policy
- Unattended Children Policy

Bernice Davis made a motion, seconded by Sam LaFollette, to approve the following policies with the revisions as presented. Unanimously approved:

- Public Attendance at Meetings Policy
- Study Room Use Policy
- Thermostat Settings Policy
- Vulnerable Adults Policy

2023-2024 Budget Amendments: Sam LaFollette made a motion, seconded by Bernice Davis, to approve the transfer of \$205,590 for FY23-24 DLG budget amendments. Unanimously approved.

Strategic Plan 2024-2029: Sam LaFollette made a motion, seconded by Bernice Davis, to approve the Strategic Plan with suggested amendments. Unanimously approved.

Bernice Davis made a motion, seconded by Sam LaFollette, to approve the Community Ambassador job description. Unanimously approved.

Bernice Davis made a motion, seconded by Sam LaFollette, to approve the Marketing Supervisor and the Administrative Assistant (Marketing) job descriptions. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on July 23, 2024 at 5 p.m. at the Central Library.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 6:24p.m., seconded by Sam LaFollette. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

Bernice Davis, Secretary

Darlene Mann, President