

LENDING AGREEMENT

PATRON LAST NAME _____
 CHROMEBOOK NUMBER (CBXXX-XXXX) _____
 HOTSPOT NUMBER (XX-XX) _____
 CHECKOUT DATE _____ DUE DATE _____

- Borrowers must read, understand, initial each box, and sign this Agreement before they check out a Chromebook and/or hotspot. _____ **Initials**
- To borrow either a Chromebook and/or hotspot device, borrowers must have a valid Adult Bullitt County Public Library card in good standing. _____ **Initials**
- Borrowers must adhere to the Bullitt County Public Library's [Operational Policies](#) including the Borrower's Policy, Check Out Policy, Information Security Policy, and the Public Internet Access Policy. _____ **Initials**
- Orbic Speed hotspots have internet content filtering installed that is compliant with the [Children's Internet Protection Act](#). Borrower understands that only basic internet content filtering is provided through the Chromebook. Parents/legal guardians are responsible for monitoring what is accessed via the Chromebook. _____ **Initials**
- The borrower is solely responsible to protect against loss of the device(s) and will be billed for reasonable repair or replacement costs associated with damage or loss of a device and/or peripherals due to neglect or abuse. The borrower's library card privileges will be blocked until the device(s) are returned in working order and/or replacement fines are paid. The Library may use any appropriate means to collect the amount owed for fees, damage, loss, or theft of the device. Replacement costs for lost or damaged devices are as follows:
 - **Chromebook \$500** _____ **Initials**
 - Chromebook power cord \$10
 - Chromebook travel case \$20
 - **Orbic Speed hotspot \$200** _____ **Initials**
 - Hotspot power cord \$10
 - Hotspot travel case \$10
- The checkout period for a Chromebook and/or a hotspot is four **(4) weeks**. Each device may be renewed once, unless it is on hold for another patron. _____ **Initials**
- Chromebooks and hotspots must be checked out and returned to the same BCPL Circulation desk on or by the due date. Please **DO NOT** use the book drop for returns. Devices will be inspected by a trained staff member within 2 business days of their return to ensure they are in original working condition; items will remain on the account until inspections are complete. _____ **Initials**
- If the Orbic Speed hotspot is lost, damaged, or not returned within seven **(7) days** after the due date, wireless service will be remotely terminated, and the hotspot will become unusable. _____ **Initials**
- Chromebooks are deactivated at seven **(7) days** overdue, and are reported as stolen to appropriate law enforcement agencies if they are not returned to a BCPL Circulation desk. _____ **Initials**
- Bullitt County Public Library is not responsible for the loss of any personal data while using this equipment. Every time the Chromebook is powered off, all personal data and documents are erased. _____ **Initials**
- Bullitt County Public Library has received funding for the Chromebook and Hotspot Lending Program from the Emergency Connectivity Fund made available by the American Rescue Plan Act of 2021, which requires that patrons must not otherwise have access to equipment or services sufficient to meet their educational needs. _____ **Initials**

FULL NAME _____ BCPL CARD NUMBER _____
 PHONE _____ E-MAIL ADDRESS _____

I have read the entire document, and my signature below indicates my agreement with the above statements.

SIGNATURE _____ **DATE:** _____

---STAFF USE---

CLERK (FIRST & LAST) _____

BRANCH INITIALS & NOTES _____

E-MAIL: deviceagreements@bcplib.org
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