

Chromebook & Hotspot LENDING PROGRAM

LENDING AGREEMENT

PATRON LAST NAME _____
CHROMEBOOK NUMBER (CBXXX-XXXX) _____
HOTSPOT NUMBER (XX-XX) _____
CHECKOUT DATE _____ DUE DATE _____

1. Borrowers must read, understand, initial each box, and sign this Agreement before they check out a Chromebook and/or hotspot. _____Initials
2. To borrow either a Chromebook and/or hotspot device, borrowers must have a valid Adult Bullitt County Public Library card in good standing. _____Initials
3. Borrowers must adhere to the Bullitt County Public Library's [Operational Policies](#) including the Borrower's Policy, Check Out Policy, Information Security Policy, and the Public Internet Access Policy. _____Initials
4. Orbic Speed hotspots have internet content filtering installed that is compliant with the [Children's Internet Protection Act](#). Borrower understands that only basic internet content filtering is provided through the Chromebook. Parents/legal guardians are responsible for monitoring what is accessed via the Chromebook. _____Initials
5. The borrower is solely responsible to protect against loss of the device(s) and will be billed for reasonable repair or replacement costs associated with damage or loss of a device and/or peripherals due to neglect or abuse. The borrower's library card privileges will be blocked until the device(s) are returned in working order and/or replacement fines are paid. The Library may use any appropriate means to collect the amount owed for fees, damage, loss, or theft of the device. Replacement costs for lost or damaged devices are as follows:
 - **Chromebook \$400** _____Initials
 - Chromebook power cord (AC adapter + charging cable) \$10
 - Chromebook travel case \$20
 - **Orbic Speed hotspot \$200** _____Initials
 - Hotspot power cord (AC adapter + charging cable) \$10
 - Hotspot travel case \$10
6. The checkout period for a Chromebook and/or a hotspot is four **(4) weeks**. Each device may be renewed once, unless it is on hold for another patron. _____Initials
7. Chromebooks and hotspots must be checked out and returned to the same BCPL Circulation desk on or by the due date for immediate check-in – after which there will be an inspection of the item(s) to ensure it was returned in the condition it was received. Please do not use the book drop. _____Initials
8. If the Orbic Speed hotspot is lost, damaged, or not returned within seven **(7) days** after the due date, wireless service will be remotely terminated, and the hotspot will become unusable. _____Initials
9. Chromebooks are deactivated at seven **(7) days** overdue, and are reported as stolen to appropriate law enforcement agencies if they are not returned to a BCPL Circulation desk. _____Initials
10. Bullitt County Public Library is not responsible for the loss of any personal data while using this equipment. **Every time the Chromebook is powered off, all personal data and documents are erased.** _____Initials

FULL NAME _____ BCPL CARD NUMBER _____
PHONE _____ E-MAIL ADDRESS _____

I have read the entire document, and my signature below indicates my agreement with the above statements.

SIGNATURE _____ DATE: _____

---STAFF USE---

CLERK (FIRST & LAST) _____

BRANCH INITIALS & NOTES _____

E-MAIL: deviceagreements@bcplib.org

Last updated 6/12/25 TW

