

Bullitt County Public Library  
Minutes of the Regular Board of Trustees Meeting  
January 23, 2024 5:00 PM  
Shepherdsville, KY

**Call to Order:** Darlene Mann called the meeting to order at 5:00 p.m.

**Present:** Darlene Mann, President; Sean Firkins, Vice President; Bernice Davis, Secretary; Sam LaFollette, Treasurer; Rachel Hurt, Member; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant

**Absent:** None

**Public Comment:** None

**Minutes:** The minutes of the December meeting were presented. Sam LaFollette made a motion to approve the minutes as presented, seconded by Bernice Davis. Unanimously approved.

**Treasurer's Report:** The treasurer's report for December was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sam LaFollette. Unanimously approved.

**Circulation Report:** Tara presented the circulation stats for December.

**Director's Report:** Tara presented the Director's Report, including updates on the facilities.

- Hillview Town Hall with Studio Kremer is on Thursday, January 25 6-8pm
- Library Legislative Day is Thursday, February 15
- Friends of the Library Sale in April at the Annex
  - Members only on 4/12
  - Non-members on 4/13
- Mindfest will be held at Central on Saturday, September 14 10-3pm

The Trustee Handbook was presented with revisions. Bernice Davis made a motion to approve with Handbook with corrections, seconded by Sam LaFollette. Unanimously approved.

The Maker Lab policy was presented with revisions. Sam LaFollette made a motion to approve the policy as presented, seconded by Sean Firkins. Unanimously approved.

The Scholarship policy was presented with revisions. Bernice Davis made a motion to approve the policy as presented, seconded by Rachel Hurt. Unanimously approved.

Bernice Davis made a motion, seconded by Sam LaFollette, to agree to the Bullitt County Code of Ethics. Unanimously approved.

**Strategic Agenda:** Bernice Davis made a motion, seconded by Sam LaFollette, for Tara to enter into a contract with Angie Taylor to refresh BCPL's strategic agenda

**Studio Kremer Contract:** Sean Firkins made a motion, seconded by Sam LaFollette, to approve Studio Kremer's contract for the Hillview project.

Tara gave an update on the Ridgway Memorial Library building.

**Next Meeting:** The next regular monthly meeting will be held on February 27, 2024 at 5 p.m. at the Central Library.

**Adjournment:** Bernice Davis made a motion to adjourn the meeting at 6:16p.m., seconded by Rachel Hurt. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

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Bernice Davis, Secretary

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Darlene Mann, President