

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
October 24, 2023 5:00 PM
Shepherdsville, KY

Call to Order: Darlene Mann called the meeting to order at 5:00 p.m.

Present: Darlene Mann, President; Sean Firkins, Vice President; Bernice Davis, Secretary; Sam LaFollette, Treasurer; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant

Absent: none

Public Comment: none

Minutes: The minutes of the September regular meeting were presented. Sam LaFollette made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for September was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sam LaFollette. Unanimously approved.

Circulation Report: Tara presented the circulation stats for September.

Regional Report: Tara reviewed the regional report.

Director's Report: Tara presented the Director's Report, including updates on the facilities

- Progress has been made on filling the Board member vacancy
- Friends of the Library met with the KY Friends group
- Next meeting for Friends of BCPL is November 14
- 1000 Books Before Kindergarten has been installed at all locations
- LJ's new sign has been installed

Sam LaFollette made a motion, seconded by Bernice Davis, to approved the following policies with the revisions as presented:

- Substance Abuse and Testing
- Dress Code Policy
- Performance Appraisals
- Performance Improvement
- Internet and Email Use
- Social Networking and Online Accounts for the Library

The Whistleblower Policy was presented with revisions. Bernice Davis made a motion to approve the forms as presented, seconded by Sean Firkins. Unanimously approved.

At 5:28pm Darlene Mann made a motion for the Board to enter into closed session per KRS 61.180 (1)(c) to discuss a matter of litigation and per as KRS 61.810(1)(f) to discuss a personnel matter. The reason

was to discuss the potential legal actions regarding the Ridgway Memorial building and a complaint against an employee. Seconded by Sam LaFollette. Unanimously approved.

The Board returned to open session at 5:49pm. No action was taken.

MOA/MOU Approval: Sam LaFollette made a motion, seconded by Bernice Davis, to approve the Memorandum of Understanding between the Friends of the Bullitt County Public Library and the Board of Trustees of Bullitt County Public Library. Unanimously approved.

Hillview Architecture: Sam LaFollette made a motion, seconded by Bernice Davis, to approve Studio Kremer as the architect for the Hillview project.

Next Meeting: The next regular monthly meeting will be held on November 28, 2023 at 5 p.m. at the Central Library.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 6:30p.m., seconded by Sam LaFollette. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

Bernice Davis, Secretary

Darlene Mann, President