

Bullitt County Library District

2019 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Bullitt
A2	Estimated Population	80,284
A3	Library Name	Bullitt County Library District
Street Address		
A4	Street Address	127 North Walnut Street
A5	City	Shepherdsville
A6	Zip Code	40165
Mailing Address		
A8	Mailing Address	P.O. Box 99
A9	City	Shepherdsville
A10	Zip Code	40165
A12	Phone	(502) 543-7675
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	6.8
A15	Personal	6.8
A16	Motor Vehicle/Water Craft	2.12

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$7,319,346
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$7,319,346

State Government Revenue

B4	State Aid Grant	\$30,439
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B5	Construction Debt-Assistance Grant	\$20,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$50,439
Federal Government Revenue		
B12	Federal Government Revenue	\$0
B13	Federal Government Revenue Total	\$0
Other Operating Income		
B14	Other Operating Revenue	\$211,385
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$7,581,170

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$358,193
C2	Electronic Materials Expenditures	\$125,962
C3	Audiovisual Materials	\$78,808
C4	Electronic Collections [databases]	\$69,085
C5	Other Library Materials	\$9,794
C6	Collection Expenditures Total (C1 through C5)	\$641,842

Salary Expenditures

C7	Library Director	\$102,376
C8	Other Library Personnel	\$2,235,133
C10	Salary Expenditures Total (C7 + C8)	\$2,337,509

Fringe Benefits

C11	Required Fringe Benefits	\$251,977
C12	Retirement (Employer's Share)	\$354,864
C13	Medical Insurance (Employer's Share)	\$329,787
C14	Other	\$11,084
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$947,712
C16	Total Staff Expenditures (C10 + C15)	\$3,285,221

Other Operations

C17	Building Repair	\$33,078
C18	Building Maintenance	\$112,227
C20	Office Supplies, Program Supplies, Postage	\$119,534
C21	Insurance	\$13,931
C22	Public Relations	\$44,010

C23	Utilities	\$151,731
C24	Professional Fees	\$76,482
C25	Audit Fee	\$4,950
C26	Fiscal Year that Audit Covers	FY 2017-2018
C27	What year was the library's last long range plan adopted?	2018
C28	Repair and Replacement of Furnishings	\$180,740
C29	Other	\$7,391
C30	Specify	Miscellaneous
C31	Other	
C32	Specify	
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$744,074
C34	Bookmobile/Extended Services	\$1,757
C35	Continuing Education	\$49,265
C36	Operating Expenditures for Electronic Access	\$91,725
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$4,813,884

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$1,560,622
C39	Debt Service	\$39,761

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0

C41 Income from loans, bond issues, or other income not reported elsewhere \$0

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	Yes
Bookmobile/Extended Services	No
Continuing Education	Yes
None of the Above	No

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Hillview Branch Library
E2	Street Address	155 Terry Blvd.
E3	City	Louisville
E4	Zip Code	40229
E6	Phone	(502) 957-5759
E8	Square Footage	10,000
E11	Number of Meetings Held	224
E12	Library Visits	94,992
E13	Number of Registered Users	5,130
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	16,589
E15	Reference Transactions	3,748
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00

E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lebanon Junction Branch Library
E2	Street Address	11382 S. Preston Hwy
E3	City	Lebanon Junction
E4	Zip Code	40150
E6	Phone	(502) 833-8648
E8	Square Footage	7,822
E11	Number of Meetings Held	98
E12	Library Visits	52,183
E13	Number of Registered Users	1,504
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	5,240
E15	Reference Transactions	2,340
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Mount Washington Branch Library
E2	Street Address	214 N. Bardstown Rd

E3	City	Mt. Washington
E4	Zip Code	40047
E6	Phone	(502) 538-7560
E8	Square Footage	12,700
E11	Number of Meetings Held	246
E12	Library Visits	105,626
E13	Number of Registered Users	6,652
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	15,601
E15	Reference Transactions	5,180
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	180.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	156.00
E18	Number of Branches	3
E19	Total Annual Hours Open	9,360.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	NA
F2	Vehicle Year, Make, and Model	NA
F3	Mileage on Odometer	N/A
F4	Owner of Vehicle	
F5	Number of Stops in an Average Week	N/A

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	NA
G3	Vehicle Year, Make, and Model	NA
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	N/A
G6	Number of Registered Users	N/A
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	N/A
G8	Reference Transactions	N/A
G9	Hours on the Road Per Week (but not serving patrons)	NA
G9a	Sunday - Daily Hours Open to the Public	NA
G9b	Monday - Daily Hours Open to the Public	NA
G9c	Tuesday - Daily Hours Open to the Public	NA
G9d	Wednesday - Daily Hours Open to the Public	NA
G9e	Thursday - Daily Hours Open to the Public	NA
G9f	Friday - Daily Hours Open to the Public	NA
G9g	Saturday - Daily Hours Open to the Public	NA
G9.3	Number of Weeks Bookmobile is Open	N/A

G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Ridgway Memorial Library
H2	Street Address	127 North Walnut Street
H3	City	Shepherdsville
H4	Zip Code	40165
H6	Phone	(502) 543-7675
H8	Square Footage	16,000
H11	Number of Meetings Held	348
H12	Library Visits	114,103
H13	Number of Registered Users	14,719
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	21,617
H15	Reference Transactions	7,921
Hours Open to the Public		
H16a	Sunday Opening Time	1 PM
H16b	Sunday Closing Time	5 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9 AM
H16e	Monday Closing Time	8 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 AM
H16h	Tuesday Closing Time	8 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 AM
H16k	Wednesday Closing Time	8 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9 AM
H16n	Thursday Closing Time	8 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9 AM
H16q	Friday Closing Time	5 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9 AM
H16t	Saturday Closing Time	5 PM
H16u	Hours	8.00

H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	
	Yes	No
	No	Yes

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	16,000
I2	Branch Libraries (sum of E8 branch data)	30,522
I3	Total (I1 + I2)	46,522

Number of Meetings Held

I10	Main Library (from H11)	348
I11	Branch Libraries (sum of E11 branch data)	568
I12	Total (I10 + I11)	916

Library Visits

I13	Main Library (from H12)	114,103
I14	Branch Libraries (sum of E12 branch data)	252,801
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	366,904

Number of Registered Users

I17	Main Library (from H13)	14,719
I18	Branch Libraries (sum of E13 branch data)	13,286
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	28,005

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	21,617
I22	Branch Libraries (sum of E14 branch data)	37,430
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	59,047

Reference Transactions

I25	Main Library (from H15)	7,921
I26	Branch Libraries (sum of E15 branch data)	11,268
I27	Bookmobiles (sum of G8 branch data)	0

I28	Total (I25 + I26 + I27)	19,189
Public Service Hours per Year		
I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	9,360.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	12,688.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those**
 To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	4.00
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.50
J3	Number of Librarians with a Master's Degree NOT in Library Science	.0
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	5.50
J6	Number of Librarians with Less Than a Bachelor's Degree	41.73
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	51.73
J8	All Other Paid Staff	7.00
J9	Total Paid Employees (J7 + J8):	58.73

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	72,481
K2	Young Adult Books (ages 12 to 18)	10,467
K3	Children's Books (under age 12)	50,435

K4 **Total (K1 + K2 + K3)** 133,383

Digital or Audiovisual Materials

K6 Electronic Books (E-Books) 153,260

Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	18
K7b	State (State Government or State Library) ** Include 62 KYVL databases **	62
K7	Total Electronic Collections [databases] (K7a+K7b)	80
K9	Audio - Physical Units	8,286
K10	Audio - Downloadable Units	36,370
K13	Video - Physical Units	23,230
K14	Video - Downloadable Units	1,914
K15	Other Material in Collection	5,268
K16	Current Print Serial Subscriptions	105
K17	Book/Serial Volumes (K4 + K16)	133,488

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	26,057
L2	All Branches	63,796
L3	Bookmobile/Outreach	677
L4	Total (L1 + L2 + L3)	90,530

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	4,256
L6	All Branches	8,860
L7	Bookmobile/Outreach	585
L8	Total (L5 + L6 + L7)	13,701

Book Circulation, Children's (under age 12)

L9	Main Library	28,603
L10	All Branches	81,090
L11	Bookmobile/Outreach	453
L12	Total (L9 + L10 + L11)	110,146

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	58,916
L14	All Branches (L2 + L6 + L10)	153,746
L15	Bookmobile/Outreach (L3 + L7 + L11)	1,715
L16	Total (L4 + L8 + L12)	214,377

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	3,083
L22	All Branches	6,034
L23	Bookmobile/Outreach	66
L24	Total (L21 + L22 + L23)	9,183

Audiovisual Circulation Other Audio

L25	Main Library	956
L26	All Branches	1,560
L27	Bookmobile/Outreach	55
L28	Total (L25 + L26 + L27)	2,571

Audiovisual Circulation Videos

L29	Main Library	37,367
L30	All Branches	87,432
L31	Bookmobile/Outreach	436
L32	Total (L29 + L30 + L31)	125,235

Audiovisual Circulation Other

L33	Main Library	648
L34	All Branches	1,579

L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	2,227
Audiovisual Circulation Total		
L37	Main Library (L21 + L25 + L29 + L33)	42,054
L38	All Branches (L22 + L26 + L30 + L34)	96,605
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	557
L40	Total (L24 + L28 + L32 + L36)	139,216

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,234
L42	All Branches	1,811
L43	Bookmobile/Outreach	118
L44	Total (L41 + L42 + L43)	3,163

Total Circulation

L45	Main Library (L13 + L37 + L41)	102,204
L46	All Branches (L14 + L38 + L42)	252,162
L47	Bookmobile/Outreach (L15 + L39 + L43)	2,390

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	39,142
L49	Total Circulation (L16 + L40 + L44 + L48)	395,898
L50	Successful Retrieval of Electronic Information	74,276

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. **(NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48**

L51	Main Library	29,062
L52	All Branches	82,444
L53	Bookmobile/Outreach	430
L54	Total (L51 + L52 + L53)	111,936

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use
M2	Use Statistics

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	134
N2	Nonprint	9
N3	Total (N1 + N2):	143

Borrowed From

N4	Print	1,246
N5	Nonprint	613
N6	Total (N4 + N5):	1,859

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category. Do not include passive programming.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	103
O2	All Branches	365
O3	Bookmobile/Outreach	5
O4	Total (O1 + O2 + O3)	473

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	1,748
O6	All Branches	5,922
O7	Bookmobile/Outreach	1,385
O8	Total (O5 + O6 + O7)	9,055

Elementary School - *number of programs*

O17	Main Library	38
O18	All Branches	230
O19	Bookmobile/Outreach	23
O20	Total (O17 + O18 + O19)	291

Elementary School - *number of attendees*

O21	Main Library	1,333
O22	All Branches	9,167
O23	Bookmobile/Outreach	8,931
O24	Total (O21 + O22 + O23)	19,431

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	103
O26	All Branches	288

O27	Bookmobile/Outreach	285
O28	Total (O25 + O26 + O27)	676

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,221
O30	All Branches	4,696
O31	Bookmobile/Outreach	2,444
O32	Total (O29 + O30 + O31)	8,361

Adult Programs - *number of programs*

O33	Main Library	40
O34	All Branches	206
O35	Bookmobile/Outreach	195
O36	Total (O33 + O34 + O35)	441

Adult Programs - *number of attendees*

O37	Main Library	282
O38	All Branches	1,567
O39	Bookmobile/Outreach	1,807
O40	Total (O37 + O38 + O39)	3,656

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	44
O42	All Branches	85
O43	Bookmobile/Outreach	17
O44	Total (O41 + O42 + O43)	146

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	1,179
O46	All Branches	2,323
O47	Bookmobile/Outreach	4,709
O48	Total (O45 + O46 + O47)	8,211

Total Number Of Programs:

O49	Main Library (O1 + O17 + O25 + O33 + O41)	328
O50	All Branches (O2 + O18 + O26 + O34 + O42)	1,174
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	525
O52	Total (O4 + O20 + O28 + O36 + O44)	2,027

Total Program Attendance:

O53	Main Library (O5 + O21 + O29 + O37 + O45)	5,763
O54	All Branches (O6 + O22 + O30 + O38 + O46)	23,675
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	19,276
O56	Total (O8 + O24 + O32 + O40 + O48)	48,714

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	127
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	250
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	77,135
Q5	Website Visits	175,027

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.	The Bullitt County Public Library had a great deal of projects during the 2018-19 fiscal year, ranging from new construction, facility improvements, and new initiatives based on our strategic agenda. We are still at work on the construction of a brand new, 7600 square foot branch to serve the western part of Bullitt County. Significant and frequent rainfall caused delays of many months but we hope to be open in late 2019. The Library has also begun working with Omni Architects on a new branch for Shepherdsville, which will both better meet the needs of the public and also serve to act as a central location for our departments that currently work out of an annex building. Two existing branches, Lebanon Junction and Hillview, received much needed parking lot expansions, allowing for an additional twenty cars or more to park at each of those branches, which allows those branches to host larger programs, larger meetings, and generally allow more convenience to our patrons to get in and out. Beyond the capital projects, the Bullitt County Public Library has taken information from our strategic planning period and created projects to benefit our patrons and community. One major project is the expansion of our program and event scope, frequency, and impact, which decidedly are reflected in the number of and attendance of programs for the past fiscal year. We will continue to listen to our communities to determine what is important to them and work to be the best possible library for Bullitt County.
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Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes

T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.