

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
April 25, 2023 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:02 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President (arrived at 5:14pm); Bernice Davis, Secretary; Sean Firkins, Member (left 5:33pm); Tara O’Hagan, Director; Alexis Nalley, Admin Assistant; William Cahaney, Trustee interviewee (left at 5:19pm); Rachel Hurt, Trustee interviewee (arrived 5:28pm, left 5:51pm)

Absent: Kellie Rausch, Treasurer

Public Comment: none

The Board interviewed William Cahaney for the upcoming Trustee vacancy.

Minutes: The minutes of the March regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer’s Report: The treasurer’s report for March was presented. Bernice Davis made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

Circulation Report: Tara presented the circulation stats for March.

The Board interviewed Rachel Hurt for the upcoming Trustee vacancy.

Director’s Report: Tara presented the Director’s Report including updates on the facilities

The following policies were reviewed with no revisions:

- Holiday Decorations
- Information Security Policy

The Homebound Delivery Policy was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

The Interlibrary Loan Policy was presented with revisions. Bernice Davis made a motion to approve the policy as revised, seconded by Darlene Mann. Unanimously approved.

The Laptop Borrowing Policy was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

The Library Fee Policy was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

The new Digital Media Lab Policy was presented. Bernice Davis made a motion to adopt the policy as presented, seconded by Darlene Mann. Unanimously approved.

At 6:18pm Sherry Parker made a motion for the Board to enter into closed session per KRS 61.180 (1)(c) to discuss a matter of litigation. The reason was to discuss the potential legal actions regarding the Ridgway Memorial building. Seconded by Darlene Mann. Unanimously approved.

The Board returned to open session at 6:26pm. No action was taken.

Bernice Davis made a motion to allow Christian Juckett to file a quiet title claim for the Ridgway Memorial building on Walnut Street, seconded by Darlene Mann. Unanimously approved.

Trustee Applications: Darlene Mann made a motion, seconded by Bernice Davis, to approve nominating Samuel LaFollette and William Cahaney for the upcoming Trustee vacancy position. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on May 23, 2023 at 5 p.m. at the Central Library.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 6:59p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant

Bernice Davis, Secretary

Sherry Parker, President