

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
March 28, 2023 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Member; Tara O’Hagan, Director; Alexis Nalley, Admin Assistant; Christian Juckett, guest

Absent: Kellie Rausch, Treasurer

Public Comment: none

At 5:02PM Bernice Davis made a motion for the Board to enter into closed session per KRS 61.180 (1)(c) to discuss a matter of litigation. The reason was to discuss the potential legal actions regarding the Ridgway Memorial building. Seconded by Darlene Mann. Unanimously approved.

The Board returned to open session at 5:19PM

Bernice Davis made a motion to allow Christian Juckett to contact John Woolridge on behalf of the Bullitt County Public Library Trustees and file on the Trustees’ behalf if needed. Seconded by Darlene Mann. Unanimously approved.

Minutes: The minutes of the February regular meeting were presented. Sean Firkins made a motion to approve the minutes as presented, seconded by Bernice Davis. Unanimously approved.

Treasurer’s Report: The treasurer’s report for February was presented. Bernice Davis made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

Circulation Report: Tara presented the circulation stats for February.

Director’s Report: Tara presented the Director’s Report including updates on the facilities, putting up the 1000 Books Before Kindergarten displays, nominating the Central Branch in the 2023 Library Showcase, and that April 12 is the 11-month warranty walkthrough for Central.

The following policies were reviewed with no revisions:

- Distribution of Free Material and Public Posting Policy
- Emergency Operations Policy
- Exhibits and Displays Policy
- Gift and Appraisal Policy
- Holiday Decorations Policy
- Homebound Delivery Policy

The Fundraising in the Library Policy was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

The Genealogy and Local History Research was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

Strategic Plan 2024-2029: Options were discussed for how to move forward with BCPL's Strategic Agenda

Bernice Davis made a motion, seconded by Sean Firkins, to approve BCPL working with Mosezella Jones, MRC, Senior Case Manager with Seven Counties Services' KY-Moms, to host a Blessings Box at the Hillview Branch Library. Unanimously approved.

Trustee Applications: Darlene Mann made a motion, seconded by Bernice Davis, to approve nominating Samuel LaFollette and Rusty Wilson for the upcoming Trustee vacancy position. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on April 25, 2023 at 5 p.m. at the Central Library.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 6:09p.m., seconded Bernice Davis. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant

Bernice Davis, Secretary

Sherry Parker, President