

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
January 24, 2023 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Kellie Rausch, Treasurer; Sean Firkins, Member; Tara O’Hagan, Director; Alexis Nalley, Admin Assistant; Stephanie Huhn from Bramel & Ackley PSC, guest

Absent: None

Public Comment: none

Stephanie Huhn from Bramel & Achley, PSC presented the final audit as of June 30, 2022. Tara discussed the recommendations the auditors made and how the library is moving forward with them.

Minutes: The minutes of the December regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Kellie Rausch. Unanimously approved.

Treasurer’s Report: The treasurer’s report for December was presented. Bernice Davis made a motion to approve the report as presented, seconded by Kellie Rausch. Unanimously approved.

Regional Report: Tara shared the regional report discussing KPLA in March and ALA’s new site against book bans

Director’s Report: Tara discussed Library Legislative Day, staff turnover and positions to be filled, and the teen situation at Mount Washington.

Branch Updates:

- Central: water leak from the fire garden is on the list to be fixed, vinyl flooring in the break room and a few spots in the carpet needs to be repaired. The gate in the wind garden has been repaired, the memorial plaque was installed in the earth garden, and the EV car chargers are getting good use.
- LJ: Tara has received bids for work on the painting
- Annex: Entryway is going to be repaired
- All: McCloud Pest Control has served all locations but NI

The Meeting Room Use Policy and the Library Fee Policy was presented and revisions were suggested. Bernice Davis made a motion to approve the policies as revised, seconded by Sean Firkins. Unanimously approved.

Darlene Mann made a motion, seconded by Kellie Rausch, to approve the Board of Trustee Handbook as presented. Unanimously approved.

Sean Firkins made a motion, seconded by Bernice Davis, to agree to the Bullitt County Code of Ethics. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on Tuesday, February 28, 2023 at 5 p.m. at the Central Library.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 6:11p.m., seconded Sean Firkins. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant

Bernice Davis, Secretary

Sherry Parker, President