

Bullitt County Public Library  
Minutes of the Regular Board of Trustees Meeting  
November 29, 2022 5:00 PM  
Shepherdsville, KY

**Call to Order:** Sherry Parker called the meeting to order at 5:00 p.m.

**Present:** Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Kellie Rausch, Treasurer; Sean Firkins, Member; Tara O'Hagan, Director; Alexis Nalley, Admin Assistant; Ken Bailey, guest; Christian Juckett, guest; guests from Rubin & Hays

**Absent:** None

**Public Comment:** none

**Minutes:** The minutes of the October regular meeting were presented. Kellie Rausch made a motion to approve the minutes as presented, seconded by Darlene Mann. Unanimously approved.

**Treasurer's Report:** The treasurer's report for October was presented. Bernice Davis made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

**Director's Report:** Tara presented the director's report, sharing highlights of the library's activities and future plans. She also presented the regional report from KDLA.

Christian Juckett and Rubin & Hays presented options for moving forward with plans for the Ridgway Memorial building. Bernice Davis made a motion to hire Rubin & Hays, seconded by Kellie Rausch. Unanimously approved.

The following policies were reviewed with no revisions suggested:

- Fundraising in the Library
- Unattended Children
- Investment Policy
- Leave of Absence
- Trustee Orientation

The Meeting Room Policy was discussed and revisions were suggested. Darlene Mann made a motion to approve the policy as revised, seconded by Kellie Rausch. Unanimously approved.

The Trustee Welcome page was presented with revisions. Bernice Davis made a motion to approve the policy as revised, seconded by Darlene Mann. Unanimously approved.

**Central Update:** Progress is being made on the punch list. Several items have been completed and more are being worked on.

The new Policy Review and Revision schedule will start with the January meeting.

Sean Firkins made a motion, seconded by Bernice Davis, to install electric car chargers in the Central Branch Library parking lot. Unanimously approved.

**Next Meeting:** The next regular monthly meeting will be held on Tuesday, December 27, 2022 at 5 p.m. at the Central Library.

**Adjournment:** Bernice Davis made a motion to adjourn the meeting at 6:30p.m., seconded by Darlene mann. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant

---

Bernice Davis, Secretary

---

Sherry Parker, President