

Bullitt County Public Library
Minutes of the Special Called Board of Trustees Meeting
August 5, 2022 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Bernice Davis, Secretary; Kellie Rausch, Treasurer; Sean Firkins, Member; Jennifer Nippert, Assistant Director

Absent: Darlene Mann

Bradbury Miller has negotiated with Tara O'Hagan to serve as the Library's new Director, with a starting salary of \$115,000, to commence on September 19, 2022. Tara will be available to attend the ribbon cutting on September 17. Bernice Davis made a motion to finalize the employment offer, seconded by Sean Firkins. Unanimously approved.

Jennifer asked that the board consider a change to her job title, from Assistant to Associate Director. For the additional duties she will be undertaking during the Director transition, she requested to remain at her current salary. Bernice Davis made the motion to change the job description and maintain the salary, seconded by Kellie Rausch. Unanimously approved.

Jennifer presented a revision to the Associate Finance & HR Manager job description. This will be the first of several job descriptions that will need to be revised to more accurately reflect the current reporting structure in the organization chart. Kellie Rausch made a motion to revise the job description as presented, seconded by Sean Firkins. Unanimously approved.

Jennifer presented information in support of asking Scott Murphy Daniel for \$41,338 in liquidated damages. The Trustees made note that the general working relationship with the contractor has been positive overall. They would like to recognize it as such by providing SMD with a letter of recommendation and supporting SMD's inclusion in the upcoming special edition of the Pioneer News celebrating the Central Library's grand opening. Kellie Rausch made a motion to ask for the liquidated damages, seconded by Bernice Davis. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on Tuesday, August 23, 2022 at 5 p.m. at the Central Library.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 5:31 p.m., seconded by Kellie Rausch. Unanimously approved.

Minutes taken by Jennifer Nippert, Assistant Director

Bernice Davis, Secretary

Sherry Parker, President