

Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
June 28, 2022 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Kellie Rausch, Treasurer (arrived in person at 5:35pm); Sean Firkins, Member; Jennifer Nippert, Assistant Director; Alexis Nalley, Admin Assistant

Absent: None

Public Comment: none

Minutes: The minutes of the May regular meeting were presented. Kellie Rausch made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for May was presented. Bernice Davis made a motion to approve the report as presented, seconded by Kellie Rausch. Unanimously approved.

Jenn presented the regional report. BCPL has started collecting information for the KDLA annual report.

Jenn presented the director's report. BCPL has hired Curtis Flaherty for the Facilities Manager position.

Jenn gave a construction update for the Central Library. BCPL has received a quote on pricing for wayfinding signage. Ridgway Memorial Library will be closed starting August 23 for the collection to be moved.

Bernice Davis made a motion, seconded by Sean Firkins to have the grand opening of the Central branch location on Saturday, September 17, 2022. Unanimously approved.

The Laptop Borrowing policy was presented with revisions. Darlene Mann made a motion to approve the policy as revised, seconded by Bernice Davis. Unanimously approved.

The following policies were reviewed with no revisions suggested:

- Certification
- Schedules and Breaks
- Time in Position
- Long-term Disability
- Pest Control
- Short-term Disability
- Homebound Delivery
- Board of Trustees and Library Employee Ethics
- Incident Reporting
- Programs

- Public Attendance of Meetings
- Sick Leave

Jenn presented the quote from Bibliotheca for the holds pick up lockers for the board to review.

Darlene Mann made a motion, seconded by Sean Firkins, to hold future Board meetings at the Central location. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on Tuesday, July 26, 2022 at 5 p.m. at the Central Library.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 5:58p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

Bernice Davis, Secretary

Sherry Parker, President