

Bullitt County Public Library  
Minutes of the Regular Board of Trustees Meeting  
April 26, 2022 5:00 PM  
Shepherdsville, KY

**Call to Order:** Sherry Parker called the meeting to order at 5:05 p.m.

**Present:** Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Kellie Rausch, Treasurer; Sean Firkins, Member; Jennifer Nippert, Assistant Director; Alexis Nalley, Admin Assistant

**Absent:** None

**Public Comment:** none

**Minutes:** The minutes of the March regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

The minutes of the April 15 special called meeting were presented. Sean Firkins made a motion to approve the minutes as presented, seconded by Darlene Mann. Unanimously approved.

**Treasurer's Report:** The treasurer's report for March was presented. Bernice Davis made a motion to approve the report as presented, seconded by Kellie Rausch. Unanimously approved.

Jenn presented a suggested cost of living wage increase for the Board to review.

The Check Out policy was presented with revisions. Kellie Rausch made a motion to approve the policy as revised, seconded by Sean Firkins. Unanimously approved.

The Genealogy and Local History Research policy was presented with revisions. Sean Firkins made a motion to approve the policy as revised, seconded by Darlene Mann. Unanimously approved.

The Attendance and Tardiness policy was presented with revisions. Bernice Davis made a motion to approve the policy as revised, seconded by Sean Firkins. Unanimously approved.

The Dress Code policy was discussed and revisions were recommended. Darlene Mann made a motion to approve the policy as revised, seconded by Kellie Rausch. Unanimously approved.

The following policies were reviewed with no revisions suggested:

- Staff's Children and Other Visitors
- Recruitments and Hiring
- Benefits
- Personal Leave
- Distribution of Free Material and Public Posting
- Cell Phone
- Substance and Abuse Testing

The county will be taking on the legal work of taking over the Ridgway Memorial building. The county has also requested the 24hr Library stay at Ridgway

The Scholarship Program was discussed. The Board has requested a scholarship application be created and filled out by potential applicants.

**Next Meeting:** The next regular monthly meeting will be held on Tuesday, May 24, 2022 at 5 p.m. at the Ridgway Memorial Library.

**Adjournment:** Darlene Mann made a motion to adjourn the meeting at 6:11p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Alexis Nalley, Admin Assistant.

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Bernice Davis, Secretary

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Sherry Parker, President