

# Hotspot

## LENDING PROGRAM

# Instructions and Guidelines

Menu / Next button



USB-C port

Power / OK  
button

### Navigating Through the Orbic Hotspot

Use the MENU and Power buttons to select actions displayed at the bottom of the screen. There are 8 menu screens in addition to the home screen. Use the Menu and Power buttons to advance.

**Charge:** Use the included USB-C cable and power plug. A USB-Type C port is on the bottom edge of the Orbic Speed.

**Turn On:** Press and hold the power button for about 3 seconds, until it says WELCOME.

**Connect:** When the Home Screen appears, you can connect your device. The bubble shows how many devices are currently connected.

**Choose & Enter:** The Network name is **BCPL Hotspot** and the Password is **Connect2BCPL**

**Wake Up:** Press and quickly release the power button.

**Turn Off:** Press and hold the power button for about 3 seconds, until it displays POWERING OFF.

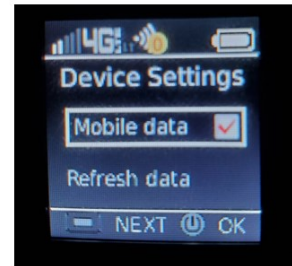


- Patrons must be at least 18 years old and have a BCPL Adult library card in good standing to check out an Orbic Hotspot.
- BCPL has some filters in place; however it is the Parent/Guardian who is responsible for monitoring what their children access via the BCPL Wireless Hotspot.
- Hotspots are checked out for 4 weeks. Hotspots can be renewed once (if not already on hold).
- The Orbic Speed hotspot comes pre-installed with a 4G LTE SIM card. DO NOT remove the SIM card for any reason.
- Charge the Orbic hotspot battery completely before connecting devices to its Wi-Fi. Up to 10 devices can be connected.
- Hotspots will be deactivated \_7\_ days past the due date.
- Borrowers are solely responsible to protect against loss or damage to the Orbic Hotspot and will be billed for reasonable repair or replacement costs of the device, cord, or case.

# Troubleshooting the Hotspot

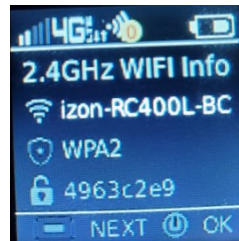
## 1. My device is connected, but not working.

- Navigate to “Device Settings”
- Assure the “2.4GHz WiFi” is check-marked
- Press menu button twice and assure the “Mobile data” is check-marked
- (If either aren't check-marked, use the power button to check them.)



## 2. BCPL Hotspot is not showing up in the list of Wi-Fi names (SSID).

- Try step 1 first. If both boxes were correctly check-marked, do the following:
  - Sometimes, the hotspot reverts back to its factory settings.
    - Look for a name similar to “Verizon RC-400L” on your device
    - On the hotspot, navigate to the “2.4GHz WiFi Info” screen and click the power button
    - You will see a code at the bottom of the screen. This code will be the password.



## 3. Hotspot still not working.

- If you are still experiencing issues with your BCPL hotspot, assure that you have service.
  - If you do not have service, there will be 0 bars and a little red “X”
  - If this is the case, try moving the hotspot to a different area.



- If you are still having issues, feel free to call the library at 502-543-7675