



Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
October 26, 2021 5:00 PM
Shepherdsville, KY

Call to Order: Darlene Mann called the meeting to order at 5:03 p.m.

Present: Sherry Parker, President (entered the meeting at 5:45 p.m.); Darlene Mann, Vice President; Bernice Davis, Secretary; Kellie Rausch, Treasurer; Sean Firkins, Member; Chris Bischoff, KDLA Regional Consultant; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Absent: none

Public Comment: none

Minutes: The minutes of the September regular meeting were presented. Kellie Rausch made a motion to approve the minutes as presented, seconded by Bernice Davis. Unanimously approved.

Treasurer's Report: The treasurer's report for September was presented. Bernice Davis made a motion to approve the report as presented, seconded by Kellie Rausch. Unanimously approved.

Director's Report: Joe shared highlights of the previous month's activities and circulation, as well as the monthly report from KDLA.

Joe also shared that since Bullitt County Public Library has met the requirements outlined in its Pandemic Plan, operations will be moving towards Level 1 standards.

The following policies were reviewed with no revisions pending:

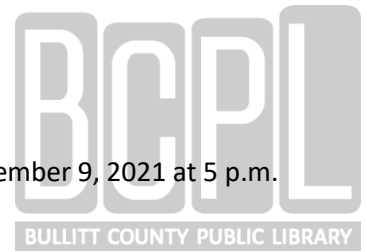
- Fund Balance and Net Assets
- Trustee Conflict of Interest
- Library Sponsorship
- Trustee Reimbursement of Expenses

Review of the following was tabled:

- Bullitt County Public Library By-Laws

The Harassment policy was presented with revisions. Kellie Rausch made a motion to adopt the revisions as presented, seconded by Bernice Davis. Unanimously approved.

The Circulation Supervisor/Branch Manager job description was presented with revisions. Bernice Davis made a motion to adopt the revisions as presented, seconded by Kellie Rausch.



Next Meeting: The next regular monthly meeting will be held on Tuesday, November 9, 2021 at 5 p.m. at the Ridgway Memorial Library.

Adjournment: Kellie Rausch made a motion to adjourn the meeting at 5:52 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President