



## Bullitt County Public Library

### Minutes of the Regular Board of Trustees Meeting

April 27, 2021 5:00 PM

Via Zoom Videoconferencing

**Call to Order:** Sherry Parker called the meeting to order at 5:00 p.m.

**Present:** Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Member; Sherri Beck, Member; Kellie Rausch, guest; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

**Absent:** none

**Public Comment:** Joe welcomed Kellie to the meeting and thanked her for her interest in the Trustee vacancy at Lebanon Junction.

**Minutes:** The minutes of the March regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

**Treasurer's Report:** The treasurer's report for March was presented. Sean Firkins made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

**Director's Report:** Joe shared highlights of the previous month's activities and circulation, as well as the monthly report from KDLA. He made note of upcoming summer activities as an opportunity to gather anecdotal support for the Library.

Joe presented an update on the Central Library construction project and remaining issues on the Nichols building. He also shared an initial version of the operating budget for FY 21-22.

The following policies were reviewed with no revisions pending:

- Holiday Decorations
- Worker's Compensation
- Voting Leave
- Patron Records

The Fiscal Responsibility policy was presented for revision with changes reflecting usage of "Trustee" versus "board member." A correction was made to change a plural usage of "Trustee" to singular. Sherri Beck made a motion to approve the policy as corrected, seconded by Bernice Davis. Unanimously approved.

The Staff MLS Scholarship Policy was presented for review. A suggestion was made to change the language about the G.P.A. requirement to match the level required by each institution's guidelines. A revision will be presented at the May meeting for the Trustees to review.



Joe presented a draft section on Memorial and Naming Rights within the Gifts and Appraisal policy. He explained context for including this new section and asked the Trustees to reflect on the impact these changes would make for the Central Library project. The revision will appear on May's agenda for any further discussion needed.

A revision to the Technical Services Assistant job description was presented. Sherri Beck made a motion to approve the revision as presented, seconded by Darlene Mann. Unanimously approved.

For the upcoming Trustee vacancy from the Mt. Washington area, Darlene Mann and Andrea Vickery will be the candidates submitted to the Fiscal Court. Bernice Davis made the motion to complete the submission process for these candidates, seconded by Sherri Beck. Unanimously approved.

For the upcoming Trustee vacancy from the Lebanon Junction area, Kellie Rausch and Sherri Beck will be the candidates submitted to the Fiscal Court. Darlene Mann made the motion to complete the submission process for these candidates, seconded by Bernice Davis. Unanimously approved.

**Next Meeting:** Following all applicable state laws and health orders, the next regular monthly meeting will be held on Tuesday, May 25, 2021 at 5 p.m. in its entirety as a videoconference on the Zoom meeting platform.

**Adjournment:** Darlene Mann made a motion to adjourn the meeting at 6:11 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

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Bernice Davis, Secretary

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Sherry Parker, President