



Bullitt County Public Library

Minutes of the Regular Board of Trustees Meeting

January 26, 2021 5:00 PM

Via Zoom Videoconferencing

Call to Order: Sherry Parker called the meeting to order at 5:01 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Member; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Absent: none

Public Comment: none

Minutes: The minutes of the December regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for December was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

Director's Report: Joe shared highlights of the previous month's activities, as well as the monthly report from KDLA. Library Legislative Day is February 11, 2021, but details for the event are up in the air due to continuing pandemic restrictions on public gatherings. Joe is working up talking points to be shared with our local elected officials. These points will be part of an ongoing advocacy effort; trustees will be asked to report on various local government and community organizations in order to all to stay abreast of issues of concern in our community. To aid in this effort, Joe presented a Trustee Calendar outlining recurring activities for each year.

Joe presented an update on the Central Library construction project. Currently, BCPL's construction team is working with the team with the project across the street to coordinate entrances and turning lane layout and execution. Joe has applied for the next round of e-rate, and this proposal includes items for the Central Library. He also reviewed several renderings from the architect depicting ceiling color choices. After discussion amongst the Trustees, the darker color, as recommended by Omni, was determined to be the final choice.

Trustees were reminded to review and sign their annual acknowledgement of the Ethics policy. There were no questions raised about the current policy.

Joe presented a revision to the 20-21 FY Budget, based on current received revenue levels. Increases for library materials, programming, PR/marketing, professional services, maintenance, and trustee/staff development were included in the revision. Sherri Beck made a motion to adopt the revisions as presented, seconded by Bernice Davis. Unanimously approved.



Joe shared progress towards BCPL's strategic agenda. Noteworthy accomplishments, outside the stated goals in the document, included RFID conversion, installation of self-check equipment, and installation of the 24 Hr. Libraries. Goals outlined in the Strategic Agenda are still in play, including the Central Library project and advocacy work. Joe indicated these two areas would be the focus for the organization in the coming year.

Joe started a discussion about encouraging BCPL staff to get the COVID-19 vaccination when they became available. As an incentive, Darlene Mann made a motion for each employee to receive 2 hours paid time off to receive each of two-part vaccinations, seconded by Bernice Davis. Unanimously approved. The trustees will revisit the issue of any adverse health reactions to the vaccinations when more data becomes available.

Trustees were encouraged to continue with their recruiting efforts for upcoming vacancies on the board.

Next Meeting: Following all applicable state laws and health orders, the next regular monthly meeting will be held on Tuesday, February 23, 2021 at 5 p.m. in its entirety as a videoconference on the Zoom meeting platform.

Adjournment: Bernice Davis made a motion to adjourn the meeting at 6:35 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President