



Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
December 15, 2020 5:00 PM
Via Zoom Videoconferencing

Call to Order: Sherry Parker called the meeting to order at 5:01 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Member; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Absent: none

Public Comment: none

Minutes: The minutes of the November regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for November was presented. Sherri Beck made a motion to approve the report as presented, seconded by Bernice Davis. Unanimously approved.

Director's Report: Joe shared highlights of the previous month's activities, as well as 2021 Library Calendar from KDLA. He also shared progress on the Central Library project, including some color options for the ceiling baffle materials.

The following policies were reviewed with no revisions recommended:

- Short-Term Disability Program
- Long-Term Disability Program
- Homebound Delivery
- Pest Control
- Rules of Conduct

A possible revision to the Bereavement Leave policy was tabled until the next regular meeting.

Revisions to the Custodial Technician job description were presented; Darlene Mann pointed out a correction needed in the Work Devices section ("lawn mowers," not "lawn movers"). Sean Firkins made a motion to revise the job description, including the correction noted, seconded by Sherri Beck. Unanimously approved.

Sean Firkins made a motion to approve revisions to the Custodial Supervisor job description as presented, seconded by Bernice Davis. Unanimously approved.



Next Meeting: Following all applicable state laws and health orders, the next regular monthly meeting will be held on Tuesday, January 26, 2021 at 5 p.m. in its entirety as a videoconference on the Zoom meeting platform.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 6:00 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President