



Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
June 23, 2020 5:00 PM
Via Zoom Videoconferencing

Call to Order: Darlene Mann called the meeting to order at 5:02 p.m.

Present: Darlene Mann, Vice President; Sherri Beck, Member; Bernice Davis, Secretary; Sean Firkins, Member; Chip Sutherland, representing Robert W. Baird and Co.; Joe Schweiss, Director; Jennifer Nippert, Assistant Director. Sherry Parker entered the meeting at 5:41 p.m.

Absent: none

Public Comment: none

Minutes: The minutes of the May meeting were presented. Sherri Beck made a motion to approve the minutes as presented, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for May was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

Chip Sutherland spoke to the board about the process of issuing a bond to finance the new Shepherdsville project. Chip left the meeting after his presentation.

Director's Report: Joe noted that in the KDLA Regional Librarian's report included notification that new staff have been added at KDLA to support public libraries, including a new Children's Services consultant. He reviewed the Library's circulation statistics, as well as reporting on pandemic-related developments and guidance for re-opening from the Governor's office.

Sherri Beck motioned to file the amended budget with the Department of Local Government for fiscal year 19-20 as presented, seconded by Sean Firkins. Unanimously approved.

Joe reviewed two options for the budget for fiscal year 20-21; option 1 based on a flat tax revenue prediction and option 2 being a 10% reduction in revenue. Bernice Davis motioned to adopt option 2. Seconded by Sherri Beck. Unanimously approved.

The following policies were reviewed with no revisions recommended:

- Dress Code
- Attendance and Tardiness
- Benefits
- Schedules and Breaks



- Time in Position

Sherri Beck motioned to amend the Personal Leave policy as presented to require employees to use their time within the fiscal year or forfeit its use. Seconded by Bernice Davis. Unanimously approved.

Next Meeting: Sherry Parker announced a special called meeting of the trustees for July 2 to discuss the bid opening results for the new Shepherdsville project.

Following all applicable state laws and health orders, the next regular monthly meeting will be held on Tuesday, July 28 at 5 p.m. in its entirety as a videoconference on the Zoom meeting platform.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 5:52 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President