



Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
April 28, 2020 5:00 PM
Via Zoom Videoconferencing

Call to Order: Sherry Parker called the meeting to order at 5:03 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Sherri Beck, Member; Bernice Davis, Secretary (entered the meeting at 5:43 p.m.); Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Absent: Sean Firkins, Treasurer.

Public Comment: none

Minutes: The minutes of the March meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sherri Beck. Unanimously approved.

Treasurer's Report: The treasurer's report for March was presented. Sherri Beck made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

Director's Report: Joe reported on circulation for the month of April, as well as giving an update on revenue and expenditures for the fiscal year 2019-2020. As part of the monthly packet, four scenarios were distributed: flat revenue, 5%, 10%, and 15% reduction in revenue for fiscal year 2020-2021. These scenarios are additionally impacted by elimination of state aid from the Commonwealth's budget and a 9% increase in health insurance premiums. To control payroll costs, the Trustees need to consider a freeze of step increases during the upcoming fiscal year.

Joe shared that Omni has provided 95% complete documents for the Shepherdsville project. He has also begun a discussion with Chip Sutherland from Baird to weigh financing options for the project.

Sherri Beck made a motion to enact a one-time amnesty for all fines on all patron accounts with zip codes assigned to Bullitt County, as well as 40229 and 40177. For patrons whose accumulated fines exceed \$300, the account will be adjusted to a restricted setting and monitored for 6 months for potential abuse of privileges. Seconded by Darlene Mann. Unanimously approved.

Per KRS 61.81 (1)(f) Darlene Mann moved to enter into closed session to discuss a situation "which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student," seconded by Sherri Beck. Unanimously approved.

Sherri Beck announced that the Board of Trustees would go into closed session at 6:15 p.m.



The Board of Trustees reconvened the open meeting at 6:24 p.m.

Bernice Davis made a motion to transfer treasurer duties to Sherri Beck, seconded by Darlene Mann. Unanimously approved.

Next Meeting: Following all applicable state laws and health orders, the next regular monthly meeting will be held on Tuesday, May 26 at 5 p.m. in its entirety as a videoconference on the Zoom meeting platform.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 6:30 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President