



Bullitt County Public Library
Minutes of the Regular Board of Trustees Meeting
January 28, 2020 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:02 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer, via Zoom Meeting; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director; Chris Bischoff, Regional Consultant.

Absent: none

Public Comment: none

Minutes: The minutes of the December special called meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sherri Beck. Unanimously approved.

Treasurer's Report: The treasurer's report for December was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

Regional Consultant's Report: Chris reviewed the highlights of the monthly Regional Consultant's Report.

Director's Report: In addition to December's circulation statistics, Joe reviewed BCPL's 2019 Year in Review document with the Trustees in preparation to attend Library Legislative Day on February 6 in Frankfort. Appointments were arranged with all of Bullitt County's State Representatives and its State Senator.

Joe reported on progress in both the Nichols and Shepherdsville construction projects. There was a discussion about using Lynn Imaging's reprographic services to store documentation pertaining to the Shepherdsville project, in particular.

A revision was made to the Board of Trustees and Library Employees Ethics Policy to replace all instances of "Board Members" with "Trustees." Sherri Beck made a motion to approve the revision as presented, seconded by Bernice Davis. Unanimously approved.

A revision was made to the Attendance and Tardiness Policy to account for types of unscheduled absences protected by State and/or Federal Law. Sherri Beck made a motion to approve the revision as presented, seconded by Sean Firkins. Unanimously approved.



A revision was made to the Dress Code Policy to reflect that the provided list of unacceptable dress issues was not inclusive. Darlene Mann made a motion to approve the revision as presented, seconded by Bernice Davis. Unanimously approved.

A revision was made to the Recruitment and Hiring Policy to strengthen the language about at-will employment with BCPL. Darlene Mann made a motion to approve the revision as presented, seconded by Sherri Beck. Unanimously approved.

Next Meeting: The next regular monthly meeting will be held on Tuesday, February 25, at 5 p.m. at Ridgway Memorial Library.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 6:17 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President