



Bullitt County Public Library  
Minutes of the Board of Trustees Meeting  
October 22, 2019 5:00 PM  
Shepherdsville, KY

**Call to Order:** Sherry Parker called the meeting to order at 5:13 p.m.

**Present:** Sherry Parker, President; Darlene Mann, Vice President; Sean Firkins, Treasurer, joined via GoToMeeting; Bernice Davis, Secretary; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director. Teams from ID&A and Omni were present to update the board on design development for the Shepherdsville project.

**Absent:** none

**Public Comment:** none

**Minutes:** The minutes of the September special called meeting were presented. Sherri Beck made a motion to approve the minutes as presented, seconded by Darlene Mann. Unanimously approved.

**Treasurer's Report:** The treasurer's report for August was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

The team from ID&A presented the design philosophy for the various spaces proposed for the new Shepherdsville facility, as well as cut sheets for products that could be selected for those spaces and options for additional services including sound masking.

The team from Omni Architects presented on topics including design development issues and cost modeling for the Shepherdsville project.

**Director's Report:** Action on the RFP for purchasing RFID equipment was tabled until information from all vendors is tabulated; this can be an agenda item for the November meeting.

Joe initiated a discussion about purchasing a new delivery vehicle. Based on discussions with the maintenance supervisor, the Library's current vehicle is occasionally undersized, and with the addition of the Nichols location, there will need to be increased capacity for deliveries.

**Next Meeting:** The board agreed to change the next monthly meeting date to Tuesday, November 12, at 5 p.m. at the Ridgway Memorial Library in Shepherdsville.



**Adjournment:** Bernice Davis made a motion to adjourn the meeting at 7:19 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

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Bernice Davis, Secretary

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Sherry Parker, President