



## Bullitt County Public Library

### Minutes of the Special Called Board of Trustees Meeting

July 23, 2019 5:00 PM

Lebanon Junction, KY

**Call to Order:** Darlene Mann called the meeting to order at 5:02 p.m.

**Present:** Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer, via FaceTime; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Sherry Parker entered the meeting at 5:13 p.m.

**Absent:** none

**Public Comment:** none

**Minutes:** The minutes of the June regular meeting were presented. Sherri Beck made a motion to approve the minutes as presented, seconded by Darlene Mann. Unanimously approved.

**Treasurer's Report:** The treasurer's report for June was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

**Director's Report:** Joe reviewed the changes to Kentucky Revised Statute that were noted in the Regional Librarian's report.

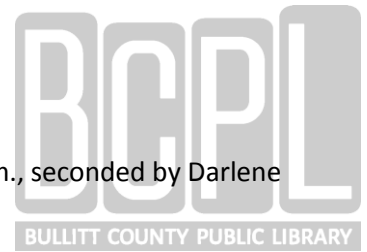
Joe highlighted the 28% year-to-date increase in digital checkouts as part of the circulation report. Increased use of Wi-Fi has compensated for the drop in the usage of computer workstations overall. He will continue to monitor the impact on LFPL's Fern Creek Branch closure on out-of-county account totals.

Joe shared progress towards current construction projects.

- The brick that was installed on the Nichols branch has been verified as the color selected and ordered.
- Design work for the Shepherdsville location has continued. The architects are working with the total square footage to accommodate desirable fire-proofing. Initial concepts for the building were discussed, as well as possible financing options and the overall budget for the entire project, including architect fees and furnishings.

Jenn shared a short video and statistics on the Library's SummerQuest programs.

**Next Meeting:** The next regular monthly meeting will be held on Tuesday, August 27, at 5 p.m. at the Hillview Branch Library as a special called meeting.



**Adjournment:** Bernice Davis made a motion to adjourn the meeting at 6:42 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

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Bernice Davis, Secretary

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Sherry Parker, President