



Bullitt County Public Library  
Minutes of the Regular Board of Trustees Meeting  
May 28, 2019 5:00 PM  
Shepherdsville, KY

**Call to Order:** Sherry Parker called the meeting to order at 5:05 p.m.

**Present:** Sherry Parker, President, via FaceTime; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

**Absent:** none

**Public Comment:** none

**Minutes:** The minutes of the April regular meeting were presented. Darlene Mann noted a correction to be made. Sherri Beck made a motion to approve the minutes as corrected, seconded by Sean Firkins. Unanimously approved.

**Treasurer's Report:** The treasurer's report for April was presented. Bernice Davis made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

**Director's Report:** Joe reviewed construction progress for the following projects: the Nichols branch, including the installation of the 24/7 library there, the parking lot expansion at Hillview, and the new Shepherdsville location. From a morning meeting with Omni, he shared progress towards a revised building program. He reviewed questions that need to be clarified for the Trustees during the programming stage of the project, including budget terminology such as project cost and construction cost.

Joe shared adjustments to the FY 19-20 budget. Final approval of the budget was tabled until the regular June meeting.

Joe provided copies of the director's annual performance review to the Trustees.

Darlene Mann motioned for the Board of Trustees to go into closed session at 6:00 p.m., according to KRS 61.810 (1) (f), to discuss a personnel matter; the reason was to discuss a disciplinary action. Seconded by Sherri Beck, unanimously approved. Sherry Parker announced that the board would go into closed session at 6 p.m. Sherri Beck motioned for the board to reconvene the open meeting, seconded by Darlene Mann, unanimously approved. Sherry Parker announced that the board reconvened the open meeting at 6:25 p.m.



**Next Meeting:** The next regular monthly meeting will be held on Tuesday, June 25, at 5 p.m. at the Ridgway Memorial Library in Shepherdsville.

**Adjournment:** Bernice Davis made a motion to adjourn the meeting at 6:27 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

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Bernice Davis, Secretary

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Sherry Parker, President