



Bullitt County Public Library

Minutes of the Special Called Board of Trustees Meeting

April 22, 2019 2:30 PM

Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 2:30 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer; Sherri Beck, Member; Joe Schweiss, Director; representatives for the Omni Architects presentation team; representatives for the JRA Architects presentation team.

Absent: none

Public Comment: none

Minutes: No minutes were reviewed

Treasurer's Report: No treasurer's report was reviewed

Director's Report: Joe led the trustees through the evaluation materials that were created to score the presentations from the architects that were short-listed for the Shepherdsville new main library project. Omni Architects presented at 2:30 and was given a time limit of one hour and two minutes. During this time, they performed a prepared presentation and then took part in a question and answer session with the board.

The board moved to another room as the first team took down their presentation materials and left, leaving JRA Architects to set up their presentation.

JRA Architects presented at 3:50 and was given the same time limit of one hour and two minutes. During this time, they performed a prepared presentation and then took part in a question and answer session with the board during which the same questions were asked in the same order.

After JRA Architects took down their presentation materials and left, the board discussed the matter of which topics and questions on the Architect Evaluation Template should be more heavily weighted as they would be more important to the overall success of the project. It was agreed that these topics and questions should be weighted the same on all evaluators' sheets. Once the decision was made on the weighting of topics, the individual evaluators, made up of the Trustees and the Library Director, scored their templates for each architectural firm. The individual sheets were then given to Joe so he could enter the scores on the Architect Evaluation Scoring Sheet.

The individual evaluators all unanimously agreed that Omni Architects was their preferred firm and the overall score finished at a combine 740.5 points for Omni Architects versus 637 points for JRA Architects.



Next Meeting: The next meeting will be held on Tuesday, April 23, at 5 p.m. at the Ridgway Memorial Library in Shepherdsville.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 5:45 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director.

Bernice Davis, Secretary

Sherry Parker, President