



Bullitt County Public Library
Minutes of the Regular Board Meeting
November 27, 2018 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer; Joe Schweiss, Director; Jennifer Nippert, Assistant Director; Chris Bischoff, Regional Consultant. Ken Bailey, public.

Absent: Sherri Beck

Public Comment: none

Minutes: The minutes of the October regular meeting were presented. Darlene Mann made a motion to approve the minutes as corrected, seconded by Sean Firkins. Unanimously approved.

Treasurer's Report: The treasurer's report for October was presented. Bernice Davis made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

Regional Consultant's Report: Chris reviewed the content of the report as provided.

Director's Report: Joe reviewed circulation statistics, as included in the monthly board packet.

The Board reviewed the Employee Conduct Policy, with the substitution of new core values that align with the Library's strategic plan. Sean Firkins made a motion to approve the revisions as presented, seconded by Darlene Mann. Unanimously approved.

The Board reviewed revisions to the Library Sponsorship Policy. Bernice Davis made a motion to approve the revisions as corrected, seconded by Darlene Mann. Unanimously approved.

The Board reviewed revisions to the Procurement Policy. Darlene Mann made a motion to adopt the policy as presented, seconded by Bernice Davis. Unanimously approved.

The Board reviewed revisions to the Gifts and Appraisals Policy. Bernice Davis made a motion to adopt the revisions as corrected, seconded by Sean Firkins. Unanimously approved.

The Board reviewed revisions to the Fund Balance and Net Assets Policy. Sean Firkins made a motion to adopt the revisions as presented, seconded by Bernice Davis. Unanimously approved.

The Board reviewed revisions to the Smoking and Tobacco Use Policy. Bernice Davis made a motion to adopt the revisions as presented, seconded by Sean Firkins. Unanimously approved.



The Board reviewed revisions to the Emergency Closing and Delayed Opening Policy. Sean Firkins made a motion to adopt the revisions as presented, seconded by Darlene Mann. Unanimously approved.

The Board discussed plans for groundbreaking activities for the Nichols branch on Tuesday, December 4 at 1 p.m. Bernice Davis shared that the Sunnyside Baptist Church in Nichols would like to donate the bell that was salvaged from a fire to the Library for use at the Nichols branch.

Next Meeting: The next monthly meeting will be held on Tuesday, December 18, at 5 p.m. at the Ridgway Memorial Library in Shepherdsville.

Adjournment: Darlene Mann made a motion to adjourn the meeting at 5:59 p.m., seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President