

Check Out Policy

Revised 12/12/2017

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The Bullitt County Public Library provides access to a broad range of circulating resources that consist of different media formats, some of which take more time to fully take in than others. In order to make these resources available to as many patrons as possible while minimizing time spent waiting by other interested patrons, the Library has to implement the following rules governing the circulation of Library materials:

Material Totals

Library patrons with regular accounts in good standing may borrow up to a maximum of 50 items total on their account. Patrons with restricted or out of county accounts may borrow up to a maximum of 5 items total. Patrons with digital only accounts may not borrow any physical items. Some material types have borrowing limits regardless of the total number of items a patron currently has checked out, and some are not available based on the type of account. Those include:

FORMAT	LIMIT
Blu-rays and DVDs	8 items per format. <i>Only adults can check out Blu-rays and DVDs. Children under 18 can obtain adult privileges if a parent or legal guardian signs an Adult Privileges Form.</i>
Music CDs	8 items.
Kits	1 kit. <i>Only adults can check out kits. Children under 18 can obtain adult privileges if a parent or legal guardian signs an Adult Privileges Form.</i>

Playaway View/Launchpad	1 of each. <i>Only adults can check out Playaway Views or Launchpads. Children under 18 can obtain adult privileges if a parent or legal guardian signs an Adult Privileges Form.</i>
Lucky Day Books	2 books.
Lucky Day Blu-Rays/DVDs	2 items total, not per format. <i>Only adults can check out Blu-rays and DVDs. Children under 18 can obtain adult privileges if a parent or legal guardian signs an Adult Privileges Form.</i>
Downloadable Materials	Limit varies per platform. As these materials do not show up on patron library accounts, these materials do not count toward the maximum item limit.

Loan Periods

Loan periods, the amount of time between when an item is checked out and when it is due back, vary by format. Some formats do offer the opportunity to renew, though the option to renew an item is dependent on whether or not the item is being requested for check out by another patron or patrons.

FORMAT	BORROWING PERIOD
Books	Initial Loan Period: 21 Days

Books on CD Interactive Computer Software Magazines Audiobook MP3 on CD Playaway Books	Renewals: Up to two renewals for 21 days each
Kits	Initial Loan Period: 14 Days Renewals: One renewal for 14 days
Lucky Day Books	Initial Loan Period: 14 Days Renewals: No renewals
Playaway View	Initial Loan Period: 7 Days Renewals: One renewal for 7 days
Downloadable Materials	Loan periods vary per platform
Blu-rays DVDs Music CDs Playaway Launchpad	Initial Loan Period: 7 Days Renewals: No renewals
Lucky Day Blu-Rays/DVDs	Initial Loan Period: 3 Days

	Renewals: No renewals
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Overdue Fines

Overdue Fines occur when an item is returned after the due date has passed. The Bullitt County Public Library recognizes the importance that access to books has in improving early childhood literacy rates and how we stand to make a difference. In order to remove barriers to access for children and their families, all Children's, Junior's, and Young Adult print and audio materials, from board books to Young Adult materials, will not be charged Overdue Fines. If materials are not returned with 45 days of the due date, replacement charges will be incurred.

The fine amounts for the remaining formats are as follows:

FORMAT	FINES
Lucky Day Blu-Rays/DVDs	\$1 per day late per item
Blu-rays DVDs Music CDs Lucky Day Books	\$.50 per day late per item
Downloadable Materials	These materials do not require returning so there are no possible late fees
All other formats	\$.05 per day late per item