



## Trustee Conflict of Interest Policy

*Approved 6/12/2012*

*Revised 10/23/2018*

The Bullitt County Public Library Board of Trustees believes that it is fundamentally important that the public perceives that all policies and decisions of the Board are fairly and impartially determined, and that the personal financial interests of the Trustees do not conflict with the interests of the Library. To that end, the Board has adopted the following policy:

1. A Trustee shall not participate, directly or indirectly, in the making of any contract on behalf of the Library in which he or she has a personal financial interest; nor shall a Trustee participate in any decision or recommendation involving the Library in which they have a personal financial interest.
2. Any Trustee aware of a personal conflict of interest regarding a matter coming before the Board of Trustees shall bring this to the attention of the Board. The President of the Board shall rule as to whether the situation constitutes a conflict. If a conflict exists, the Trustee shall abstain from voting and excuse him/herself from any discussion regarding the matter by leaving the room, and shall not be counted in determining the quorum if that has not already been established for the meeting. These points shall be recorded in the Minutes of such meetings.
3. In the event that the President of the Board has a conflict or perceived conflict, the Vice-President will fulfill the role of investigating and ruling on the conflict.
4. A Trustee shall not participate in any way in deciding whether to hire any person related to him/her by blood or marriage closer than a second cousin, as an employee of the Library.
5. The Board, in accordance with this policy and applicable law, shall deal with any conflict of interest brought to its attention.