



Bullitt County Public Library
Minutes of the Regular Board Meeting
April 24, 2018 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:00 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer; Sherri Beck, Member; Joe Schweiss, Director; Jennifer Nippert, Assistant Director. Libby Alexander, Strategic Planning Consultant, was also present.

Absent: none

Public Comment: None

Minutes: The minutes of the March regular meeting were presented. Darlene Mann made a motion to approve the minutes as corrected, seconded by Sherri Beck. Unanimously approved.

Treasurer's Report: The treasurer's report for March was presented. Darlene Mann made a motion to approve the report as presented, seconded by Sherri Beck. Unanimously approved.

Libby provided a recap from the board retreat on April 11, 2018, a draft document of the strategic plan, and thoughts on our core values, mission statement, and vision statement. She also engaged the board to discuss their thoughts on their vision of Bullitt County if the Library were to accomplish all of its goals.

Director's Report: Joe provided the board with written report notes via email on April 23, 2018. Reviewed topics included circulation figures, as well as progress towards the design of the new Nichols branch, towards renovation work at the Lebanon Junction branch (including the parking lot and backyard), towards the 2018 timeline of existing projects, towards a draft of the fiscal year 18-19 budget, and towards an upgrade of the parking lot at the Hillview branch.

Joe asked the board what sort of specific requirements that they would like to see in the language for the construction bid for the Nichols branch. They would like to see materials recycled and/or repurposed that could be obtained from the site, all excess building materials disposed of in a sanitary manner, and all disposal done in a lawful manner. The major focus is for us to inform as many qualified entities as possible to generate the most interest possible.

Names to fill the expiring trustee terms for the Hillview and Nichols areas were discussed. The board decided that Sean Firkins and Carolyn Smith would be the best choices for the Hillview area and Bernice Davis and Trina Kimball would be the best choices to represent the Nichols area. Sherri Beck made the motion to submit the names Sean Firkins and Carolyn Smith to the State Librarian as nominations for



trustee representing the Hillview area, seconded by Bernice Davis. Unanimously approved. Darlene Mann made the motion to submit the names Bernice Davis and Trina Kimball to the State Librarian as nominations for trustee representing the Nichols area, seconded by Sherri Beck. Unanimously approved.

The board reviewed the Internet and Email Use policy and the Library Fee policy.

Next Meeting: The next regular board meeting will be held Tuesday, May 22, 2018, at 5 p.m. at the Ridgway Memorial Library.

Adjournment: Bernice Davis made a motion to adjourn at 7:05 p.m., seconded by Darlene Mann. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President