



Bullitt County Public Library
Minutes of the Regular Board Meeting
January 23, 2018 5:00 PM
Shepherdsville, KY

Call to Order: Sherry Parker called the meeting to order at 5:07 p.m.

Present: Sherry Parker, President; Darlene Mann, Vice President; Bernice Davis, Secretary; Sean Firkins, Treasurer; Sherri Beck, Member; Chris Bischoff, Regional Consultant; Libby Alexander, Strategic Planning Consultant; Joe Schweiss, Director; Jennifer Nippert, Assistant Director.

Absent: none

Public Comment: Several members of the public were in attendance to begin discussion about the issue of homelessness in Bullitt County. Representing Room In the Inn, Carl and Pam Rogers attended. Representing Housing First, Robert Beckett attended. Sherry and Joe led a discussion about the issues directly affecting the Library, and asked for community participation and assistance in addressing the situation.

Minutes: The minutes of the December regular meeting were presented. Darlene Mann made a motion to approve the minutes as presented, seconded by Sherri Beck. Unanimously approved.

Treasurer's Report: The treasurer's report for December was presented. Bernice Davis made a motion to approve the report as presented, seconded by Darlene Mann. Unanimously approved.

Regional Consultant's Report: Chris shared that due to the increase in the counties that he will be responsible for monitoring, he will no longer be able to attend monthly board meetings. He will still be available on an as needed basis and will continue to support the library directors in his region.

Director's Report: Joe updated the board with information about the property available for sale next to the Lebanon Junction Branch; a federal environmental permit will need to be obtained before any type of improvement can be done, due to the presence of endangered Northern long-eared bat habitat on the property. Sherri Beck made a motion that Joe proceed on behalf of the board to purchase the property at the price of \$80,000, contingent upon the library's ability to obtain the permit and complete a parking expansion project on the property. Seconded by Darlene Mann, unanimously approved.

Joe reviewed the AIA contract between the Library, architect Greg White, and Studio Kremer for construction of the Nichols Branch, based on the schematic design that had been previously presented to the board. Bernice Davis made a motion to approve the contract as presented, seconded by Darlene Mann. Unanimously approved.



Joe shared the Library's circulation report with the board, noting that the Library achieved its highest ever annual circulation of over 400,000 items.

Joe updated the board on progress towards migrating to a new integrated library system as part of the proposed KTECH consortium. He has worked through some of the technical issues with SirsiDynex, and the Library is on track to transfer patron and catalog data to the new vendor.

Joe reminded the board that two trustee terms are coming to an end on June 30 for Bernice and Sean. Two names will need to be submitted to KDLA and the fiscal court for the two new terms beginning July 1, 2018.

Libby led a discussion with the board about the remaining process to formulate the Library's strategic plan. Further activities will include a patron survey, focus groups, and a board retreat to articulate the Library's vision and core values.

Next Meeting: The next regular board meeting will be held Tuesday, February 27, at 5 p.m. at the Ridgway Memorial Library.

Adjournment: Darlene Mann made a motion to adjourn at 8:06, seconded by Bernice Davis. Unanimously approved.

Minutes taken by Joe Schweiss, Director, and Jennifer Nippert, Assistant Director.

Bernice Davis, Secretary

Sherry Parker, President