

Bullitt County Library District 2017 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Bullitt
A2	Estimated Population	79,151
A3	Library Name	Bullitt County Library District
Street Address		
A4	Street Address	127 North Walnut Street
A5	City	Shepherdsville
A6	Zip Code	40165
Mailing Address		
A8	Mailing Address	P.O. Box 99
A9	City	Shepherdsville
A10	Zip Code	40165
A12	Phone	(502) 543-7675
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	6.9
A15	Personal	6.9
A16	Motor Vehicle/Water Craft	2.12

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$5,204,681
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$5,204,681

State Government Revenue

B4	State Aid Grant	\$30,859
B5	Construction Debt-Assistance Grant	\$20,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$50,859

Federal Government Revenue		
B9	Prime Time Family Reading Time	\$0
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (sum B9 + B12)	\$0
B14	Other Operating Revenue	\$160,212
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$5,415,752

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$308,286
C2	Electronic Materials Expenditures	\$40,346
C3	Audiovisual Materials	\$104,669
C4	Electronic Collections	\$54,698
C5	Other Library Materials	\$17,292
C6	Collection Expenditures Total (C1 through C5)	\$525,291

Salary Expenditures

C7	Library Director	\$90,956
C8	Other Library Personnel	\$1,647,539
C10	Salary Expenditures Total (C7 + C8)	\$1,738,495

Fringe Benefits

C11	Required Fringe Benefits	\$232,207
C12	Retirement (Employer's Share)	\$254,587
C13	Medical Insurance (Employer's Share)	\$280,563
C14	Other	\$1,292
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$768,649
C16	Total Staff Expenditures (C10 + C15)	\$2,507,144

Other Operations

C17	Building Repair	\$50,038
C18	Building Maintenance	\$25,490
C20	Office Supplies, Program Supplies, Postage	\$96,190
C21	Insurance	\$35,837
C22	Public Relations	\$23,523
C23	Utilities	\$103,313
C24	Professional Fees	\$29,930
C25	Audit Fee	\$4,577
C26	Fiscal Year that Audit Covers	FY 2015-2016
C27	What year was the library's last long range plan adopted?	1992

C28	Repair and Replacement of Furnishings	\$136,225
C29	Other	\$3,282
C30	Specify	Miscellaneous
C31	Other	\$8,855
C32	Specify	Presenters
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$517,260
C34	Bookmobile/Extended Services	\$1,575
C35	Continuing Education	\$40,700
C36	Operating Expenditures for Electronic Access	\$126,734
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$3,718,704

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$4,251,827
C39	Debt Service	\$40,069

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Hillview Branch Library
E2	Street Address	155 Terry Blvd.
E3	City	Louisville
E4	Zip Code	40229
E6	Phone	(502) 957-5759
E8	Square Footage	10,000
E11	Number of Meetings Held	255
E12	Library Visits	83,332
E13	Number of Registered Users	7,725
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	19,288
E15	Reference Transactions	5,437
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lebanon Junction Branch Library
E2	Street Address	11382 S. Preston Hwy
E3	City	Lebanon Junction

E4	Zip Code	40150
E6	Phone	(502) 833-8648
E8	Square Footage	7,822
E11	Number of Meetings Held	123
E12	Library Visits	37,356
E13	Number of Registered Users	2,049
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	7,360
E15	Reference Transactions	2,023
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	8 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Mount Washington Branch Library
E2	Street Address	311 Snapp Street
E3	City	Mt. Washington
E4	Zip Code	40047
E6	Phone	(502) 538-7560
E8	Square Footage	5,670
E11	Number of Meetings Held	0
E12	Library Visits	65,967
E13	Number of Registered Users	7,179
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	14,479
E15	Reference Transactions	5,101
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00

E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	180.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	156.00
E18	Number of Branches	3
E19	Total Annual Hours Open	9,360.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number
F2	Vehicle Year, Make, and Model
F3	Mileage on Odometer
F4	Owner of Vehicle
F5	Number of Stops in an Average Week

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	
G2	Serial Number	
G3	Vehicle Year, Make, and Model	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not serving patrons)	NA
G9a	Sunday - Daily Hours Open to the Public	NA
G9b	Monday - Daily Hours Open to the Public	NA
G9c	Tuesday - Daily Hours Open to the Public	NA
G9d	Wednesday - Daily Hours Open to the Public	NA
G9e	Thursday - Daily Hours Open to the Public	NA
G9f	Friday - Daily Hours Open to the Public	NA
G9g	Saturday - Daily Hours Open to the Public	NA
G9.3	Number of Weeks Bookmobile is Open	N/A
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Ridgway Memorial Library
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H2	Street Address	127 North Walnut Street
H3	City	Shepherdsville
H4	Zip Code	40165
H6	Phone	(502) 543-7675
H8	Square Footage	16,000
H11	Number of Meetings Held	342
H12	Library Visits	129,353
H13	Number of Registered Users	11,484
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	29,596
H15	Reference Transactions	8,302
Hours Open to the Public		
H16a	Sunday Opening Time	1 PM
H16b	Sunday Closing Time	5 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9 AM
H16e	Monday Closing Time	8 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 AM
H16h	Tuesday Closing Time	8 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 AM
H16k	Wednesday Closing Time	8 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9 AM
H16n	Thursday Closing Time	8 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9 AM
H16q	Friday Closing Time	5 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9 AM
H16t	Saturday Closing Time	5 PM
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	16,000
I2	Branch Libraries (sum of E8 branch data)	23,492
I3	Total (I1 + I2)	39,492
Number of Meetings Held		
I10	Main Library (from H11)	342

I11	Branch Libraries (sum of E11 branch data)	378
I12	Total (I10 + I11)	720
Library Visits		
I13	Main Library (from H12)	129,353
I14	Branch Libraries (sum of E12 branch data)	186,655
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	316,008
Number of Registered Users		
I17	Main Library (from H13)	11,484
I18	Branch Libraries (sum of E13 branch data)	16,953
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	28,437
Number of Uses [Sessions] of Public Internet Computers Per Year		
I21	Main Library (from H14)	29,596
I22	Branch Libraries (sum of E14 branch data)	41,127
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	70,723
Reference Transactions		
I25	Main Library (from H15)	8,302
I26	Branch Libraries (sum of E15 branch data)	12,561
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	20,863
Public Service Hours per Year		
I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	9,360.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	12,688.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	2.00
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2.75
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	10.85
J6	Number of Librarians with Less Than a Bachelor's Degree	35.50
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	51.10
J8	All Other Paid Staff	8.60
J9	Total Paid Employees (J7 + J8):	59.70

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	55,349
K2	Adult Nonfiction	26,635
K3	Children's Fiction	51,261
K4	Children's Nonfiction	19,791
K5	Total (K1 + K2 + K3 + K4)	153,036

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	123,942
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Electronic Collections (K7a - K7b):

Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7c (state government or state library)

Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	13
K7b	State (State Government or State Library) ** Include 50 KYVL databases **	50
K7	Total Electronic Collections (K7a+K7b)	63
K9	Audio - Physical Units	9,118
K10	Audio - Downloadable Units	29,774
K13	Video - Physical Units	18,475
K14	Video - Downloadable Units	1,853
K15	Other Material in Collection	3,195
K16	Current Print Serial Subscriptions	115
K17	Book/Serial Volumes (K5 + K16)	153,151

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	23,793
L2	All Branches	47,442
L3	Bookmobile/Outreach	949
L4	Total (L1 + L2 + L3)	72,184

Book Circulation Adult Nonfiction

L5	Main Library	7,909
L6	All Branches	12,037
L7	Bookmobile/Outreach	187
L8	Total (L5 + L6+ L7)	20,133

Book Circulation Children's Fiction

L9	Main Library	30,940
L10	All Branches	53,576
L11	Bookmobile/Outreach	663
L12	Total (L9 + L10+ L11)	85,179

Book Circulation Children's Nonfiction

L13	Main Library	5,542
L14	All Branches	9,523
L15	Bookmobile/Outreach	37
L16	Total (L13 + L14 + L15)	15,102

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	68,184
L18	All Branches (L2 + L6 + L10 + L14)	122,578

L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	1,836
L20	Total (L4 + L8 + L12+ L16)	192,598

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	4,772
L22	All Branches	6,381
L23	Bookmobile/Outreach	40
L24	Total (L21 + L22 + L23)	11,193

Audiovisual Circulation Other Audio

L25	Main Library	964
L26	All Branches	2,188
L27	Bookmobile/Outreach	0
L28	Total (L25 + L26 + L27)	3,152

Audiovisual Circulation Videos

L29	Main Library	39,047
L30	All Branches	79,611
L31	Bookmobile/Outreach	244
L32	Total (L29 + L30 + L31)	118,902

Audiovisual Circulation Other

L33	Main Library	745
L34	All Branches	1,185
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	1,930

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	45,528
L38	All Branches (L22 + L26 + L30 + L34)	89,365
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	284
L40	Total (L24 + L28 + L32 + L36)	135,177

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,278
L42	All Branches	1,600
L43	Bookmobile/Outreach	4
L44	Total (L41 + L42 + L43)	2,882

Total Circulation

L45	Main Library (L17 + L37 + L41)	114,990
L46	All Branches (L18 + L38 + L42)	213,543

L47	Bookmobile/Outreach (L19 + L39 + L43)	2,124
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Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	32,545
L49	Total Circulation (L20 + L40 + L44 + L48)	363,202
L50	Successful Retrieval of Electronic Information	57,092

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	37,676
L52	All Branches	64,872
L53	Bookmobile/Outreach	705
L54	Total (L51 + L52 + L53)	103,253

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use
M2	Use Statistics

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	122
N2	Nonprint	0
N3	Total (N1 + N2):	122

Borrowed From

N4	Print	685
N5	Nonprint	117
N6	Total (N4 + N5):	802

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	61
O2	All Branches	156
O3	Bookmobile/Outreach	18
O4	Total (O1 + O2 + O3)	235

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	2,037
O6	All Branches	2,731
O7	Bookmobile/Outreach	484
O8	Total (O5 + O6 + O7)	5,252

Elementary School - *number of programs*

O17	Main Library	8
O18	All Branches	20
O19	Bookmobile/Outreach	22
O20	Total (O17 + O18 + O19)	50

Elementary School - *number of attendees*

O21	Main Library	329
O22	All Branches	711
O23	Bookmobile/Outreach	5,923
O24	Total (O21 + O22 + O23)	6,963

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	49
O26	All Branches	17
O27	Bookmobile/Outreach	15
O28	Total (O25 + O26 + O27)	81

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,018
O30	All Branches	212
O31	Bookmobile/Outreach	5,282
O32	Total (O29 + O30 + O31)	6,512

Adult Programs - *number of programs*

O33	Main Library	12
O34	All Branches	101
O35	Bookmobile/Outreach	51
O36	Total (O33 + O34 + O35)	164

Adult Programs - *number of attendees*

O37	Main Library	54
O38	All Branches	624
O39	Bookmobile/Outreach	946
O40	Total (O37 + O38 + O39)	1,624

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	38
O42	All Branches	75
O43	Bookmobile/Outreach	11
O44	Total (O41 + O42 + O43)	124

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	1,474
O46	All Branches	2,165

O47	Bookmobile/Outreach	2,191
O48	Total (O45 + O46 + O47)	5,830
Total Number Of Programs:		
O49	Main Library (O1 + O17 + O25 + O33 + O41)	168
O50	All Branches (O2 + O18 + O26 + O34 + O42)	369
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	117
O52	Total (O4 + O20 + O28 + O36 + O44)	654

Total Program Attendance:

O53	Main Library (O5 + O21 + O29 + O37 + O45)	4,912
O54	All Branches (O6 + O22 + O30 + O38 + O46)	6,443
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	14,826
O56	Total (O8 + O24 + O32 + O40 + O48)	26,181

Intellectual Freedom (P1 - P6)

- P1 Title of Challenged Work
- P2 Type of Work
- P3 Grounds for Challenge
- P4 Initiator of Challenge
- P5 Status of Material
- P6 Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	95
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	250
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	66,303
Q5	Number of Web User Sessions	170,287

Planning and Evaluation (S1)

We at the Bullitt County Public Library made modifications to our

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

employee schedules, physical collection, and collection development techniques in order to substantial improve our patrons' experiences both in person and online. Our patrons are now more likely to see familiar faces at their home branches and less likely to be forced to dig through unpopular titles to find interesting items to check out. We also are working to put the right titles in the right branches by modifying what we purchase from a system level selection system to a branch level selection system. In addition to working on a new building set to open in August of 2017, the Library purchased land upon which to build one new branch and a new main library. We will be spreading our services to a new area of the county and also working to consolidate some of our satellite departments to a more central location. As the county grows, so must we.

Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Fourth Week
V1.3	Time	5:00 PM - 5:30 PM

President or Chair

V2.1	Name:	Sherry Parker
V2.2	P.O. Box or Street:	710 Wilderness Way
V2.3	City:	Shepherdsville
V2.4	Zip:	40165
V2.5	Phone:	(502) 216-2476
V2.6	Term Expires (MM/DD/YYYY):	06/30/2019
V2.7	Term	First Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1 Name: Darlene Mann
V3.2 P.O. Box or Street: 294 Hardy Lane
V3.3 City: Mt. Washington
V3.4 Zip: 40047
V3.5 Phone: (502) 538-4305
V3.6 Term Expires (MM/DD/YYYY): 06/30/2021
V3.7 Term First Term
V3.8 Number of Regularly Scheduled Board Meetings Attended 11
V3.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Secretary

V4.1 Name: Clara (Bernice) Davis
V4.2 P.O. Box or Street: 3195 Knob Creek Rd
V4.3 City: Shepherdsville
V4.4 Zip: 40165
V4.5 Phone: (502) 492-0315
V4.6 Term Expires (MM/DD/YYYY): 06/30/2018
V4.7 Term Filling Unexpired Term
V4.8 Number of Regularly Scheduled Board Meetings Attended 12
V4.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Treasurer

V5.1 Name: Vacant
V5.2 P.O. Box or Street: NA
V5.3 City: NA
V5.4 Zip: N/A
V5.5 Phone: N/A
V5.6 Term Expires (MM/DD/YYYY): N/A
V5.7 Term Vacant
V5.8 Number of Regularly Scheduled Board Meetings Attended N/A
V5.9 Number of Library Related Professional Conferences and or Workshops Attended N/A

Member

V6.1 Name: Sean Firkins
V6.2 P.O. Box or Street: 414 New Ed Quick Rd
V6.3 City: Brooks
V6.4 Zip: 40109
V6.5 Phone: (502) 938-2755
V6.6 Term Expires (MM/DD/YYYY): 06/30/2018
V6.7 Term Filling Unexpired Term
V6.8 Number of Regularly Scheduled Board Meetings Attended 4

V6.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.