

**BULLITT COUNTY PUBLIC LIBRARY**

**FINANCIAL STATEMENTS**

**Year Ended June 30, 2016**

**With**

**Independent Auditor's Report**

**BULLITT COUNTY PUBLIC LIBRARY**

**FINANCIAL STATEMENTS**

**Year Ended June 30, 2016**

**With**

**Independent Auditor's Report**

**BULLITT COUNTY PUBLIC LIBRARY**

**FINANCIAL STATEMENTS**

**Year Ended June 30, 2016**

**With**

**Independent Auditor's Report**

**TABLE OF CONTENTS**

	<u>PAGES</u>
INDEPENDENT AUDITOR'S REPORT	1 - 2
<b><u>REQUIRED SUPPLEMENTARY INFORMATION:</u></b>	
Management's Discussion and Analysis	3 - 4
<b><u>BASIC FINANCIAL STATEMENTS:</u></b>	
Governmental Funds Balance Sheet and Statement of Net Position	5
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position	6
Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance and Statement of Activities	7
Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	8
Schedule of Expenditures	9
Notes to the Basic Financial Statements	10 – 18
<b><u>REQUIRED SUPPLEMENTARY INFORMATION:</u></b>	
Schedule of Revenues, Expenditures and Changes Fund Balance – Budget and Actual – General Fund	19
Schedule of the Library's Proportional Share of the Net Pension Liability	20
Schedule of Library Contributions	21
<b><u>OTHER SUPPLEMENTARY INFORMATION:</u></b>	
<b><u>GOVERNMENTAL AUDITING STANDARDS</u></b>	
Independent Auditors' Report on Internal Control over Financial Reporting and On Compliance And Other Matters Based On an Audit of Financial Statements Performed In Accordance With <i>Government Auditing Standards</i>	22 - 23

**DePRIE & ADKISSON, PSC**  
Certified Public Accountants

12730 Townepark Way, Suite 103  
Louisville, Kentucky 40243

**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
Bullitt County Public Library  
Shepherdsville, Kentucky

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund of the Bullitt County Public Library, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the general purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriated in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund of the Bullitt County Public Library as of June 30, 2016, and the respective changes in financial position thereof, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

To the Board of Directors  
Bullitt County Public Library  
Page 2

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 4, and 16 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Reporting Required by *Government Audit Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 31, 2016, on our consideration of the Bullitt County Public Library's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control of financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bullitt County Public Library's internal control over financial reporting and compliance.

*DePrie & Adkisson, PSC*

Certified Public Accountants

August 31, 2016

# BULLITT COUNTY PUBLIC LIBRARY

*Explore. Learn. Enjoy.*

## Ridgway Memorial Library Main Library and Administrative Office

127 N. Walnut, P.O. Box 99  
Shepherdsville, KY 40165  
(502) 543-7675  
(502) 543-5487 fax  
Mon.-Thurs. 9 a.m.-8 p.m.  
Fri. & Sat. 9 a.m.-5 p.m.  
Sun. 1 p.m.-5 p.m.

## Dorothea Stottman Annex Technical Services and Programming

1251 Hillview Blvd.  
Louisville, KY 40229  
(502) 543-7675  
(502) 957-0455 fax  
Mon.-Fri. 9 a.m.-5 p.m.  
Closed Saturday and Sunday

## Hillview Library Branch Library

155 Terry Blvd.  
Hillview, KY 40229  
(502) 957-5759  
(502) 957-0448 fax  
Mon.-Thurs. 9 a.m.-8 p.m.  
Fri. & Sat. 9 a.m.-5 p.m.  
Closed Sunday

## Mt. Washington Library Branch Library

311 Snapp St.  
Mt Washington, KY 40047  
(502) 538-7560  
(502) 538-2696 fax  
Mon.-Thurs. 9 a.m.-8 p.m.  
Fri. & Sat. 9 a.m.-5 p.m.  
Closed Sunday

## Lebanon Junction Library Branch Library

11382 S. Preston Hwy.  
Lebanon Jct., KY 40150  
(502) 833-4648  
(502) 833-9877 fax  
Mon.-Thurs. 9 a.m.-8 p.m.  
Fri. & Sat. 9 a.m.-5 p.m.  
Closed Sunday

## Bullitt County Public Library Management's Discussion and Analysis Fiscal Year 2015-2016

The Bullitt County Public Library District is a special purpose governmental entity that operates under KRS Chapter 173. The Library Board sets and approves the budget based on the annual fiscal year starting July 1<sup>st</sup> and ending June 30<sup>th</sup>. The Governing Board is a five member board with fixed terms as specified by law. The Library Board of Trustees meets once a month. Over the course of the year; the Board monitors the budget and policies of the library. In addition to having annual audits performed, the Library system completes an Annual report that contains financial and other statistical information. Other information about the library system is available at the library's web site ([www.bcplib.org](http://www.bcplib.org)). Questions should be directed to the administrative offices located at the Ridgway Memorial Library in Shepherdsville.

The 2010 census shows the county population at 74,319. The most current population estimate is for 2015 and it estimates the population at 78,702. Bullitt County is still the 10<sup>th</sup> largest county by population in the state of Kentucky. The county population grew 21.4% in the last decade. The tax base has been stable thanks to the growth in county population and in available jobs, primarily in the order-fulfillment industry. The demands on library services are ever increasing thanks to the continuing growth in county population and the changing needs of the public. During tight economic times library usage tends to increase because most of the services we provide are free to the public. Instead of purchasing a book people tend to borrow or download materials from the library. Instead of paying for internet access at home, they use it for free at the library.

Bullitt County Library District tax rate is 6.9 cents per \$100 assessed value for real property and 6.9 cents per \$100 assessed value for personal property and 2.12 per \$100 for Motor Vehicle assessed value. This reflects the same rates from the previous year. During the fiscal year 2015 – 2016, Bullitt County Public Libraries received \$6,367,752 in total revenues, an increase from \$5,170,288 in 2014 – 2015 total revenues. Of that amount, \$6,087,149 was from local property taxes. 96% of the library's total revenue comes from tax revenue. As of June 30, 2016, the Library District had a total fund balance of \$17,216,095, and a total liabilities and net asset of \$25,224,714. The library's long term liabilities were \$2,322,607. The long term liabilities include a construction loan funded by a grant from the State of Kentucky that pays \$20,000 annually, funds to cover compensated absences, and County Employee Retirement System pensions.

The library receives its tax income in uneven amounts. About half of the tax income is received when the real estate property taxes are collected and distributed in the final quarter of the year. The rest of the income comes in unequal and usually diminishing amounts throughout the remainder of the year. The library needs to maintain enough cash on hand to meet expenses not only to the end of the current fiscal year, but also until the next property tax collections are made the following November or December.

## BULLITT COUNTY PUBLIC LIBRARY

The Bullitt County Public Library is working on the construction of a new building for our Mt. Washington location. An additional branch and future renovations are outlined in our Master Facilities Plan. We plan to also add to our number of publicly available computers, improve existing furnishings and spaces in our existing buildings, and increase our outreach offerings outside of our buildings.

There are a few events outside of our county that may have a future impact on our library operations. The upcoming Kentucky general assembly is likely to take up legislation that may affect public libraries governing authority in the selection of Board members along with other matters. Changes in the Louisville Metro economy, the national economy, and the opening of a tolling bridge system in Interstate 65 may have economic impact within Bullitt County.

**BULLITT COUNTY PUBLIC LIBRARY  
GOVERNMENTAL FUNDS BALANCE SHEET  
AND STATEMENT OF ACTIVITIES**

June 30, 2016

	General Fund	Total	Adjustments (Note B)	Statement of Net Position
<b>ASSETS</b>				
Cash	\$ 17,644,955	\$ 17,644,955	\$ -	\$ 17,644,955
Property taxes receivable	12,453	12,453	-	12,453
Prepaid expenses	22,126	22,126	-	22,126
Capital assets, net of accumulated depreciation	-	-	9,850,608	9,850,608
<b>TOTAL ASSETS</b>	<b>17,679,534</b>	<b>17,679,534</b>	<b>9,850,608</b>	<b>27,530,142</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
District contributions subsequent to measurement date	-	-	480,618	480,618
<b>TOTAL ASSETS &amp; DEFERRED OUTFLOWS OF RESOURCES</b>	<b>17,679,534</b>	<b>17,679,534</b>	<b>10,331,226</b>	<b>28,010,760</b>
<b>LIABILITIES</b>				
Accounts payable	381,515	381,515	-	381,515
Other current liabilities	81,924	81,924	-	81,924
Accrued compensated absences	-	-	56,554	56,554
Net pension liability	-	-	1,968,053	1,968,053
Notes payable	-	-	-	-
Due within one year	-	-	27,000	27,000
Due after one year	-	-	271,000	271,000
<b>TOTAL LIABILITIES</b>	<b>463,439</b>	<b>463,439</b>	<b>2,322,607</b>	<b>2,786,046</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Difference between projected and actual earnings	-	-	-	-
<b>TOTAL LIABILITIES &amp; DEFERRED INFLOWS OF RESOURCES</b>	<b>463,439</b>	<b>463,439</b>	<b>2,322,607</b>	<b>2,786,046</b>
<b>FUND BALANCES/NET POSITION</b>				
Fund balances	-	-	-	-
Non-spendable	-	-	-	-
Restricted	-	-	-	-
Unassigned	17,216,095	17,216,095	(17,216,095)	-
<b>TOTAL FUND BALANCES</b>	<b>17,216,095</b>	<b>17,216,095</b>	<b>(17,216,095)</b>	<b>-</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>	<b>\$ 17,679,534</b>	<b>\$ 17,679,534</b>	<b>\$ 2,786,046</b>	<b>\$ 2,786,046</b>
<b>NET POSITION</b>				
Invested in capital assets, net of related debt	-	-	9,552,608	9,552,608
Restricted	-	-	-	-
Unrestricted	-	-	15,672,106	15,672,106
<b>TOTAL NET POSITION</b>	<b>-</b>	<b>-</b>	<b>25,224,714</b>	<b>25,224,714</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<b>-</b>	<b>-</b>	<b>10,331,226</b>	<b>28,010,760</b>

See Accompanying Notes to Financial Statements



**BULLITT COUNTY PUBLIC LIBRARY  
RECONCILIATION OF GOVERNMENTAL FUNDS TO THE  
STATEMENT OF NET POSITION**

**For The Year Ended June 30, 2016**

<b>Fund balances - total governmental funds</b>		<b>\$ 17,216,095</b>
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		9,850,608
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Compensated absences	(56,554)	
Note payable	(298,000)	
Net pension liability	<u>(1,968,053)</u>	(2,322,607)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reportable in funds		
Deferred outflows of resources	480,618	
Deferred inflows of resources	<u>-</u>	480,618
<b>Total Net Position</b>		<b><u><u>\$ 25,224,714</u></u></b>

See Accompanying Notes to Financial Statements

## BULLITT COUNTY PUBLIC LIBRARY

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES AND STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2016

	General Fund	Total	Adjustments (Note B)	Statement of Activities
<b>REVENUES</b>				
Property taxes	\$ 6,087,149	\$ 6,087,149	\$ -	\$ 6,087,149
Governmental grants	53,910	53,910	-	53,910
Gifts and contributions	6,805	6,805	-	6,805
Book rentals and fines	21,835	21,835	-	21,835
Copier and fax income	37,644	37,644	-	37,644
Investment income	146,291	146,291	-	146,291
Rent income	11,843	11,843	-	11,843
Miscellaneous income	2,275	2,275	-	2,275
<b>TOTAL REVENUES</b>	<b>6,367,752</b>	<b>6,367,752</b>	<b>-</b>	<b>6,367,752</b>
<b>EXPENDITURES/EXPENSES</b>				
Personnel	2,269,963	2,269,963	105,165	2,375,128
Library materials	417,216	417,216	(404,409)	12,807
Operating expenses	656,424	656,424	-	656,424
Depreciation	-	-	800,090	800,090
Capital outlay	1,014,880	1,014,880	(1,014,880)	-
Debt service	40,163	40,163	(40,163)	-
Debt service - interest	-	-	13,163	13,163
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>4,398,646</b>	<b>4,398,646</b>	<b>(541,034)</b>	<b>3,857,612</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES/EXPENSES</b>	<b>1,969,106</b>	<b>1,969,106</b>	<b>541,034</b>	<b>2,510,140</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Bond proceeds	-	-	-	-
Proceeds from sale of fixed assets	-	-	-	-
Gain on sale of fixed assets	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CHANGE IN FUND BALANCES/ NET POSITION</b>	<b>1,969,106</b>	<b>1,969,106</b>	<b>541,034</b>	<b>2,510,140</b>
<b>PRIOR PERIOD ADJUSTMENT</b>	<b>-</b>	<b>-</b>	<b>(51,778)</b>	<b>(51,778)</b>
<b>FUND BALANCE/NET POSITION, BEGINNING</b>	<b>15,246,989</b>	<b>15,246,989</b>	<b>7,519,363</b>	<b>22,766,352</b>
<b>FUND BALANCE/NET POSITION, ENDING</b>	<b>\$ 17,216,095</b>	<b>\$ 17,216,095</b>	<b>\$ 8,008,619</b>	<b>\$ 25,224,714</b>

See Accompanying Notes to Financial Statements

BULLITT COUNTY PUBLIC LIBRARY

RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2016

Net change in fund balances - total governmental funds \$ 1,969,106

Amounts reported for governmental activities in the statement of activities are different because:

Government funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay (\$1,419,289) exceeded depreciation expense (\$800,090) in the current period. 619,199

Repayment of bond principal (\$27,000) are expenditures and other financing sources in the governmental fund, but the repayment reduces long-term liabilities in the statement of net position. 27,000

Some expenditures reported in the statement of net position do not require the use of current financial resources and, therefore, are not reported in the governmental funds. Those items at year end consist of:

Compensated absences (5,149)

Governmental funds report Library pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employer contributions, is reported as pension expense.

Amortization of deferred inflow of resources

District pension contributions (100,016)

Costs of benefits earned - (100,016)

Change in net position \$ 2,510,140

**BULLITT COUNTY PUBLIC LIBRARY  
SCHEDULE OF EXPENDITURES**

**For The Year Ended June 30, 2016**

<b>Personnel</b>	
Librarian and library staff	1,669,176
Payroll taxes	131,099
Pension expense	213,930
Insurance/other	<u>255,758</u>
<b>Total Personnel</b>	<u>2,269,963</u>
<b>Library materials</b>	
Books	286,964
Periodicals	4,856
Audio/visual aids/software	112,596
Library supplies	<u>12,800</u>
<b>Total Library Materials</b>	<u>417,216</u>
<b>Operating expenses</b>	
Utilities	82,730
Telephone	93,466
Maintenance	144,804
Software support	160,177
Insurance	31,580
Office supplies	22,553
Travel expense	2,715
Professional fees	11,794
Program supplies	52,246
Janitorial services and supplies	12,925
Staff training	16,320
Dues	2,350
Postage	2,238
Equipment/furniture/building	8,456
Miscellaneous expense	<u>12,070</u>
<b>Total Operating Expenses</b>	<u>656,424</u>
<b>Capital Outlay</b>	
Construction	904,681
Debt service	40,163
Other	<u>110,199</u>
<b>Total Capital Outlay</b>	<u>1,055,043</u>
<b>Total Expenses</b>	<u><u>4,398,646</u></u>

See Accompanying Notes to Financial Statements

**BULLITT COUNTY PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**

June 30, 2016

**NOTE A - DESCRIPTION OF ORGANIZATION**

The Bullitt County Public Library was established in the early 1950's under the provisions of the Commonwealth of Kentucky to provide library and related services to the citizens of Bullitt County, Kentucky.

**NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Library have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Library's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements, including Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis*, and Statement No. 54 – *Fund Balance Reporting and Governmental Fund Type Definitions*, which mandate the new reporting model implemented by the Library. The more significant of the Library's accounting policies are described below.

- (1) **Reporting Entity** – The Library is the basic level of government that has oversight responsibility and control over all activities related to the public library in Bullitt County, Kentucky. The Library receives funding from local and state government sources and must comply with the requirements of these funding source entities. However, the Library is not included in any other governmental "reporting entity" as defined by the GASB pronouncement, since Library board members have decision-making authority, the authority to levy taxes, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters.
- (2) **Government-Wide and Fund Financial Statements** – The financial statement presentation for the Library includes separate columns reporting a statement of net assets and a statement of activities. These statements present a government-wide presentation of all activities of the Library.
- (3) **Measurement Focus, Basis of Accounting, and Financial Statement Presentation** – The government-wide statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Both long-term and current assets and liabilities are included in the statement of net assets.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. Only current assets and current liabilities generally are included on the balance sheet. Property tax revenues and revenues from the Commonwealth of Kentucky are recognized when susceptible to accrual. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received.

**BULLITT COUNTY PUBLIC LIBRARY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

June 30, 2016

**NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- (4) **Fund Accounting** – The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Library uses governmental funds.

*Governmental Funds*

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The Library reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of the Library except those required to be accounted for in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the laws of the Kentucky and the bylaws of the Library.

Endowment Fund – The Library uses the Endowment Fund to account for resources to be used for all genealogical acquisitions.

*Fund Balances*

GASB Statement 54 provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on the Library's fund balances more transparent. In the fund financial statements, governmental fund balances can be presented in five possible categories:

Non-spendable – resources which cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors or governmental laws or regulations or imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the Library imposed on itself at its highest level of decision making and that remain binding unless removed in the same manner.

Assigned – resources neither restricted nor committed for which a government has a stated intended use as established by the governing body or by an official to which the governing body delegates authority.

Unassigned – amounts that are available for any purpose. The General Fund is the only fund that reports a positive unassigned fund balance amount.

**BULLITT COUNTY PUBLIC LIBRARY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

**June 30, 2016**

**NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- (5) **Budget** – The Library adopts an annual budget for the general fund. The budget is prepared on the cash basis, a comprehensive basis of accounting other than GAAP. The major differences between the budgetary basis and the GAAP basis lie in the manner in which revenues and expenditures are recorded. Under the budgetary basis, revenues and expenditures are recognized and recorded when received in cash and when paid, respectively. Under the GAAP basis, revenues and expenditures are recorded on the modified accrual basis of accounting on the governmental fund statements and on the full accrual basis on the government-wide statements. A reconciliation of the cash basis actual amounts in the budgetary comparison to the GAAP basis actual amounts in the fund and government-wide statements is shown at the bottom of the budgetary comparison schedule. The amended budget amounts presented in the accompanying financial statements have been adjusted for authorized amendments of the annual budget adopted by the Library Board of Trustees. All appropriations lapse at year end.
- (6) **Cash and Cash Equivalents** – For the purpose of these financial statements, cash equivalents include time deposits, certificate of deposit, and all highly liquid debt instruments with original maturities of three months or less.
- (7) **Net Position** – Net position presents the difference between assets and liabilities in the statement of net position. Net Position invested in capital assets is reduced by the outstanding balances of any borrowing, if any, used for the acquisition, construction or improvement of those assets. Net position is reported as restricted if and when there are legal limitations imposed on their use by Library legislation or external restrictions by creditors, grantors, laws or regulations of other governments.
- (8) **Capital Assets** – Land, buildings, collection, and other capital assets with useful lives of more than one year resulting from expenditures in the governmental funds are recorded at cost (or estimated historical cost) net of accumulated depreciation in the government-wide statement of net assets but are reported as expenditures in governmental fund financial statements. The Library maintains a capitalization threshold of \$500. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. The Library does not possess any infrastructure. The Library depreciates capital assets using the straight-line method of depreciation over the estimated useful life of the asset.
- (9) **Allowance for Uncollectible Accounts** – At June 30, 2016, management deems all accounts receivable collectible. Therefore, no allowance for uncollectible accounts is included in the financial statements.
- (10) **Long-term Obligations** – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.
- (11) **Pensions** – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the County Employees Retirement System (CERS) and additions to/deductions from CERS's fiduciary net position have been determined on the same basis as they are reported by CERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**BULLITT COUNTY PUBLIC LIBRARY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

**June 30, 2016**

(12) **Estimates** – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

(13) **Use of Restricted Resources** – When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Library’s policy is to first apply the expense toward restricted resources and then toward unrestricted resources. In governmental funds, the Library’s policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications – committed and then assigned fund balances before unassigned fund balances.

**NOTE C - CASH AND INVESTMENTS**

At June 30, 2016, the carrying amount of the Library’s deposits (cash and cash equivalents) was \$17,644,956. Of the bank balance, \$250,255 is covered by federal depository insurance (FDIC) and the remaining is secured by pledged securities held by the pledging financial institution’s agent in the Library’s name as collateral for bank balances in excess of the FDIC insured amount. Cash deposited in bank accounts that is restricted for specific expenditures as specified by grant or other funding agreements is reported as restricted cash. The Library’s deposits consisted of demand deposits and certificates of deposit.

Kentucky Revised Statutes authorize districts to invest in obligations of the United States and its agencies, obligations of the Commonwealth of Kentucky and its agencies, shares in savings and loan associations insured by federal agencies, deposits in national or state charter banks insured by federal agencies, repurchase agreements, and larger amounts in such institutions providing such banks pledge as security obligations of the United States government or its agencies.

**NOTE D - CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2016 was as follows:

	<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending</u> <u>Balance</u>
Land	\$ 951,882	\$ -	\$ -	\$ 951,882
Land Improvements	37,177	-	-	37,177
Buildings	7,719,455	515,552	-	8,235,007
Construction in Progress	725,662	904,681	(515,552)	1,114,791
Vehicles	22,558	-	-	22,558
Collection	2,844,459	404,408	(218,938)	3,029,929
Equipment and Furniture	<u>1,246,134</u>	<u>110,198</u>	<u>-</u>	<u>1,356,332</u>
<b>Total Cost</b>	<b>13,547,327</b>	<b>1,934,839</b>	<b>(734,490)</b>	<b>14,747,676</b>
<b>Less:</b>				
Accumulated Depreciation	<u>(4,315,917)</u>	<u>( 800,089)</u>	<u>218,938</u>	<u>(4,897,068)</u>
<b>Net Book Value</b>	<b><u>\$ 9,231,410</u></b>	<b><u>\$ 1,134,750</u></b>	<b><u>\$ (515,552)</u></b>	<b><u>\$ 9,850,608</u></b>



**BULLITT COUNTY PUBLIC LIBRARY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

**June 30, 2016**

**NOTE E – LIABILITY FOR COMPENSATED ABSENCES**

Employees are allowed to accrue sick days. However, sick leave does not vest under the Library's policies and accordingly, employees can only utilize sick leave when sick. Since the employees' accumulating rights to receive compensation for future absences are contingent upon the absences being caused by future illnesses and such amounts cannot be reasonably estimated, a liability for unused sick leave is not recorded in the financial statements.

Employees are also allowed to accrue vacations hours, which are vested. Accordingly, the employee can be paid for unused vacation days upon termination.

A liability for accumulated vacation hours is accrued when incurred in the government-wide financial statements. The amount accrued in the government-wide financial statements is \$56,554 at June 30, 2016.

**NOTE F - EMPLOYEES' RETIREMENT PLAN**

*General Information about the Pension Plan*

*Plan description.* Employees of the Library are provided with pensions through the County Employee Retirement System (CERS)—a cost-sharing multiple-employer defined benefit pension plan. Per Kentucky Revised Statute 61.645, the Board of Trustees (the Board) of the Kentucky Retirement System (KRS) administers the CERS. KRS issues a publicly available financial report that can be obtained at [www.kyret.gov](http://www.kyret.gov).

*Benefits provided.* CERS provided retirement, disability, and death benefits. Retirement benefits are calculated based on a formula (final compensation times a benefit factor times years of service) and may be extended to beneficiaries of plan members under certain circumstances. Disability benefits are determined in a similar manner as retirement benefits, but vary based upon hire date, age and years of service. Death benefits vary based upon whether the employee was retired or working at the date of death and whether or not it was a duty-related death.

Effective July 1, 2009, and on July 1 of each year thereafter, the cost-of-living adjustment (COLA) is limited to 1.5% provided the recipient has been receiving a benefit for at least 12 months prior to the effective date of the COLA. If the recipient has been receiving a benefit for less than 12 months prior to the effect date of the COLA, the increase shall be reduces on a pro-rata basis for each month the recipient has not been receiving benefits in the 12 months preceding the effective date of the COLA. The Kentucky General Assembly reserves the right to suspend or reduce the COLA if, in its judgment, the welfare of the Commonwealth so demands. On July 1, 2013, the COLA was not granted.

*Contributions.* Kentucky Revised Statute Section 78.545(33) grants the authority to establish and amend the benefit terms to the Board of KRS. Employees are required to contribute 5% or 6% of their annual creditable compensation based upon the date they begin participating in the plan. The actuarially determined rates set by the Board for the year ended June 30, 2016 was 17.06%. Contributions to the pension plan from the Library were \$213,930 for the year ended June 30, 2016.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

**BULLITT COUNTY PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS**

June 30, 2016

**NOTE F - EMPLOYEES' RETIREMENT PLAN (CONTINUED)**

At June 30, 2016, the Library reported a liability of \$1,968,053 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Library's proportion of the net pension liability was based on a projection of the Library's long-term share of the contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2015, the Library's proportion was 0.045774%.

For the year ended June 30, 2016, the Library recognized pension expense of \$258,242. At June 30, 2016, the Library reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference between expected and actual experience	\$ 16,355	\$ -
Changes of assumptions	198,456	-
Net difference between projected and actual earnings on pension plan investments	17,642	-
Changes in proportion and differences between Library contributions and proportionate share of contributions	92,419	-
Library contributions subsequent to the measurement date	<u>155,746</u>	<u>-</u>
	<u>\$ 480,618</u>	<u>\$ -</u>

The \$155,746 reported as deferred outflows of resources related to pensions resulting from Library contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2017	\$ 116,453
2018	116,453
2019	56,474
2020	35,492
2021	-
	<u>\$ 324,872</u>

**BULLITT COUNTY PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS**

June 30, 2016

**NOTE F - EMPLOYEES' RETIREMENT PLAN (CONTINUED)**

*Actuarial assumptions.* The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.25%
Salary increases	4.0%, average, including inflation
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

The rates of mortality for the period after service retirement are according to the 1983 Group Annuity Mortality Table for all retired members and beneficiaries as of June 30, 2006, and the 1994 Group Mortality Table for all other members. The Group Annuity Mortality Table set forward five years is used for the period after the disability retirement.

The actuarial assumptions used in the June 30, 2015 valuations were based on the results of an actuarial experience study for the period July 1, 2008-June 30, 2013.

The long-term expected rate of return on plan assets is reviewed as part of the regular experience studies prepared every five years for KRS. The most recent analysis, performed for the period covering fiscal years 2008 through 2013, is outlined in a report dated April 30, 2014. Several factors are considered in evaluating the long-term rate of return assumptions including long term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which the best-estimate ranges of expected future real rates of return (expected return, net of investment expense, and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The capital market assumptions developed by the investment consultant are intended for use over a 10-year horizon and may not be useful in setting the long-term rate of return for funding pension plans which covers a longer timeframe. The assumption is intended to be a long term assumption and is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. The target allocation and best estimates of arithmetic nominal rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long- Term Expected Real Rate of Return</u>
Combined equity	44%	5.40%
Combined Fixed Income	19%	1.50%
Real Return (Diversified Inflation		
Strategies	10%	3.50%
Real estate	5%	4.50%
Absolute Return (Diversified		
Hedge Funds)	10%	4.25%
Private equity	10%	8.50%
Cash	2%	-.25%
Total	<u>100%</u>	

**BULLITT COUNTY PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS**

June 30, 2016

**NOTE F - EMPLOYEES' RETIREMENT PLAN (CONTINUED)**

*Discount rate.* The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of 7.50%. The long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Library's proportionate share of the net pension liability to changes in the discount rate.* The following presents the Library's proportionate share of net pension liability calculated using the discount rate of 7.50%, as well as what the Library's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

	Decrease <u>(6.50%)</u>	Discount Rate <u>(7.50%)</u>	Increase <u>(8.50%)</u>
Library's proportionate share of The net pension liability	\$2,512,462	\$1,968,052	\$1,501,812

*Pension plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued KRS financial report.

**NOTE G – PROPERTY TAXES**

The Library's ad valorem property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real, personal and motor vehicle property located in Bullitt County. Property taxes are collected by the Bullitt County Sheriff, the Bullitt County Clerk, and the Commonwealth of Kentucky and remitted to the Library. Taxes are due on November 1 and become delinquent by January 1 following the October 1 levy date.

**NOTE H - BOND PAYABLE**

Bond Payable at June 30, 2016 consists of a general obligation bond issue bearing interest at 4.05%. Interest is paid semi-annually. The Bond Issue was used to conduct a major renovation of the main library in Shepherdsville, Kentucky.

Principal is paid annually with the maturities as follows:

2017	\$ 27,000
2018	28,000
2019	29,000
2020	29,000
2021	<u>30,000</u>
	\$ 143,000
Balance subsequent to 2021	<u>155,000</u>
Total Bond Debt at June 30, 2016	<u>\$ 298,000</u>

**BULLITT COUNTY PUBLIC LIBRARY  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2016**

**NOTE I - OTHER LONG-TERM OBLIGATIONS**

The Library has the following long-term obligations outstanding as of June 30, 2016:

Accrued compensated absences	\$ <u>56,554</u>
Total long-term obligations	\$ <u>56,554</u>

**NOTE J - PRIOR PERIOD ADJUSTMENT**

The Library has recorded an adjustment to the Beginning Net Position of \$51,778 at July 1, 2015. This adjustment accounts for the estimated net pension liability related to the insurance portion of pension funding at June 30, 2015, and is being recorded in accordance with Government Account Standards Board Statement No. 68.

**SUPPLEMENTARY INFORMATION**

**BULLITT COUNTY PUBLIC LIBRARY  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET (NON-GAAP CASH BASIS) AND ACTUAL - GENERAL FUND  
TO THE STATEMENT OF ACTIVITIES**

For The Year Ended June 30, 2016

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Property taxes	\$ 4,750,000	\$ 4,750,000	\$ 6,086,728	\$ 1,336,728
Governmental grants	50,000	50,000	53,910	3,910
Gifts and contributions	12,000	12,000	6,805	(5,195)
Book rentals and fines	22,000	22,000	21,835	
Copier and fax income	18,000	18,000	37,644	19,644
Investment income	85,000	85,000	146,291	61,291
Rent income	-	-	11,843	11,843
Miscellaneous income	30,000	30,000	2,275	(27,725)
<b>TOTAL REVENUES</b>	<b>4,967,000</b>	<b>4,967,000</b>	<b>6,367,331</b>	<b>1,400,496</b>
<b>EXPENDITURES</b>				
Personnel	2,600,000	2,600,000	2,249,745	350,255
Library materials	457,500	528,000	417,189	110,811
Operating expenses	713,700	712,000	657,575	54,425
Capital outlay	5,900,000	2,100,000	638,839	
Debt service	40,300	40,300	40,163	137
<b>TOTAL EXPENDITURES</b>	<b>9,711,500</b>	<b>5,980,300</b>	<b>4,003,511</b>	<b>515,628</b>
<b>CHANGE IN FUND BALANCES</b>	<b>(4,744,500)</b>	<b>(1,013,300)</b>	<b>2,363,820</b>	<b>884,868</b>

**BUDGET TO GAAP RECONCILIATION:**

A reconciliation of the cash basis actual amounts to the GAAP basis actual amounts in the fund statements follows:

	General Fund
Sources/revenues	
Actual amounts (budgetary basis)	\$ 6,367,331
Differences - budget to GAAP:	
The Library budgets for property taxes and other revenues only to the extent expected to be received, rather than on the modified accrual basis.	421
Total revenues as reported on the governmental fund statement of revenues, expenditures, and changes in fund balances.	<u>\$ 6,367,752</u>
Uses/expenditures:	
Actual amounts (budgetary basis)	\$ 4,003,511
Differences - budget to GAAP:	
The Library budgets for expenditures only to the extent expected to be paid, rather than on the modified accrual basis.	395,135
Total expenditures as reported on the governmental fund statement of revenues, expenditures, and changes in fund balance.	<u>\$ 4,398,646</u>

**HENRY COUNTY PUBLIC LIBRARY**

**SCHEDULE OF THE LIBRARY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

**County Employees Retirement System**

	Last 10 Fiscal Years*									
	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Library's proportion of the net pension liability (asset)	0.009303%	0.008906%								
Library's proportionate share of the net pension liability (asset)	\$ 399,967	\$ 288,939								
Library's covered-employee payroll	\$ 217,041	\$ 217,806								
Library's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	184.28%	132.66%								
Plan fiduciary net position as a percentage of the total pension liability	59.97%	66.80%								

\* The amounts presented for each fiscal year were determined as of one-year prior to the fiscal year end.



**HENRY COUNTY PUBLIC LIBRARY**

**SCHEDULE OF LIBRARY CONTRIBUTIONS**

**County Employees Retirement System**

Last 10 Fiscal Years

	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Contractually required contribution	\$ 26,977	\$ 27,673	\$ 26,821							
Contributions in relation to the contractually required contribution	<u>\$ (26,977)</u>	<u>\$ (27,673)</u>	<u>\$ (26,821)</u>							
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>							
Library's covered-employee payroll	\$ 217,209	\$ 217,041	\$ 217,806							
Contributions as a percentage of covered-employee payroll	12.42%	12.75%	12.31%							

**GOVERNMENTAL AUDITING STANDARDS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS***

**DePRIE & ADKISSON, PSC**

Certified Public Accountants

12730 Townepark Way, Suite 103  
Louisville, Kentucky 40243

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Bullitt County Public Library  
Shepherdsville, Kentucky

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Bullitt County Public Library as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Bullitt County Public Library, Kentucky's basic financial statements and have issued our report thereon dated August 31, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Bullitt County Public Library's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bullitt County Public Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Bullitt County Public Library's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors  
Bullitt County Public Library  
Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Bullitt County Public Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communications is not suitable for any other purpose.

*DePrie & Adkisson, PSC*

Certified Public Accountants

August 31, 2016

