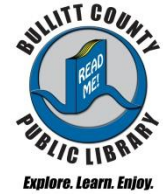


Distribution of Free Material and Public Posting Policy

Created 4/10/2007

Revised 4/14/2015



The Bullitt County Public Library strives to provide access to community information by providing specific spaces for the posting of flyers and other notices, and the distribution of handouts and pamphlets. Though the Library provides space for such material, the distribution and/or posting of materials in no way indicates the Library's endorsement of the ideas, events, or issues promoted by the materials.

As space is limited within each Library building, the Library Director will identify locations within each branch that are designated strictly for use for the display of Library materials and separate locations for use by outside organizations.

Community notices of a cultural, recreational, educational, or community service nature may be posted at Bullitt County Public Library locations, subject availability of posting space, with priority given to items ranked on the following criteria:

1. Programs within Bullitt County or accessible by Bullitt County residents sponsored by other tax-supported agencies.
2. Programs within Bullitt County or accessible by Bullitt County residents of a cultural, recreational, educational, or community service nature sponsored by non-profit organizations.
3. Community notices of an informative nature.
4. Programs of a cultural, recreational, educational, or community service nature sponsored by for-profit organizations.

Display items should be of reasonable size for the display space available. Materials for free distribution should be of suitable quantity. The Library assumes no responsibility for restocking or copying materials for any outside organization, nor does it assume any responsibility for the preservation or protection of said materials. The appearance and content of the notice must be suitable for the Library's general public service area. Therefore, the Branch Manager or a designee of the Library building must approve each item for posting or free distribution, based on the guidelines set forth by this policy. All materials posted or left for free distribution without approval from the Library will be discarded.

Materials known to be illegal will not be posted or placed for free distribution.

The Library will not display posters, petitions, or notices for political parties or candidates or those advocating a position on a public issue. The Library also will not display company promotional material, product advertisements, legal notices, or notice of fund raising drives.

The Library may distribute multiple copies of ongoing publications, informational brochures, pamphlets, etc. of a cultural, recreational, or educational nature.

Consideration for distribution of non-library materials is subject to distribution guidelines with library materials distributed first. Distribution or requests to distribute materials will be made through the Library Administration.

City-specific material should be taken to individual Library locations for distribution.

Questions about this policy may be directed to the Library Director in writing.