

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

July 10, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, July 10, 2007, at the Ridgway Memorial Library, on 127 N. Walnut Street. Those present were Henry Robinson, Jennifer Brookshire, Mary Harper, David Strange, Randy Matlow and Judy Jackson. Nelda Moore arrived later. Henry Robinson called the meeting to order at 5:00 p.m. He shared with the board a thank you card we had received from Joyce Manning. He also welcomed Mary Harper as the newest member of the Board of Trustees.

The minute of the last meeting were read. David Strange made the motion to accept the minutes as written. Jennifer Brookshire seconded the motion. The motion carried.

The Treasurer's Report for both May and June were handed out to the Board. The June Treasurer's Report is before year end adjustments. Jennifer Brookshire made the motion to accept the Treasurer's Report for May as given. David Strange seconded the motion. The motion carried. David Strange made the motion to accept the Treasurer's Report for June as given. Jennifer Brookshire seconded the motion. The motion carried. Both Treasurer's Reports will be filed for audit.

Regional Director's Report:

Nelda Moore reminded the board of the Trustee Workshop on July 16<sup>th</sup> at Bardstown. There was still room available. David Strange and Randy Matlow will be attending. Nelda's Monthly Report was handed out. She also handed out a sheet discussing executive sessions at board meetings and open records.

Library Director's Report:

Randy passed out a spreadsheet with book statistics. We need to disperse the book budget for the branches. The spreadsheet gives the total for all the book circulations in all locations. It also shows the number of registered borrowers for 2006-07, and how many have been either active, or added. Randy always gives the board several different possibilities for the split, depending on things such as number of registered borrowers, and circulation. We had cut Lebanon Junction's book budget last year, but we rotated every new item to them. The board discussed the options. Jennifer Brookshire made the motion to adopt the book budget split as follows: \$92,000/Rigway, \$59,000/Dorothea Stottman, \$20,000/Lebanon Junction, and \$59,000/Mt. Washington. David Strange seconded the motion. The motion carried.

The final construction check has been cut. The total cost is a little over \$2.4 million. We only have one item to be corrected, and that is the outside faucets.

Randy feels the time is right to start looking at property at Lebanon Junction for a future site. He would like to form a committee to look at prospects. Randy had talked to Patrick Flynn early last year about this project, and he seemed very interested. Randy has thought of the possibility of going into a group adventure with city hall to include a community center. Henry Robinson suggested called Pam Polston to think of possible committee names.

Randy handed out a revised "New Borrowers Policy". We have made on minor change to include all ages eligible for a card now with proof of current mailing address. David Strange made the motion to accept the New Borrower's Policy as written. Jennifer Brookshire seconded the motion. The motion carried.

Joyce Manning was an alternate for signing our checks. Now that she is no longer on the board, Randy asked if someone else could be an alternate. The alternate only signs the checks in the case of Treasurer is unavailable. David Strange made the motion for Jennifer Brookshire to be the added to the bank's signature card as being authorized for check signing and Joyce Manning's name removed. Henry Robinson seconded the motion. The motion carried.

Lightning stuck our Mt. Washington Branch on the July 4<sup>th</sup> holiday. It took out all our computers, sensors, and radios. We just changed our insurance company, but we will probably not submit a claim. The deductible would be \$1,000. Randy wants to figure out the complete total before deciding to submit a claim to the company.

David Strange asked Jennifer Brookshire if she had talked to the grocery store owner about the possibility of having a mini library set up in the facility. Jennifer wasn't aware David has asked her to do this, but she can. The Board will address this matter at a future meeting.

We have had an internal change in positions. We have made the clerk I in Technical Services a full time position instead of a part-time position. More part-time circulation people will also be hired.

Randy asked if the Board would like to start the branch visitations for the board meetings next month. The board decided to wait until the next meeting, so all the board members would be present.

Jennifer Brookshire made the motion to adjourn the meeting. David Strange seconded the motion. The motion carried, and the meeting was adjourned at 6:05 p.m.

The next meeting will be August 14, 2007, at the Ridgway Memorial Library, at 5:00 p.m.

Respectfully submitted,

Jennifer Brookshire  
Secretary  
Board of Trustees  
Bullitt County Public Library

Henry Robinson  
Vice-President  
Board of Trustees  
Bullitt County Public Library