

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

June 12, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, June 12, 2007, at the Ridgway Memorial Library, on 127 N. Walnut Street. Those present were Joyce Manning, Pam Polston, David Strange, Randy Matlow and Judy T. Jackson. One guest, Belinda Bunnell, was present. Pam Polston called the meeting to order at 5:00 p.m.

The minutes of the last meeting were read. David Strange made a motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was not ready this month.

Regional Director's Report:

Nelda did not attend the meeting.

Director's Report:

Joyce Manning made the motion to go into executive session as allowed by KRS 61.805 Section 1, subsection (f) to discuss a personnel matter at 5:05 p.m. David Strange seconded the motion. The motion carried.

David Strange made the motion to come out of executive session at 5:40 p.m. Joyce Manning seconded the motion. The motion carried. No action was taken.

Randy presented Joyce Manning a framed certificate and an atomic clock for her years of service. This is Ms. Manning's last board meeting.

We received just two insurance bids. One was from Lee & Marshall Insurance Company and one from our existing insurance company, State Farm. After reviewing the bids, Randy recommended going with Lee & Marshall for our insurance this year. David Strange made the motion to accept Lee & Marshall's insurance quote provided the estimated quote for bond insurance would not be any higher. Joyce Manning seconded the motion. The motion carried.

We received several bank interest bids. Randy gave the board members a spreadsheet explaining and comparing all the bids. Joyce Manning made the motion to accept the bid from our present bank, Peoples Bank of Bullitt County. David Strange seconded the motion. The motion carried.

Our architect has requested the final payment to E. H. Construction. Randy recommended that board pay this request. We only have one major fix, and that's the water faucets. He feels E. H. Construction will commit to fixing the problem, even after the final payment is made. David Strange made the motion to pay E. H. Construction their final payment for the Ridgway Memorial renovation. Joyce Manning seconded the motion. The motion carried.

Randy advised the board we needed a new Technology Plan this year. He passed out a copy of the new plan for the board to review. David Strange made a motion to accept the Technology Plan 2007 as written. Joyce Manning seconded the motion. The motion carried.

After attending a workshop recently, Randy found out we needed to have an addition to our meeting room policy to include the terms "Hold Harmless". Randy passed out an additional page 3 for our meeting room policy that includes this term. Joyce Manning made the motion to add page 3 to our existing meeting room policy. David Strange seconded the motion. The motion carried.

The Arts Council is still working towards their tax exempt status. Madonna Cash has been sending everything registered mail to the IRS, but they claim they have lost the paper work. The Arts Council hopes to have this exemption soon.

The Ladies club has approached Randy about coordinating with the library on a project that includes decorated Christmas trees to be displayed in the library. The trees would be for sale. Mt. Washington is planning to have an Arts and Crafts fall festival this year. The arts part plans to hold a talent contest, and the library would coordinate to do one for the teens.

Our health insurance rates came in. We had been told they would increase approximately 16-18%, but instead they increased closer to 21%. The figures are still within our budget for 2007-08.

We had some extra slat wall left from our Ridgway renovation. Randy would like to see the excess to another library. The board agreed.

Randy showed a map for examples of library coverage from each branch location. He has been researching the Nichols area. Service population is around 1,000 for the Nichols area. He figures there are approximately 199 potential library users in the area. He does not feel this is enough for a full time facility now. He has been thinking of possibly having either a mail delivery for requested materials, or create a drop off point for library users. David Strange suggested we talk about the Nichols area at a later date.

Summer Reading program has started. This is just the first week, but the turn out has been good.

Joyce Manning made the motion to adjourn the meeting. David Strange seconded the motion. The meeting was adjourned at 6:30 p.m.

The next meeting will be on July 10, 2007, at 5:00 p.m., at Ridgway Memorial Library.

Respectfully submitted,

Judy T. Jackson
(Substituting for Jennifer Brookshire)
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library