

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

March 13, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, March 13, 2007, at the Ridgway Memorial Library, on 127 N. Walnut Street. Those present were David Strange, Jennifer Brookshire, Nelda Moore, Pam Polston, Henry Robinson, Randy Matlow, and Judy Jackson. Joyce Manning came in at 5:23 p.m. Pam Polston called the meeting to order at 5:05 p.m.

Henry Robinson made the motion to go into executive session at 5:08 p.m. to discuss a personnel matter as per KRS 61.810(f). Jennifer Brookshire seconded the motion. The motion carried. Henry Robinson made the motion to come out of executive session at 5:42 p.m. David Strange seconded the motion. No action was taken.

Pam Polston passed around thank-you cards from some of the staff for the Kroger gift cards the board gave to the people who helped with the move back into Ridgway.

The Minutes of the last meeting were read. Joyce Manning made the motion to accept the minutes as written. Henry Robinson seconded the motion. The motion carried.

The Treasurer's Report was given. Jennifer Brookshire made the motion to accept the Treasurer's Report as given. Henry Robinson seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore handed out the March Monthly Report. She mentioned that the next SALTY meeting would be held here in our meeting room next Friday, March 23, 2007. She also mentioned that the best day for Trustees to attend the KPLA conference in Florence, KY, would be on the Thursday.

Director's Report:

Randy reminded Joyce Manning about her term expiring this year. She already has two names. The board would like for her to invite them both to our next meeting. They are Mary Harper and Fern Woods. David Strange also suggested inviting John Sutton from the Hillview area. The board agreed.

Randy advised it was the time of year to start thinking about our building insurance, and interest rates at the banks. He wanted to know if the board would like to bid out these two items this year. We have not bid out the building insurance for several years. The board also agreed we should look into different types of bank accounts that would give us more return on our money. Henry Robinson made the motion to bid out both the bank interest and the building insurance this year. David Strange seconded the motion. The motion carried.

We have been working our way through the construction punch list. We are still have trouble with the heating/cooling unit, the drafty windows, and some doors that still need handles. A piece of the sidewalk needs pouring. There is an outside faucet that needs replacing, but this could be a significant repair. The timer for the outside lights isn't working properly. We are checking on pricing windows for the front entrance. By code, we have to have a railing around the loading dock, but it is now a "lift-out" rail that is so heavy it takes two people to do it. We are going to look into putting in on a hinge so that it could be swung out. Randy has also reminded the architect about the problem of attic access at Mt. Washington.

Henry Robinson would like to see double digits on pay raises this year. Judy will work this into the budget figures. We will bring the proposed budget figures to the next month's meeting. Judy will give the board several pay increase scenarios. Randy passed out a tentative Revenue Budget for the next year. Randy also passed out a "wish" list to work into next budget. The list is attached.

We are expecting a class tour tomorrow. It will be our first since being in the new building. They will be doing research, and will eat their lunch in our meeting room. Our staff bathroom is now working great, and the vent pipe is now through the roof. Henry Robinson made the motion to adjourn the meeting. Joyce Manning seconded the motion. The meeting was adjourned at 6:22 p.m. The next meeting will be April 10, 2007, at 5:00 p.m., at Ridgway Memorial Library.

Respectfully submitted,

Jennifer Brookshire
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library