

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 14, 2004

The Bullitt County Public Library Board of Trustees met Tuesday, December 14, 2004, at the Ridgway Memorial Library. Those present were Pam Polston, Donald Cobb, Joyce Manning, Randy Matlow, and Judy T. Jackson. Donald Cobb called the meeting to order at 5:30 p.m.

The minutes of the last meeting were read. Joyce Manning made the motion to accept the minutes as written. Pam Polston seconded the motion. The motion carried.

The Treasurer's Report and Audit Report was given. Pam Polston made the motion to accept the Treasurer's Report and the Audit Report. Joyce Manning seconded. The Treasurer's Report and Audit Report will be filed for audit.

Regional Director's Report:

Nelda Moore was unable to attend.

Library Director's Report:

All the new circulation computers have been installed. The new monitors really look nice on the circulation desks. Randy has been swapping out the old circulation monitors for the older ones at the public terminals. The bigger monitor for Older Adults has also been installed at Dorothea Stottman Library. We had received a donation from Edith Grisby Trust for this monitor. Randy asked the Board if he could raffle off the surplus computers to the staff. Joyce Manning made the motion to allow the surplus computers be raffled to the staff. Pam Polston seconded the motion. The motion carried.

The Poetry and Short Story contest deadlines are nearing. We need volunteers to judge the entries. Joyce Manning asked what the qualifications were for judging the entries. She advised that she knew of some retired teachers that might be interested, as well as her self.

We have been trying different ideas for programming. Charlie Gruber will be showing a movie tonight at the Mt. Washington Library using the new equipment we were able to purchase with a grant. Charlie showed a movie last week at Lebanon Junction. We have purchased a movie license for public performance rights to keep us legal in showing the movies. New programs are always hard. You need to try several things to see what the public is interested in participating in. We will keep trying different things in the future.

Our staff development day is tomorrow. Randy plans to spend all day like an extended staff day. Late in the afternoon, with time permitting, he plans to go over the databases we have. He also plans to talk about the new construction here at Ridgway, and get some of the staff's input.

We have received a contract from Nolan and Nolan. Randy has checked with Chris Bischoff at KDLA to get his ideas on the project. The architect fees will be 7% of the total cost of the project. Donald Cobb asked if we should get Mr. Spainhour to look over the contract before we sign it. Everyone agreed that would be the best. We will have some individual out-of-pocket things come up before the bids, such as a soil testing. Joyce Manning made the motion to approve the contract after it has been approved by Mr. Spainhour. Pam Polston seconded the motion. The motion carried.

Randy passed out a listing of ideas for construction/renovation. He went on to elaborate more on each idea. We are now more open on the back side of the library since the county cut down the tree, and blacktopped the lot. We will definitely need more signage to identify our existence. The board and Randy would like to invite some public and patrons to the next meeting to discuss ideas they may have.

Joyce Manning made the motion to adjourn the meeting. Pam Polston seconded the motion. The meeting was adjourned at 6:10 p.m.

The next meeting will be January 11, 2005, at Ridgway Memorial Library, at 5:30 p.m.

Respectfully submitted,

Pam Polston  
Secretary  
Board of Trustees  
Bullitt County Public Library

Donald Cobb  
President  
Board of Trustees  
Bullitt County Public Library