

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

November 13, 2007

The Bullitt County public Library Board of Trustees met Tuesday, November 13, 2007, at the Mt. Washington Branch Library. Those present were Pam Polston, David Strange, Mary Harper, Randy Matlow, Judy Jackson, and Henry Robinson. The meeting was called to order at 5:00 p.m. Jennifer Brookshire arrived at 5:05 p.m.

The minutes of the last meeting were read. David Strange made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given. Mary Harper made the motion to accept the Treasurer's Report as given. David Strange seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

No regional director's report was given.

Director's Report:

Randy advised the board the Lebanon Junction building plan is still on track. Randy has been talking to Patrick Flynn for possible land acquisition. Henry Robinson asked if there would be any issue of toxic materials we would have to deal with. Randy advised that would have to be checked out. Pam Polston stated that we would definitely need to own the land the library would be built on. Randy is to check back with Patrick Flynn the first week of December.

The landscaping has been done at Dorothea Stottman. The old shrubs have been removed, and new gravel put down. The drains for the downspouts were filled with debris so the downspouts could not be reattached to them for drainage. Joe Ball with the Eagle Scouts has offered to fix this problem for us so his troop can earn badges. They will also be building the shelvers need for the DVD and video shelves at Ridgway.

We have been looking at printers, photocopiers and microfilm readers. We have decided to put a hold on purchasing photocopiers at this time, since all our machines are still in working order. The pricing for a new machine run between \$6,900-\$8000. We still need to purchase a microfilm reader/printer for the genealogy room. One quote was for \$6,753 for a Canon machine. The other was \$11,000 for a Konica Minolta machine. David Strange made a motion to purchase the Canon machine. Henry Robinson seconded the motion. The motion carried. We have purchased new color laser printers for all locations to replace their printers that were purchased with Gates grant several years ago. One printer had major problems and needed replacing bad. Due to poor documentation on the printers we purchased, we found out they do not have a high yield capacity toner cartridge available. So our profit of margin will not be what we thought. We had thought about trying to exchange these printers for another model, but, we feel if we keep these machines for three years, we will reevaluate the situation again. David Strange suggested we try for a grant to purchase a copier.

Randy passed out an agenda for the staff development day. It will be Wednesday, December 5th, at Ridgway. Jennifer Brookshire made the motion for the library to pay for catering the lunch into the staff. David Strange seconded the motion. The motion carried. A couple of our people will be having a program for part of the day about security in the library. They had attended a workshop in western Kentucky on the topic. Randy will have the staff do a brainstorming session the last part of the day, and the deferred compensation representative will be there in the morning.

We had budgeted for several new employees, but we have not been able to hire them in yet due to the many staff switches we have had. We will now be able to hire two new people.

David Seckinger has given us a quote for replacing our present radios with new radios. The new radios will allow us to do meshing, and to separate the circulation system from the public computer use. The 911 people have a tower on West Hwy 44, and they have told us we could use it. Dave says the cost will not exceed \$20,000. Henry Robinson made a motion to purchase

the new radios. Jennifer Brookshire seconded the motion. The motion carried. David Strange abstained.

Randy participated in the Zoneton Fire Department Halloween party. He took pictures of the kids and posted them on the website.

Randy passed out some of the pamphlets that our reference librarian has made up. The board complimented Tracy on her work.

The Arts County has transferred most of their money to a new account. They left enough money in the account to cover two outstanding checks. When these checks are cleared, the account will be closed.

The library will be hosting a Smithsonian "new Harmonies" musical display exhibit in August of 2008. We will have the exhibit for 6 weeks. The library will be planning to have several programs during that time. The cost to us is going to be around \$11,000. We have been thinking about asking a local company underwrite the cost. Randy feels this exhibit will draw a lot of people into our library. The board agreed to ask a local company to underwrite the cost.

The new budget includes a \$1,000 for art. Randy passed out a proposal for Public Art Grant that he will be posting on the website, in the newspapers, and in the libraries. Henry Robinson asked if it would be only for local artists. Randy thought we could possibly get some proposals from surrounding counties.

Since we were meeting in the Mt. Washington Library, Randy asked the board to do an overview of the library. It still is looking great. We feel Nancy Dearmond is doing a good job. We have had a few vandalism problems, such as with the sign out front and with the bathrooms. Randy thought that we could possibly add a meeting room to the back in a few years.

The audit is now done. We will have the final copy hopefully by the next meeting.

We still have a few punch list items at Ridgway we are working on with E H Construction. The outside faucets still need repair, and we have an exhaust fan in the staff bathroom that has not been hooked up.

David Strange is still interested in the Board looking into servicing the Nichols area and possibly the Cedar Grove area in the future.

The next board meeting will back at the Ridgway Library on December 11th, at 5:00 p.m.

Henry Robinson made the motion to adjourn the meeting at 6:10 p.m. David Strange seconded the motion. The motion carried.

Respectfully submitted,

Jennifer Brookshire
Secretary
Boar of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library