

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

November 13, 2012

The Bullitt County Public Library Board of Trustees met Tuesday, November 13, 2012, at the Mt. Washington Library. Those present were Martha Underwood, Joyce Manning, Renee Morgan, Pam Polston, Charlie Long, Judy T. Jackson, and Randy Matlow. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting were read. Charlie Long made the motion to accept the minutes as written. Martha Underwood seconded the motion. The motion carried.

The Treasurer's Report was given. Charlie Long asked a couple of questions concerning the libraries bank accounts and savings. Martha Underwood asked about the possibility of paying off the bond accounts. Martha Underwood thought it would be better to pay off a bond before we started with new construction. Joyce Manning made the motion to accept the Treasurer's Report as given. Charlie Long seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff was not present. The monthly report for November from KDLA was passed out.

Director's Report:

We have received an estimate for our part of repairing the cracks at the Hillview Library. Our portion cost was \$2400. Randy okayed this to go forward.

We have received a copy of a letter from the attorney general's office that Terry Manual from KDLA had on filed concerning a joint venture with libraries renting space to another entity. Randy feels it is relevant to our situation. The letter doesn't appear to have any restrictions. The Board was pleased with this opinion. Renee Morgan made the motion to pursue the joint venture and design work for an addition to the Mt. Washington Library to include the Mt. Washington City Hall. Martha Underwood seconded the motion. The motion carried.

Ridgway Library is having some problems with the brick retaining wall on the back porch It appears to be separating from the porch floor. We have received an estimate of approximately \$3000 to repair this. The Ram Jack company is suggesting several pillars be formed along the outside of the wall to give it more support. Depending on what they find when they investigate further, there may be at least three or four pillars needed. Charlie Long made the motion to accept the estimate from the Ram Jack company to fix the brick wall. Joyce Manning seconded the motion. The motion carried.

Randy and Judy visited two concrete places in Indiana. They think there were several good options for the urns needed for the Ridgway Library and brought back some pictures of them. They also saw some interesting animal sculptures and benches that might work well for the backyard of the Hillview Library. The board looked at all the pictures that Randy and Judy brought back. The board decided to look at this again in late winter.

The auditor came today to start the annual audit. He will be returning for one more day.

The Board turned to a discussion of Randy's evaluation. Randy had sent out a synopsis of some of the library's accomplishments. He feels we have a real good staff that works well together, and come up with some good ideas. He also feels it is an accomplishment that we have four library branches in the county. Most libraries in the state do not have that many branches. He feels all our library buildings are inviting to the public.

The Board asked Randy what he felt were some of the issues facing the library system. Randy explained that he feels he does better with short term issues instead of long term issues. His vision looks to around two years out. He would have to say that his main concern right now is the path of the

written book. Even if the written book is in danger, libraries are still a designation for programs, computer use, DVD's, blurays, and etc. We are looking towards the future by increasing our programming department. We just added two new full time employees to that department, and have the room to add at least six more sometime in the future. Randy is also interested in a new concept for libraries called a Maker Space Library. These libraries use economic development tools such as a 3-D printer. 3D printing is a process of making three dimensional solid objects from a digital model. Martha Underwood made the statement that with all the industries that have moved into the county, this might be of interest to some of them.

Charlie Long stated that he feels Randy has done a terrific job. Joyce Manning liked the idea of holding a Staff Development Day. Randy and Judy would like to expand this to at least another day during the year, not just once a year.

Randy also stated that we need to keep in mind our "virtual" presence in the community.

Pam Polston asked Randy's opinion on the Nichols drop off box. Randy stated that it is getting some use, mostly for a book return. We haven't had a huge increase in people borrowing materials so far. Randy also pointed out the usage increase at the new Hillview Library.

The Board had a discussion concerning a raise for Randy for his outstanding job, and the process to achieve this. Charlie Long made the motion to give Randy a \$1000 a year raise. Pam Polston would like to delay this motion until she could have Chris Bischoff's thoughts on this. Martha Underwood stated that Board had given Randy a more than excellent evaluation and he deserved a raise. Randy also told the Board that he feels Judy Jackson plays a huge part in his success. He feels they are a great working team. Pam Polston agreed that both Randy and Judy do excellent jobs, and this is reflected in our libraries.

Randy also wanted to advise the board that Russell Webber won as the 49<sup>th</sup> District Representative. We hired his daughter back in July as a page at Ridgway.

Martha Underwood made the motion to adjourn the meeting. Joyce Manning seconded the motion. The motion carried. The meeting was adjourned at 6:10 p.m.

The next board meeting will be at Ridgway Library in Shepherdsville, on December 11<sup>th</sup>, at 5:00 p.m.

Respectfully submitted,

Martha Underwood  
Secretary  
Board of Trustees  
Bullitt County Public Library

Pam Polston  
President  
Board of Trustees  
Bullitt County Public Library