

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

October 9, 2007

The Bullitt County Public Library Board of Trustees met Tuesday, October 9, 2007, at the Dorothea Stottman Library. Those present were Pam Polston, Mary Harper, Henry Robinson, Randy Matlow, and Judy Jackson. Pam Polston called the meeting to order at 5:00 p.m. David Strange and Jennifer Brookshire arrived at 5:15 p.m.

The minutes of the last meeting were read. Henry Robinson made the motion to accept the minutes as written. Mary Harper seconded the motion. The motion carried.

The Treasurer's Report was given. Henry Robinson made the motion to accept the Treasurer's Report as given, and to pay the bills. Mary Harper seconded the motion. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Nelda Moore passed out the annual statistical report for Lincoln Trail Libraries. She also handed out the Lincoln Trail & Kentuckiana Regional Library Monthly Report for October.

Director's Report:

We had an Lebanon Junction planning committee meeting. A discussion was held as to where would be the ideal location for a new library. Thoughts have been given to the section of land where city hall, the hardware store, and the grocery stores all sit. Another planning committee will meet tomorrow afternoon. The committee will also check into what other pieces of land may be available around the city. Henry Robinson asked if a two story building could be considered if a large enough piece of land is not found. Randy stated that wouldn't be the most ideal situation.

We have received a landscaping quote from Robert Watson of PIE Construction for Dorothea Stottman Library. Randy feels that most of the plants and shrubs should be pulled up and replaced for now with solite. The quote was for \$1825. Henry Robinson made the motion to accept the quote from PIE construction. Jennifer Brookshire seconded the motion. The motion carried.

Randy discussed with the board his feelings for future renovation at Dorothea Stottman. He would like to take out the wall separating the meeting room from the library. He would also like to change the location of the front door to the northwestern corner. We might drywall the interior of the building, put on new end caps on the shelves, and replacing the ceiling grid and lights. We might possibly make an access to the side street in the back of the parking lot, but speed bumps would have to be installed. We would like to do something with the front drainage ditch, but would need help from the city on that project. David Strange advised Randy to develop a plan for the front, and talk to the mayor about it. Henry Robinson suggested we put riff raff in the front ditch.

We are planning our annual staff development day for December 5<sup>th</sup>. Henry Robinson made a motion to close all the libraries on December 5 so they could attend a staff development day. Jennifer Brookshire seconded the motion.

We have purchased a color printer for Ridgway's public computers. Of course, staff can also use it. Randy would like to get one for each branch. The cost of the printer was \$461, plus it takes 4 color cartridges at the cost of approximately \$85 each. Henry Robinson made the motion to purchase one of these printers for each branch. David Strange seconded the motion. The motion carried.

We are also looking at color copiers, and a new microfilm/microfiche machine. Randy should have recommendations at the next meeting. He is leaning towards the Canon brand.

With the introduction of the new color printers and copier, Randy feels we should increase the cost of our black and white copies to 10 cents each. Henry Robinson made the motion to increase the cost of our black and white copies to 10 cents each. Jennifer Brookshire seconded the motion. The motion carried.

The Arts Council is now has their 501©3 status. Their money will be transferred in a few days to their new account. They will be holding a fall Gala again this year. The Bullitt County Vocalist winners will be the entertainment for the night. Randy asked if the Arts Council still use our post office box number 146, and have Judy pass all the mail on to the council. Randy also asked the Board if they still felt his involvement with the Arts Council was still appropriate for his job description.

We are holding our annual Poetry Contest again this year. The contest is open through December.

The Prime Time program is now over. We had a good participation, and everyone that came seemed to enjoy it. We might try it again next year.

The E-Bay class we had was a huge success. We are thinking about doing another one, and the instructor also taught an advance class we might do.

Colorfest will be a Bernheim the weekend of October 20<sup>th</sup>. We will be participating in that program again. Randy will also be at the Zoneton Fire house on Halloween.

We have lost a staff person, Jean Osborne, because of some family issues. We are in the process of replacing her. We will also be hiring two more part time clerks soon.

We had a roof leak at Ridgway over the Reference department. It leaked on some reference books, but we were able to dry them enough to save them. The leak as been fixed.

The auditor had to cancel again. He is scheduled to come on November 8<sup>th</sup> and 9<sup>th</sup>.

Pam Polston advised the board that she has had some e-mail contact with the principal of Nichols school concerning the talk she had heard of us possibility putting a library in that area. Pam believes that this matter is now solved, but wanted to remind the board that that care must be made when talking with the communities and not give out false expectations. The board had a small discussion about Nichols area and their need for a library. Jennifer Brookshire stated she felt a full functioning library is not needed in that area at this time, but that a bookmobile or a drop off point would be great.

The next meeting will be at the Mt. Washington branch library in Mt. Washington, on November 13<sup>th</sup>, at 5:00 p.m.

Henry Robinson made the motion to adjourn the meeting at 6:25 p.m. David Strange seconded the motion.

Respectfully submitted,

Jennifer Brookshire  
Secretary  
Board of Trustees  
Bullitt County Public Libraries

Pam Polston  
President  
Board of Trustees  
Bullitt County Public Library