Bullitt County Library District
2016 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Bullitt
A2	Estimated Population	78,702
A3	Library Name	Bullitt County Library District

Street Address

A4	Street Address	127 North Walnut Street
A5	City	Shepherdsville
A6	Zip Code	40165

Mailing Address

A8	Mailing Address	P.O. Box 99
A9	City	Shepherdsville
A10	Zip Code	40165
A12	Phone	(502) 543-7675

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	6.9
A15	Personal	6.9
A16	Motor Vehicle/Water Craft	2.12

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$6,086,728
B2	Other	$0
B3	Local Government Revenue Total (B1 + B2):	$6,086,728

State Government Revenue

B4	State Aid Grant	$33,910
B5	Construction Debt-Assistance Grant	$20,000
B6	Other State Government Revenue	$0
B7	State Government Revenue Total (sum B4 through B6)	$53,910

Federal Government Revenue

B9	Prime Time Family Reading Time	$0
B10	Library Outreach/Bookmobile Grant	$0
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$0
B12	Other Federal Government Revenue	$0
B13	Federal Government Revenue Total (sum B8 through B12)	$0
B14	Other Operating Revenue	$226,694
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	$6,367,332

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	$291,721
C2	Electronic Materials Expenditures	$50,480
C3	Audiovisual Materials	$112,668
C4	Electronic Collections	$62,461
C5	Other Library Materials	$12,800
C6	Collection Expenditures Total (C1 through C5)	$530,130

Salary Expenditures

C7	Library Director	$86,625
C8	Other Library Personnel	$1,564,397
C10	Salary Expenditures Total (C7 + C8)	$1,651,022

Fringe Benefits

C11	Required Fringe Benefits	$160,392
C12	Retirement (Employer's Share)	$211,867
C13	Medical Insurance (Employer's Share)	$225,207
C14	Other	$1,257
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$598,723
C16	Total Staff Expenditures (C10 + C15)	$2,249,745

Other Operations

C17	Building Repair	$60,074
C18	Building Maintenance	$56,000
C20	Office Supplies, Program Supplies, Postage	$65,858
C21	Insurance	$38,897
C22	Public Relations	$10,000
C23	Utilities	$96,371
C24	Professional Fees	$15,037

C25	Audit Fee	$4,469
C26	Fiscal Year that Audit Covers	FY 2014-2015
C27	What year was the library's last long range plan adopted?	1992
C28	Repair and Replacement of Furnishings	$158,537
C29	Other	$7,836
C30	Specify	Miscellaneous
C31	Other	
C32	Specify	
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	$513,079
C34	Bookmobile/Extended Services	$912
C35	Continuing Education	$18,555
C36	Operating Expenditures for Electronic Access	$122,309
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	$3,434,730

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	$543,115
C39	Debt Service	$40,162

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	$0
C40b	State - Capital Revenue	$0
C40c	Federal - Capital Revenue	$0
C40d	Other - Capital Revenue	$0
C40	Total Capital Revenue (C40a through C40d)	$0
C41	Income from loans, bond issues, or other income not reported elsewhere	$0

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Hillview Branch Library
E2	Street Address	155 Terry Blvd.
E3	City	Louisville
E4	Zip Code	40229
E6	Phone	(502) 957-5759
E8	Square Footage	10,000
E10	Number of Groups Using Meeting Room	50
E11	Number of Meetings Held	238
E12	Library Visits	79,430
E13	Number of Registered Users	6,974
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	20,359
E15	Reference Transactions	4,439
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lebanon Junction Branch Library

E2	Street Address	11382 S. Preston Hwy
E3	City	Lebanon Junction
E4	Zip Code	40150
E6	Phone	(502) 833-8648
E8	Square Footage	7,822
E10	Number of Groups Using Meeting Room	75
E11	Number of Meetings Held	128
E12	Library Visits	33,577
E13	Number of Registered Users	1,900
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	8,091
E15	Reference Transactions	1,653
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Mount Washington Branch Library
E2	Street Address	311 Snapp Street
E3	City	Mt. Washington
E4	Zip Code	40047
E6	Phone	(502) 538-7560
E8	Square Footage	5,670
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	56,675
E13	Number of Registered Users	6,397

E14	Number of Uses [Sessions] of Public Internet Computers Per Year	17,086
E15	Reference Transactions	4,742
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	180.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	156.00
E18	Number of Branches	3
E19	Total Annual Hours Open	9,360.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	NA
F2	Vehicle Year, Make, and Model	NA
F3	Mileage on Odometer	N/A
F4	Owner of Vehicle	
F5	Number of Stops in an Average Week	N/A

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	NA
G2	Serial Number	NA
G3	Vehicle Year, Make, and Model	NA
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	N/A
G6	Number of Registered Users	N/A
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	N/A
G8	Reference Transactions	N/A
G9	Hours on the Road Per Week (but not serving patrons)	NA
G9a	Sunday - Daily Hours Open to the Public	NA
G9b	Monday - Daily Hours Open to the Public	NA
G9c	Tuesday - Daily Hours Open to the Public	NA
G9d	Wednesday - Daily Hours Open to the Public	NA
G9e	Thursday - Daily Hours Open to the Public	NA
G9f	Friday - Daily Hours Open to the Public	NA
G9g	Saturday - Daily Hours Open to the Public	NA
G9.3	Number of Weeks Bookmobile is Open	N/A
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Ridgway Memorial Library
H2	Street Address	127 North Walnut Street
H3	City	Shepherdsville
H4	Zip Code	40165
H6	Phone	(502) 543-7675
H8	Square Footage	16,000
H10	Number of Groups Using Meeting Room	260
H11	Number of Meetings Held	440
H12	Library Visits	119,372
H13	Number of Registered Users	10,853
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	28,278
H15	Reference Transactions	8,810

Hours Open to the Public

H16a	Sunday Opening Time	1 PM
H16b	Sunday Closing Time	5 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9 AM
H16e	Monday Closing Time	8 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 AM
H16h	Tuesday Closing Time	8 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 AM
H16k	Wednesday Closing Time	8 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9 AM
H16n	Thursday Closing Time	8 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9 AM
H16q	Friday Closing Time	5 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9 AM
H16t	Saturday Closing Time	5 PM
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	16,000
I2	Branch Libraries (sum of E8 branch data)	23,492
I3	Total (I1 + I2)	39,492

No. of Groups Using Meeting Room

I7	Main Library (from H10)	260
I8	Branch Libraries (sum of E10 branch data)	125
I9	Total (I7 + I8)	385

Number of Meetings Held

I10	Main Library (from H11)	440
I11	Branch Libraries (sum of E11 branch data)	366
I12	Total (I10 + I11)	806

Library Visits

I13	Main Library (from H12)	119,372
I14	Branch Libraries (sum of E12 branch data)	169,682
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	289,054

Number of Registered Users

I17	Main Library (from H13)	10,853
I18	Branch Libraries (sum of E13 branch data)	15,271
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	26,124

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	28,278
I22	Branch Libraries (sum of E14 branch data)	45,536
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	73,814

Reference Transactions

I25	Main Library (from H15)	8,810
I26	Branch Libraries (sum of E15 branch data)	10,834
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	19,644

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	9,360.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	12,688.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether

To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	2.00
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2.00
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	11.00
J6	Number of Librarians with Less Than a Bachelor's Degree	26.25
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	41.25
J8	All Other Paid Staff	5.50
J9	Total Paid Employees (J7 + J8):	46.75

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	62,676
K2	Adult Nonfiction	33,602
K3	Juvenile Fiction	51,172
K4	Juvenile Nonfiction	25,334
K5	Total (K1 + K2 + K3 + K4)	172,784

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	116,567

Electronic Collections (K7a - K7b):
Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the

collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7c (state government or state library)
Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	14
K7b	State (State Government or State Library) ** Include **50 KYVL databases **	50
K7	Total Electronic Collections (K7a+K7b)	64
K9	Audio - Physical Units	8,742
K10	Audio - Downloadable Units	27,000
K13	Video - Physical Units	15,403
K14	Video - Downloadable Units	1,758
K15	Other Material in Collection	2,019
K16	Current Print Serial Subscriptions	128
K17	Book/Serial Volumes (K5 + K16)	172,912

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	26,218
L2	All Branches	47,643
L3	Bookmobile/Outreach	422
L4	Total (L1 + L2 + L3)	74,283

Book Circulation Adult Nonfiction

L5	Main Library	7,866
L6	All Branches	11,787
L7	Bookmobile/Outreach	148
L8	Total (L5 + L6+ L7)	19,801

Book Circulation Juvenile Fiction

L9	Main Library	27,011
L10	All Branches	45,701
L11	Bookmobile/Outreach	185

| L12 | Total (L9 + L10+ L11) | 72,897 |

Book Circulation Juvenile Nonfiction

L13	Main Library	6,087
L14	All Branches	8,804
L15	Bookmobile/Outreach	1
L16	Total (L13 + L14 + L15)	14,892

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	67,182
L18	All Branches (L2 + L6 + L10 + L14)	113,935
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	756
L20	Total (L4 + L8 + L12+ L16)	181,873

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	4,547
L22	All Branches	6,545
L23	Bookmobile/Outreach	6
L24	Total (L21 + L22 + L23)	11,098

Audiovisual Circulation Other Audio

L25	Main Library	585
L26	All Branches	926
L27	Bookmobile/Outreach	41
L28	Total (L25 + L26 + L27)	1,552

Audiovisual Circulation Videos

L29	Main Library	26,323
L30	All Branches	55,608
L31	Bookmobile/Outreach	172
L32	Total (L29 + L30 + L31)	82,103

Audiovisual Circulation Other

L33	Main Library	526
L34	All Branches	1,101
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	1,627

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	31,981
L38	All Branches (L22 + L26 + L30 + L34)	64,180
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	219
L40	Total (L24 + L28 + L32 + L36)	96,380

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,538
L42	All Branches	1,781
L43	Bookmobile/Outreach	3
L44	Total (L41 + L42 + L43)	3,322

Total Circulation

L45	Main Library (L17 + L37 + L41)	100,701
L46	All Branches (L18 + L38 + L42)	179,896
L47	Bookmobile/Outreach (L19 + L39 + L43)	978

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Use of Electronic Material	32,405
L49	Total Circulation (L20 + L40 + L44 + L48)	313,980
L50	Successful Retrieval of Electronic Information	55,875

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	33,364
L52	All Branches	51,964
L53	Bookmobile/Outreach	690
L54	Total (L51 + L52 + L53)	86,018

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use
M2	Use Statistics

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	271
N2	Nonprint	0
N3	Total (N1 + N2):	271

Borrowed From

N4	Print	995
N5	Nonprint	110

N6	Total (N4 + N5):	1,105

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category.

Infant/Toddler - *number of programs*

O1	Main Library	46
O2	All Branches	92
O3	Bookmobile/Outreach	26
O4	Total (O1 + O2 + O3)	164

Infant/Toddler - *number of attendees*

O5	Main Library	455
O6	All Branches	505
O7	Bookmobile/Outreach	375
O8	Total (O5 + O6 + O7)	1,335

Preschool - *number of programs*

O9	Main Library	51
O10	All Branches	108
O11	Bookmobile/Outreach	29
O12	Total (O9 + O10 + O11)	188

Preschool - *number of attendees*

O13	Main Library	1,658
O14	All Branches	1,365
O15	Bookmobile/Outreach	1,306
O16	Total (O13 + O14 + O15)	4,329

Elementary School - *number of programs*

O17	Main Library	66
O18	All Branches	39
O19	Bookmobile/Outreach	26
O20	Total (O17 + O 18 + O19)	131

Elementary School - *number of attendees*

O21	Main Library	1,566
O22	All Branches	273
O23	Bookmobile/Outreach	7,233
O24	Total (O21 + O22 + O23)	9,072

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	58
O26	All Branches	55
O27	Bookmobile/Outreach	36

O28	Total (O25 + O26 + O27)	149

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	2,658
O30	All Branches	802
O31	Bookmobile/Outreach	394
O32	Total (O29 + O30 + O31)	3,854

Adult Programs - *number of programs*

O33	Main Library	84
O34	All Branches	54
O35	Bookmobile/Outreach	39
O36	Total (O33 + O34 + O35)	177

Adult Programs - *number of attendees*

O37	Main Library	2,352
O38	All Branches	799
O39	Bookmobile/Outreach	1,352
O40	Total (O37 + O38 + O39)	4,503

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	100
O42	All Branches	107
O43	Bookmobile/Outreach	41
O44	Total (O41 + O42 + O43)	248

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	2,458
O46	All Branches	1,251
O47	Bookmobile/Outreach	3,875
O48	Total (O45 + O46 + O47)	7,584

Total Number Of Programs:

O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	405
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	455
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	197
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	1,057

Total Program Attendance:

O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	11,147
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	4,995
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	14,535
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	30,677

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	NA
P2	Type of Work	
P3	Grounds for Challenge	

P4   Initiator of Challenge

P5   Status of Material

P6   Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	80
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	222
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	53,859
Q5	Number of Web User Sessions	168,090

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	This year saw the long-delayed start to construction on the new Mt. Washington branch library come to an end and, with it, a chance to change some operations for the better. Bullitt County Public Library started offering a new Lucky Day collection with popular fiction titles and videos to more quickly meet patron demand for new releases, which we coupled with a restructuring on how many copies of items the library needed overall to meet the needs of a growing county. Also, work began on incorporating the methods and practices of collectionHQ on both weeding and collection development, as it was determined that the selection of titles on the shelves was not of interest to the patrons and use was too low to justify keeping every book based solely on reviews and awards. At the very end of the year, a large project was started to add new holdings codes and collections in order to better divide books into more popular and browsable sections.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	No
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Second Week
V1.3	Time	5:00 PM - 5:30 PM

President or Chair

V2.1	Name:	Sherry Parker
V2.2	P.O. Box or Street:	710 Wilderness Way
V2.3	City:	Shepherdsville
V2.4	Zip:	40165
V2.5	Phone:	(502) 216-2476
V2.6	Term Expires (MM/DD/YYYY):	06/30/2019
V2.7	Term	First Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	11
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Vice President or Vice Chair

V3.1	Name:	Darlene Mann
V3.2	P.O. Box or Street:	294 Hardy Lane
V3.3	City:	Mt. Washinton
V3.4	Zip:	40047
V3.5	Phone:	(502) 538-4305
V3.6	Term Expires (MM/DD/YYYY):	06/30/2017
V3.7	Term	Filling Unexpired Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	6
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Secretary

V4.1	Name:	Clara (Bernice) Davis
V4.2	P.O. Box or Street:	3195 Knob Creek Rd
V4.3	City:	Shepherdsville
V4.4	Zip:	40165
V4.5	Phone:	(502) 492-0315
V4.6	Term Expires (MM/DD/YYYY):	06/30/2018
V4.7	Term	Filling Unexpired Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	11
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Joyce Manning
V5.2	P.O. Box or Street:	12408 Spring Leaf Ct
V5.3	City:	Louisville
V5.4	Zip:	40229
V5.5	Phone:	(502) 957-4640
V5.6	Term Expires (MM/DD/YYYY):	06/30/2018

V5.7	Term	Second Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	12
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Member

V6.1	Name:	Lea Ann Johnson
V6.2	P.O. Box or Street:	185 Main St.
V6.3	City:	Lebanon Junction
V6.4	Zip:	40150
V6.5	Phone:	(502) 488-0230
V6.6	Term Expires (MM/DD/YYYY):	06/30/2017
V6.7	Term	Filling Unexpired Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	3
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0
	Does your library collect a statistic that you think other Kentucky libraries should collect?	
	Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.	