

Bullitt County Library District 2015 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Bullitt
A2	Estimated Population	77,955
A3	Library Name	Bullitt County Library District
Street Address		
A4	Street Address	127 North Walnut Street
A5	City	Shepherdsville
A6	Zip Code	40165
Mailing Address		
A8	Mailing Address	P.O. Box 99
A9	City	Shepherdsville
A10	Zip Code	40165
A12	Phone	(502) 543-7675
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	6.9
A15	Personal	6.9
A16	Motor Vehicle/Water Craft	2.12

Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$4,886,406
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$4,886,406

State Government Revenue

B4	State Aid Grant	\$35,911
B5	Construction Debt-Assistance Grant	\$20,000
B6	Other State Government Revenue	\$0

B7	State Government Revenue Total (sum B4 through B6)	\$55,911
Federal Government Revenue		
B9	Prime Time Family Reading Time	\$0
B10	Library Outreach/Bookmobile Grant	\$0
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	\$0
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (sum B8 through B12)	\$0
B14	Other Operating Revenue	\$211,880
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$5,154,197

Operating Expenditures (C1 - C40)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$285,152
C2	Electronic Materials Expenditures	\$63,967
C3	Audiovisual Materials	\$91,318
C4	Electronic Collections	\$28,581
C5	Other Library Materials	\$11,494
C6	Collection Expenditures Total (C1 through C5)	\$480,512

Salary Expenditures

C7	Library Director	\$82,500
C8	Other Library Personnel	\$1,446,617
C10	Salary Expenditures Total (C7 + C8)	\$1,529,117

Fringe Benefits

C11	Required Fringe Benefits	\$126,976
C12	Retirement (Employer's Share)	\$190,679
C13	Medical Insurance (Employer's Share)	\$224,781
C14	Other	\$8,225
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$550,661
C16	Total Staff Expenditures (C10 + C15)	\$2,079,778

Other Operations

C17	Building Repair	\$122,416
C18	Building Maintenance	\$0
C20	Office Supplies, Program Supplies, Postage	\$69,679
C21	Insurance	\$32,553

C22	Public Relations	\$0
C23	Utilities	\$91,937
C24	Professional Fees	\$9,207
C25	Audit Fee	\$4,500
C26	Fiscal Year that Audit Covers	FY 2013-2014
C27	What year was the library's last long range plan adopted?	1992
C28	Repair and Replacement of Furnishings	\$145,255
C29	Other	\$2,748
C30	Specify	Miscellaneous
C31	Other	
C32	Specify	
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$478,295
C34	Bookmobile/Extended Services	\$980
C35	Continuing Education	\$23,814
C36	Operating Expenditures for Electronic Access	\$77,586
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$3,140,965

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$266,615
C39	Debt Service	\$40,215

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0

C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Hillview Library
E2	Street Address	155 Terry Blvd
E3	City	Louisville
E4	Zip Code	40229
E6	Phone	(502) 957-5759
E8	Square Footage	10,000
E10	Number of Groups Using Meeting Room	71
E11	Number of Meetings Held	282
E12	Library Visits	73,260
E13	Number of Registered Users	5,729
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	22,948
E15	Reference Transactions	1,363
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM

E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lebanon Junction Library
E2	Street Address	11382 S. Preston Hwy
E3	City	Lebanon Junction
E4	Zip Code	40150
E6	Phone	(502) 833-8648
E8	Square Footage	7,822
E10	Number of Groups Using Meeting Room	10
E11	Number of Meetings Held	115
E12	Library Visits	32,458
E13	Number of Registered Users	1,544
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	9,640
E15	Reference Transactions	2,352
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Mt. Washington Library
E2	Street Address	311 Snapp St.
E3	City	Mt. Washington
E4	Zip Code	40047
E6	Phone	(502) 538-7560
E8	Square Footage	5,670

E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	57,305
E13	Number of Registered Users	5,258
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	16,937
E15	Reference Transactions	4,543
E16a	Sunday Opening Time	Closed
E16b	Sunday Closing Time	Closed
E16c	Hours	0.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	5 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	5 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	180.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	156.00
E18	Number of Branches	3
E19	Total Annual Hours Open	9,360.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	0
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F2	Vehicle Year, Make, and Model	0
F3	Mileage on Odometer	0
F4	Owner of Vehicle	
F5	Number of Stops in an Average Week	0

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	0
G2	Serial Number	0
G3	Vehicle Year, Make, and Model	0
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0

G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Ridgway Memorial Library
H2	Street Address	127 North Walnut Street
H3	City	Shepherdsville
H4	Zip Code	40165
H6	Phone	(502) 543-7675
H8	Square Footage	16,000
H10	Number of Groups Using Meeting Room	21
H11	Number of Meetings Held	561
H12	Library Visits	118,652
H13	Number of Registered Users	8,688
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	30,466
H15	Reference Transactions	8,236
Hours Open to the Public		
H16a	Sunday Opening Time	1 PM
H16b	Sunday Closing Time	5 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9 AM
H16e	Monday Closing Time	8 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 AM
H16h	Tuesday Closing Time	8 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 AM
H16k	Wednesday Closing Time	8 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9 AM
H16n	Thursday Closing Time	9 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9 AM
H16q	Friday Closing Time	5 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9 AM
H16t	Saturday Closing Time	5 PM
H16u	Hours	8.00

H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	16,000
I2	Branch Libraries (sum of E8 branch data)	23,492
I3	Total (I1 + I2)	39,492

No. of Groups Using Meeting Room

I7	Main Library (from H10)	21
I8	Branch Libraries (sum of E10 branch data)	81
I9	Total (I7 + I8)	102

Number of Meetings Held

I10	Main Library (from H11)	561
I11	Branch Libraries (sum of E11 branch data)	397
I12	Total (I10 + I11)	958

Library Visits

I13	Main Library (from H12)	118,652
I14	Branch Libraries (sum of E12 branch data)	163,023
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	281,675

Number of Registered Users

I17	Main Library (from H13)	8,688
I18	Branch Libraries (sum of E13 branch data)	12,531
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	21,219

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	30,466
I22	Branch Libraries (sum of E14 branch data)	49,525
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	79,991

Reference Transactions

I25	Main Library (from H15)	8,236
I26	Branch Libraries (sum of E15 branch data)	8,258
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	16,494

Public Service Hours per Year		
I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	9,360.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	12,688.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	3
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	5.5
J6	Number of Librarians with Less Than a Bachelor's Degree	26
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	36.50
J8	All Other Paid Staff	3.5
J9	Total Paid Employees (J7 + J8):	40.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	65,394
K2	Adult Nonfiction	38,931
K3	Juvenile Fiction	53,602
K4	Juvenile Nonfiction	26,275
K5	Total (K1 + K2 + K3 + K4)	184,202

Digital or Audiovisual Materials

K6 Electronic Books (E-Books) 91,394

Electronic Collections (K7a - K7b):

Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7c (state government or state library)

Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	11
K7b	State (State Government or State Library) ** Include 32 KYVL databases **	32
K7	Total Electronic Collections (K7a+K7b)	43
K9	Audio - Physical Units	10,316
K10	Audio - Downloadable Units	23,821
K13	Video - Physical Units	12,406
K14	Video - Downloadable Units	1,318
K15	Other Material in Collection	643
K16	Current Print Serial Subscriptions	110
K17	Book/Serial Volumes (K5 + K16)	184,312

Circulation (L1 - L53)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	30,860
L2	All Branches	53,983
L3	Bookmobile/Outreach	0

L4 Total (L1 + L2 + L3) 84,843

Book Circulation Adult Nonfiction

L5 Main Library 8,471

L6 All Branches 13,490

L7 Bookmobile/Outreach 0

L8 Total (L5 + L6+ L7) 21,961

Book Circulation Juvenile Fiction

L9 Main Library 29,252

L10 All Branches 50,154

L11 Bookmobile/Outreach 0

L12 Total (L9 + L10+ L11) 79,406

Book Circulation Juvenile Nonfiction

L13 Main Library 6,881

L14 All Branches 9,490

L15 Bookmobile/Outreach 0

L16 Total (L13 + L14 + L15) 16,371

Book Circulation Total:

L17 Main Library (L1 + L5 + L9 + L13) 75,464

L18 All Branches (L2 + L6 + L10 + L14) 127,117

L19 Bookmobile/Outreach (L3 + L7 + L11 + L15) 0

L20 Total (L4 + L8 + L12+ L16) 202,581

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 4,483

L22 All Branches 8,303

L23 Bookmobile/Outreach 0

L24 Total (L21 + L22 + L23) 12,786

Audiovisual Circulation Other Audio

L25 Main Library 1,044

L26 All Branches 1,663

L27 Bookmobile/Outreach 0

L28 Total (L25 + L26 + L27) 2,707

Audiovisual Circulation Videos

L29 Main Library 17,128

L30 All Branches 34,264

L31 Bookmobile/Outreach 0

L32 Total (L29 + L30 + L31) 51,392

Audiovisual Circulation Other

L33 Main Library 226

L34 All Branches 522

L35 Bookmobile/Outreach 0

L36 Total (L33 + L34 + L35) 748

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	22,881
L38	All Branches (L22 + L26 + L30 + L34)	44,752
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0
L40	Total (L24 + L28 + L32 + L36)	67,633

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,747
L42	All Branches	1,870
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	3,617

Total Circulation

L45	Main Library (L17 + L37 + L41)	100,092
L46	All Branches (L18 + L38 + L42)	173,739
L47	Bookmobile/Outreach (L19 + L39 + L43)	0

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	23,133
L49	Total (L20 + L40 + L44 + L48)	296,964

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L50	Main Library	36,333
L51	All Branches	60,446
L52	Bookmobile/Outreach	0
L53	Total (L50 + L51 + L52)	96,779

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

M1	Freegal - Number of Downloads	0
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M2	Other Downloadable Music Services Similar to Freegal - Number of Downloads	28
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Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	306
N2	Nonprint	0
N3	Total (N1 + N2):	306

Borrowed From

N4	Print	898
N5	Nonprint	10
N6	Total (N4 + N5):	908

Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category.

Infant/Toddler - *number of programs*

O1	Main Library	44
O2	All Branches	98
O3	Bookmobile/Outreach	20
O4	Total (O1 + O2 + O3)	162

Infant/Toddler - *number of attendees*

O5	Main Library	364
O6	All Branches	517
O7	Bookmobile/Outreach	266
O8	Total (O5 + O6 + O7)	1,147

Preschool - *number of programs*

O9	Main Library	51
O10	All Branches	106
O11	Bookmobile/Outreach	27
O12	Total (O9 + O10 + O11)	184

Preschool - *number of attendees*

O13	Main Library	1,655
O14	All Branches	1,360
O15	Bookmobile/Outreach	1,104
O16	Total (O13 + O14 + O15)	4,119

Elementary School - *number of programs*

O17	Main Library	62
O18	All Branches	41

O19 Bookmobile/Outreach 28

O20 **Total (O17 + O 18 + O19)** 131

Elementary School - *number of attendees*

O21 Main Library 1,505

O22 All Branches 299

O23 Bookmobile/Outreach 4,992

O24 **Total (O21 + O22 + O23)** 6,796

Young Adult (age 12 and older) - *number of programs*

O25 Main Library 52

O26 All Branches 51

O27 Bookmobile/Outreach 32

O28 **Total (O25 + O26 + O27)** 135

Young Adult (age 12 and older) - *number of attendees*

O29 Main Library 1,743

O30 All Branches 533

O31 Bookmobile/Outreach 1,653

O32 **Total (O29 + O30 + O31)** 3,929

Other Children's Programs - *number of programs*

O33 Main Library 16

O34 All Branches 21

O35 Bookmobile/Outreach 1

O36 **Total (O33 + O34 + O35)** 38

Other Children's Programs - *number of attendees*

O37 Main Library 344

O38 All Branches 388

O39 Bookmobile/Outreach 15

O40 **Total (O37 + O38 + O39)** 747

Adult Programs - *number of programs*

O41 Main Library 77

O42 All Branches 54

O43 Bookmobile/Outreach 36

O44 **Total (O41 + O42 + O43)** 167

Adult Programs - *number of attendees*

O45 Main Library 2,121

O46 All Branches 788

O47 Bookmobile/Outreach 1,122

O48 **Total (O45 + O46 + O47)** 4,031

Programs Directed at Multiple Age Levels - *number of programs*

O49 Main Library 83

O50 All Branches 77

O51 Bookmobile/Outreach 41

O52 **Total (O49 + O50 + O51)** 201

Programs Directed at Multiple Age Levels - *number of attendees*

O53 Main Library 2,113

O54 All Branches 859

O55 Bookmobile/Outreach 3,657

O56 **Total (O53 + O54 + O55)** 6,629

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	385
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	448
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	185
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	1,018
Total Program Attendance:		
O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	9,845
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	4,744
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	12,809
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	27,398

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	NA
P2	Type of Work	
P3	Grounds for Challenge	
P4	Initiator of Challenge	
P5	Status of Material	
P6	Comments	NA

Technology (Q1 - Q7)

Q1	Number of Internet Computers Used by General Public	64
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	360
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	24,400
Q5	Is the library contributing to a digital content creation project(s) that is systematically organized within a database management system and is accessible to the public via the library's website? (click on Q5 to see definitions)	No

Q6 If the library is contributing to a digital content creation project(s) (Q5 response is "Yes"), how many digital content creation projects is your library involved with on an ongoing basis? 0

Q7 For how many of the digital content creation projects identified above (in Q6) did your library serve as the lead agency? 0

Planning and Evaluation (S1)

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

The Bullitt County Public Library focused on improving our infrastructure in 2015 in order to allow our staff to more easily achieve our mission, which is to empower our community through free and open access to relevant, informative, and engaging resources and services. Our main focus was to improve our existing network and add substation bandwidth, so a new 1 gigabit per second Internet connection was installed and our network hardware was updated to allow hundreds of simultaneous users. With these in place, the Library will be able to add enough additional computers to meet Edge recommendations for our county's population and offer Internet speeds that exceed Edge recommendations. In addition, the layout of each library branch was reviewed and plans made to better utilize the available space. Two branches received additional furniture and fixtures that allowed for added seating capacity and increased overall shelving. More will be done in the coming year for our other sites. Finally, we continued to make headway in building a new branch in Mt. Washington to replace our existing building, though some legal disagreements and other issues have delayed construction until 2016. In all, the steps taken in 2015 will let us increase staffing levels, add new programs, and increase the county's ability to access information in all formats.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	No
T5	Investment Policy	No
T6	Open Records Policy	Yes
T7	Procurement Code Policy	No
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	No
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1 Day Tuesday
V1.2 Week Second Week
V1.3 Time 5:00 PM - 5:30 PM

President or Chair

V2.1 Name: Pam Polston
V2.2 P.O. Box or Street: 6606 S. Preston Hwy.
V2.3 City: Lebanon Junction
V2.4 Zip: 40150
V2.5 Phone: (502) 413-6935
V2.6 Term Expires (MM/DD/YYYY): 06/30/2017
V2.7 Term First Term
V2.8 Number of Regularly Scheduled Board Meetings Attended 11
V2.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Vice President or Vice Chair

V3.1 Name: Renee Morgan
V3.2 P.O. Box or Street: P.O. Box 37
V3.3 City: Mt. Washington
V3.4 Zip: 40047
V3.5 Phone: (502) 648-3927
V3.6 Term Expires (MM/DD/YYYY): 06/30/2017
V3.7 Term First Term
V3.8 Number of Regularly Scheduled Board Meetings Attended 9
V3.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Secretary

V4.1 Name: Sherry Parker
V4.2 P.O. Box or Street: 710 Wilderness Way
V4.3 City: Shepherdsville
V4.4 Zip: 40165
V4.5 Phone: (502) 216-2476
V4.6 Term Expires (MM/DD/YYYY): 06/30/2015
V4.7 Term Filling Unexpired Term
V4.8 Number of Regularly Scheduled Board Meetings Attended 12
V4.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Treasurer

V5.1 Name: Joyce Manning
V5.2 P.O. Box or Street: 12408 Spring Leaf Court
V5.3 City: Louisville
V5.4 Zip: 40229
V5.5 Phone: (502) 957-4640
V5.6 Term Expires (MM/DD/YYYY): 06/30/2018
V5.7 Term Second Term
V5.8 Number of Regularly Scheduled Board Meetings Attended 12
V5.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Member

V6.1 Name: Vacant
V6.2 P.O. Box or Street:
V6.3 City:
V6.4 Zip:
V6.5 Phone:
V6.6 Term Expires (MM/DD/YYYY): 06/30/2018
V6.7 Term Vacant
V6.8 Number of Regularly Scheduled Board Meetings Attended
V6.9 Number of Library Related Professional Conferences and or Workshops Attended

Does your library collect a statistic that you think other Kentucky libraries should collect?

I'm interested in knowing what other non-print items libraries circulate (ebook readers, tablets, hotspots, etc)

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

Only odd thing was that my regular Board member (not elected to a position) didn't show up in last year's answers