

Public Attendance of Meetings

Approved 3/10/2015

Revised 8/22/2017



The Bullitt County Public Library Board of Trustees shall allow the public to attend any of its official meetings. Regular scheduled meetings occur on the fourth Tuesday of each month at 5:00 PM, typically at the Ridgway Memorial Library branch. Special called meetings shall be advertised at least 24 hours in advance. The Bullitt County Public Library operates in accordance with the Open Meetings Act (KRS 61.800-61.850).

The public is not normally invited to participate or contribute to the discussion of business on the agenda of a Board meeting. An exception is a person who has been invited (ahead of time or spontaneously) to speak, make a presentation, or in some other way provide information to the Board. Speakers may be required to schedule a time on the agenda prior to a meeting.

During the allotted Public Comment portion of the meeting, members of the public may be allowed to speak. The Board may also choose not to allow any speakers in order to secure the orderly progression of its meeting. Such limitations shall be made by the Board President at the beginning of each meeting. In order to provide a fair opportunity to every person that desires to address the Board of Trustees:

- No person wishing to address the Board will be asked to provide his or her name, address, or telephone number.
- In the absence of special circumstances as determined by the Board President, individuals will be called to comment in the order in which they arrived. If more than five speakers are present, individuals may be assigned numbers and called to speak in numerical order.
- Each speaker may take up to five (5) minutes to make his or her comments. This time constraint may be modified by the Board President to be fewer than five minutes if there are a number of persons wishing to speak. Speakers will be advised when they have one minute remaining.
- All speakers will be asked to begin by stating their name and address, but will be informed that they are not required to comply.
- The Board of Trustees acts as a body. Individual trustees have no power or authority to act on behalf of the Library. Therefore:
 - Speakers are not to address nor engage in dialogue with individual trustees during the public comment period. Comments are to be addressed to the Board as a whole.
 - Trustees will not engage individual speakers in dialogue nor ask or answer questions during the presentation, with the following exception: at the request of any trustee, the President of the Board shall allow questions from trustees to speakers for purposes of clarification, limiting the time for discussion as the President deems appropriate.

- The Board of Trustees cannot answer specific questions in dialogue format. Acting as a Board, and only as a Board, the trustees will consider comments and questions and may direct staff members to provide information.
- Speakers may be directed to staff or other sources for responses to questions raised during the Public Comment time of a meeting or during a public hearing.

Any member of the public who does not respect these rules and the other people attending the meeting will be asked to leave the hearing/meeting. Members of the public may also be asked to leave when their behavior is deemed inappropriate or disruptive to the regular conduct of the meeting. The Board will approve any action to remove a member of the public from its meeting. Members of the public may be asked to leave a meeting when the Board goes into Executive Session.