



Laptop Borrowing Policy

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Patrons 18 years of age or older may borrow one of Bullitt County Public Library's laptops at the Circulation Desk. Borrowers must present a current Driver's License or valid credit card, which will be held at the desk until the laptop is returned. Use of the Library's laptops indicates agreement to the terms of the Library's public use and behavior policies. If laptops are being used in designated food and beverage approved areas, borrowers may not eat or drink while using a Library laptop nor have food or beverages near the laptop. The laptops are only for use with the Library building; use in restrooms, outdoor areas, or off-site are not permitted.

The loan period for laptops is 60 minutes. Laptops can be renewed for additional loan periods as long as there is no one waiting and battery life permits more time. Laptops can be checked out for extended loan periods for research, schoolwork, or job-hunting. Laptops must be returned to the Circulation Desk immediately after the end of the loan period or when the patron ends his or her session. The Library reserves the right to terminate the loan of a laptop if the user is violating any terms of use or disturbing other patrons. Also, the Library may terminate the loan of a laptop if anyone other than the borrowing user is operating the laptop.

Laptops must be returned to Library staff at the Circulation Desk no later than 10 minutes before the Library closes. Laptops must not be put in return bins or left at the counter. All laptops must be returned in good, working condition. Borrowers should report any malfunctions or problems immediately.

Borrowers must not leave the laptop unattended. If a borrower must leave for a short time, the laptop may be left with a staff member at the Circulation Desk with the understanding that the laptop's check-in time will not be changed. If an unattended laptop is retrieved by a staff member, the borrower's laptop-borrowing privileges will be suspended. Laptops are not to leave the library building and cannot be used outdoors. Removal of laptops from the Library will be considered theft and offenders will be prosecuted. All applicable laws will apply. Failure to comply with these policies will result in loss of all laptop privileges.

Borrowers are responsible for loss, damage, and theft of the laptop while in their possession. Borrowers should verify the condition of the laptop at the time of borrowing and upon return. Borrowers are responsible for the full amount of repair and replacement charges. Upon return, laptops are checked to ensure all equipment is returned and intact.

The Library will not assume responsibility for lost files due to viruses, hardware failure, or network interruptions. Any file(s) copied, created, or downloaded will be automatically removed and cannot be recovered after the laptop is rebooted or restarted.

The Library assumes no responsibility for any damage to Library users' personal devices, software, files, and/or equipment. Tampering with Library equipment or attempting to access or modify the operating system or any other software or programming, including bypassing security functions, is prohibited.