

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

May 12, 2009

The Bullitt County Public Library Board of Trustees met Tuesday, May 12, 2009, at the Ridgway Memorial Library. Those present were Pam Polston, Christina Rodriguez, Mary Harper, David Strange, Chris Bischoff, Jennifer Brookshire, Randy Matlow and Judy T. Jackson. Two prospective board members were also present, Allie Phillips and Bill Polston. Pam Polston called the meeting to order at 5:00 p.m.

The minutes of the last meeting were read. Jennifer Brookshire made the motion to accept the minutes as written. David Strange seconded the motion. The motion carried.

The Treasurer's Report was given. Mary Harper made the motion to accept the Treasurer's Report as given. Christina Rodriguez seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris advised Norma Pellerin will be moving from the position of regional consultant for Region 3 to Director for the Russell County Public Library as of June 1st.

Our annual summation submission will now be due each October. Our cycle will change from January to December, to October to September.

Due to LRC requirements, all public libraries will probably have to submit a copy of their most recent audit along with their annual report to the state.

An effort to revive the statewide Friends of the Library organization is being undertaken by Mary Lynn Collins of Frankfort and Paul Poland of Georgetown. Chris gave the board telephone numbers if any of the board was interested in this.

KDLA is updating Trustee records. We may be contacted to supply more documentation for our boards.

Library Director's Report:

Greg White delivered the color board for both the inside and the outside of the new Lebanon Junction building. Randy explained the designs to the board. We submitted the letter needed from John Spainhour along with the plans of the building to the planning and zoning department. They have 60 days comment period. Greg's office is still working on the design of the sidewalks needed in the front. David Strange advised that a person has called about displaying a replica of a locomotive that was made by a local company. He advised them to call Randy Matlow. He thought it might be something we could use in the new library. David wasn't sure if the person wanted to donate, or just loan for a period of time.

Randy passed out the statistics for the past month of the hits on our website. Another sheet shows the circulation and patron counts. Randy explained the numbers to the Board.

A projected 2009-2010 budget was passed out and explained. We have received the health insurance rates and the rates we figured in the budget are actually higher, so the proposed payroll budget is still good. David Strange asked if we could have a more detailed audit in the future. Christina Rodriguez made the motion to accept the proposed budget, with the correction that on the revenue side, the amount for taxes should read \$3,516,200, and the Lost/Paid-Memorial revenue should read \$1800. Jennifer Brookshire seconded the motion. The motion carried.

The payroll budget was discussed. Three rates were proposed. Jennifer Brookshire made the motion to go with the 5% increase for payroll. Christina Rodriguez seconded the motion. The motion carried.

The moving of our equipment at Dorothea Stottman to the cell tower is still on hold due to the weather. We are looking into getting a "second door" out for our internet. We are looking at getting a T1 line for this. This would run us approximately \$600 a month, but Randy feels that due to our past problems with the radios, this is needed. David Strange made the motion to install the T1 line for the internet backup. Jennifer Brookshire seconded the motion. The motion carried.

While Randy was at the KLA/KPLA conference in April, he saw a program about "Library-In-a-Box". It is a computerized sealed box that items that have been placed on hold could be stored and pick up by the patron. It can also be used as a bookdrop for the returning items. Randy feels this would be a good place to start on the coverage for the Nichols area. Jennifer Brookshire stated that she felt the school would be willing to house the unit. The initial start up cost would be approximately \$15,000. This could be used as an experiment to gauge the usage in that area. We have another company with the same concept coming in a couple of weeks to show us another system.

We now have downloadable audios on our website. Patrons need to register at the library, but then can download the audios to MP3's, IPODS', and their computers.

Our health insurance rates came in. The rate increase was approximately 10.5%, which is lower than it has been in the past years. Jennifer Brookshire made the motion to accept the health insurance rates as presented. Christina Rodriguez seconded the motion. The motion carried.

Randy explained that we have never had our work week defined on paper. He passed out a new policy covering this. Mary Harper made the motion to accept the work week defined policy. Christina Rodriguez seconded the motion. The motion carried.

Randy is wanting to phase out our video collection, but after looking at the statistics, it appears they are still strongly going out. He has made a survey sheet asking what kinds of technology our patrons are using to get a feel for what kinds of media we should be offering. He will come back to board in a few weeks with the results.

David Strange advised that he just received the marker proof, and that it will take approximately three weeks to get it in. He did tell the city council about it, and they were fine with it.

At the KLA/KPLA conference, one program talked about eliminating evaluations. They said that having more frequent one-on-one conferences proved to be more beneficial. If there was a problem, you could discuss it without tying it to an annual evaluation. We are thinking about doing this.

David Strange made the motion to adjourn the meeting. Mary Harper seconded the motion. The motion carried. The meeting was adjourned at 6:30 p.m.

The next board meeting will be June 9, 2009, at Ridgway Memorial Library at 5:00 p.m.

Respectfully submitted,

Jennifer Brookshire
Secretary
Board of Trustees
Bullitt County Public Library

Pam Polston
President
Board of Trustees
Bullitt County Public Library