

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

August 10, 2010

The Bullitt County Public Library Board of Trustees met Tuesday, August 10, 2010, at the Dorothea Stottman Branch Library in Hillview. Those present were Allie Phillips, Joyce Manning, Don Cundiff, Chris Bischoff, Randy Matlow, and Judy T. Jackson. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting was read. Joyce Manning made the motion to accept the minutes as written. Don Cundiff seconded the motion. The motion carried.

The Treasurer's Report was given. Joyce Manning made the motion to accept the Treasurer's Report. Don Cundiff seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff handed out his Region 4 report for August. KDLA will be receiving a 3.5% reduction in the budget this coming year, with an additional 1% reduction for the beginning July 1, 2011.

The Attorney General has issued their opinion concerning the computation of tax rates for special districts. The opinion states that the taxes have been figured correctly.

There is an opening for a regional librarian for Region 8. They hope to fill it soon.

Our annual reports are due to KDLA by August 27th.

Library Director's Report:

The sale of the old Lebanon Junction building is complete. We received a \$15,000 payment from the police department. No paperwork has been received yet, but we have started transferring the utilities out of our name.

The punch list for Lebanon Junction is to be done this Friday. Randy has a list that contains the items we feel needs to be done. The fire exit sign needs to be switched, so we can lock the gate for the fence in the back. We still have some items to be purchased, such as a bike rack, fence around the tower, glass case for the train depot replica. The storage room needs to be organized. The custodial people have been building shelves in there. Lebanon Junction needs a new photo copier. We can not get the same model machine we have at the other three libraries, but we can get a close model for \$6600. Don Cundiff made a motion to accept the quote for the new machine for the price of \$6600. Joyce Manning seconded the motion. The motion carried. The community feedback is still really good for Lebanon Junction.

The latest Dorothea Stottman Branch Library plans were shown to the board. Randy explained the design to the board. Chris Bischoff had some concerns about it being a round building, and any additional cost that would incur. He also suggested watching the size of the center support columns. Chris Bischoff suggested we set a construction budget to keep a handle on the cost and insulate us against having to redesign the building. We will also have some additional cost for landscaping in the back of the building. The board discussed this, and decided to put an upper limit for construction cost on the contract of \$2.1 million.

We do not have our tax rate certification yet. JOM is holding us up due to figuring their inventory value. We will hold a special called meeting to set these rates.

Randy had mentioned paying off the Mt. Washington bond at previous meetings. Joyce Manning made the motion to pay the lease off. Don Cundiff seconded the motion. The motion carried.

We would like to add another full time reference person. We would like to be able to schedule regular reference hours at the branches. Don Cundiff asked what qualifications are needed for this position. Randy advised him of the qualifications, and that we also stated that a MLS is preferred. We did not have anyone on staff apply for the Children's Programming position, so Randy has posted it on the national library job board, and on KDLA's job board. Don Cundiff made a motion to make the new reference position as a full time position. Joyce Manning seconded the motion. The motion carried.

Randy passed out the circulation and registered patrons figures for 2009-2010 and explained the spreadsheet to the board. These figures are considered in deciding on the book budget allocations for the coming year. Several options for the allocations were discussed. Joyce Manning made the motion to accept Randy's recommendation of \$103,000 for Ridgway, \$61,000 for Dorothea Stottman Library, \$43,000 for Lebanon Junction Library, and \$65,000 for Mt. Washington Library. Don Cundiff seconded the motion. The motion carried.

We had TokyoPop at Ridgway yesterday. They were on a national tour and had found Randy's group on the internet and asked to come. We had a great crowd turn out. The event was filmed and will be shown in December.

Randy suggested to the Board that we may want to think about rejuvenating a new Friends of the Library group.

We now have downloadable e-books with Kentucky Libraries Unbound. These are checked out just like books. After the check out date, the downloaded e-book will not be available.

The next meeting will be in Mt. Washington.

Joyce Manning made the motion to adjourn at 6:30 p.m. Don Cundiff seconded the motion.

Respectfully submitted,

Judy T. Jackson
(Substituting for Michael Branham)
Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library