

BULLITT COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

October 12, 2010

The Bullitt County Public Library Board of Trustees met Tuesday, October 12, 2010, at the Ridgway Memorial Library in Shepherdsville. Those present were Don Cundiff, Allie Phillips, Michael Branham, Chris Bischoff, Joyce Manning, Randy Matlow, and Judy T. Jackson. The meeting was called to order at 5:00 p.m.

The minutes of the last meeting was read. Don Cundiff made the motion to accept the minutes as written. Joyce Manning seconded the motion. The motion carried.

The Treasurer's Report was given. Michael Branham made the motion to accept the Treasurer's Report as given. Joyce Manning seconded the motion. The motion carried. The Treasurer's Report will be filed for audit.

Regional Director's Report:

Chris Bischoff advised the board that the state aid checks will be sent out soon. There is a possibility that there will be two checks. The first could be for 75% of our amount due, and the second would then be for the remaining 25%.

Chris explained his feelings about the board hiring a construction manager for the Dorothea Stottman construction, versus using the general contractor. He had a hand out explaining this more. Don Cundiff asked if we needed to take the lowest bid. Chris Bischoff stated that we pretty much do. The law states "lowest and best bid" needs to be accepted. It could cause a lawsuit if we do not. After reviewing the information handed out, Chris is in the opinion we do not need a construction manager. Michael Branham made the motion to have a general contractor instead of a construction manager. Don Cundiff seconded the motion. The motion carried.

Director's Report:

We have received the revised copy of the construction grant contract. This one shows that we will be receiving the full amount again. Don Cundiff made the motion to accept the new contract. Michael Branham seconded the motion. The motion carried.

Randy met with the people from Bernheim at our Lebanon Junction Library. They are to come back by Spring with a landscaping plan for us. The carpet manufacturer has backed out of giving us the carpet for Lebanon Junction. We may have to pay for this, but possibly at reduced amount. We still have a few small matters to be completed on the Lebanon Junction building. We may have to have a change order for the guard rail at the entrance.

Randy passed out a spreadsheet showing the comparison for this year and last year for the same three month period at the new library. The items checked out went down slightly, but the number of borrowers processed had a considerable jump.

We haven't heard anything new with the Dorothea Stottman project. We did have to find out what the physical address of the new library was for planning and zoning. We might also need to hire a lawn care service next year to keep that lot cut.

Randy Matlow passed out a spreadsheet showing some tax figure comparisons for the states. We are #51, right in the middle for our tax base. He also had a spreadsheet showing how the school district taxes also compare. He went through these with the board.

We have not heard anything more about the inventory-in-transit situation. We are waiting for them to come up with a proposal for us.

We have hired several new employees. We now have 49, and will have 2 more next week. The new program people have been working on getting more new programs started. Randy passed out some samples of the programs they are working on.

We hope to have our new hours in place by the week after next. Next week should be the last of the training.

We are in need of updating our staff and circulation computers. We might need as many as 16 computers. If the total is less than \$20,000, we will not have to bid this out. The board agreed to this purchase.

We had a middle school vandal at Ridgway. He picked up one of our tables on the back deck and threw it, damaging it by knocking a piece out of it. Randy has talked with the mother and the boy, and they have promised to make resolution for the table.

Our BluRay collection is now out. They seem to be doing well.

We will be having our audit soon. It was suppose to be this week, but the auditor got sick, and needed to reschedule.

The state has received a grant to help people applying for jobs. It is going to depend on the amount we would receive if we will participate in it or not. The regulations and rules are such that unless the amount we would receive would be a substantial amount, it would be more trouble to do.

We will be participating in the Zoneton Halloween program again this year. We will also be participating in Colorfest at Bernheim this weekend. The anime kids will be at Colorfest trying to earn money for their trip. Randy asked if all the money that the fundraising makes go back to the anime group for their trip. Joyce Manning made the motion to use these fundraising monies towards the Sugoicon convention. Don Cundiff seconded the motion.

Michael Branham made the motion to adjourn at 5:50 p.m. Joyce Manning seconded the motion. The meeting was then adjourned.

The next meeting will be Tuesday, November 9, 2010, at the Ridgway Memorial Library, at 5:00 p.m.

Respectfully submitted,

Michael Branham
Secretary
Board of Trustees
Bullitt County Public Library

Allie Phillips
President
Board of Trustees
Bullitt County Public Library